

September 7, 2022

Present:

Mayor:

Larry Sitts

Trustees:

Vance Brian

Casey Rushton

Bill Kissell

Calvin Melcher

Rod Swisher

Paul Allison	Town Resident
Sherrie Brownfield	Rural Resident
Brenda Crum	Town Resident
Austin Hazen	Holly Volunteer Fire Dept. Chief
Patricia Pierce	Town Resident
Ronald Jara	Field Service Supervisor
Megan Jara	Town Clerk/Treasurer

Mayor Larry Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Blaine Ice was absent. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** Miscellaneous B) Handicap Ramp at Park.

**Minutes, August 3, 2022 Regular Board Meeting Minutes.** Trustee Melcher motioned to approve the minutes of the August 3, 2022 Regular Board Meeting. Seconded by Trustee Swisher. Motion carried 5-0.

**Approval of Current Bills.** Trustee Rushton motioned to approve current bills subject to review of the Finance Committee on September 13, 2022 at 8:30 a.m. Seconded by Trustee Melcher. Motion carried 5-0.

**Notices and Communications.** None.

**Public Appearances.** Brenda Crum approached the Board of Trustees to voice her concerns about the Sheriff response to Holly while serving the entire county. Crum encouraged seeking grants for local police dept due to recent high-speed chases and the community disturbance. Sherrie Brownfield spoke of her support for local police and sheriff assistance when local police is off duty. Brownfield desired the Sheriff Dept be held accountable to the present contract. Additional residents: Paul Allison and Patricia Pierce were in attendance and spoke of ideas and events that supported the groups desire for better law enforcement service. Austin Hazen sought an update regarding fire hazard properties in town.

**Reports. Police Commissioner Report.** Report was available for review. **Crew Report.** Ronald Jara read the crew report: replaced blown fuse on 14.4 KVA line in alley west of Highland Street, remove and replace coolant reservoir on bucket truck, replaced blown fuse at Kathy Heck's, replaced blown fuse on Highway 50 for Ron Bieker (2 times), conducted monthly electric and water meter readings, installed electric meter for new customer at 734 Hollis Alley, replaced blown fuse at Jerome Seuffer's well, repaired broken street light on North 10<sup>th</sup> Street, trouble shot and repaired street lights along Highway 50, transformer oil samples were conducted by S. D. Meyers (19 transformers), installed new electrical service and meter at North 6<sup>th</sup> Street, re-connected a torn down service line near 695 N 1<sup>st</sup> Ave-County Rd 35, continued cycling water valves, Chuck from Rural Water looked at wells, changed out chlorine bottle at South Well, turned water off/on for Coleman sprinklers at 28834 County Road 34, conducted monthly water samples with Rick Jones, Van Brown inspected backflow devices at RV Park and Fire Station, repaired broken board at Water Dock and installed a piece of angle iron, turned water on at 734 Hollis Alley, repaired broken sprinklers at Baseball Field, received full order of chlorine from DPC, conducted quarterly water samples, mowed sewer lagoon, picked up fender and delivered correct side fender for vac truck to Junior Vazquez, located sewer main in Hollis Alley near South 10<sup>th</sup> Street-

Lamar vac truck assisted in removing dirt and jetted lines, started GPS locates on all sewer lids and painted located sewer lids, made repairs to sewer lift door, Dora Lozano's sewer was cleared from clog and sewer working properly, met with Atmos to discuss plans for South 10<sup>th</sup> Street, installed 2 new Stop signs on North 6<sup>th</sup> Street and Park / North 7<sup>th</sup> Street and Park, started painting street signs, conducted street sweeping, mowed North and South Parks, Baseball Field, Swimming Pool Park (done several times a month), weed eat ditches, Swimming Pool area, Baseball Field (done several times), picked up replacement glass for John Deere tractor and mower deck wheels for John Deere mower, conducted locates for Hammes and Wood's, repaired broken sink at library, mowed east lot, repaired mosquito sprayer hose, mosquito sprayed for beetles, mowed airport, maintenance and grease on John Deere mowers, door hangers, two weed eaters taken to A-1 for maintenance, replaced mower deck belt on John Deere mower, stated inventory and ID tagging all Town tools. **Administrator Report.** Administrator written reported included: water tower contract term with annual scope of work, MIDCO diving team cleanout quote, Woofter Construction update, Atmos to return to complete boring under 10<sup>th</sup> Street and other locations through October 2022, extended temporary liquor license, attached portion of Sheriff agreement addressing renewal and or modification of agreement 90 days prior to expiration, weed/fire hazard violations and need to create intergovernmental agreement for property cleanup. **Clerk/Treasurer Report.** July's financials were presented. **Library Report.** July's count of patron visits and checked out material was available. Trustee Melcher motioned to approve all reports as given. Trustee Swisher seconded. Motion carried 5-0.

**Old or Unfinished Business. Propane Tank Use.** Under review of Attorney.

**New Business. Colorado Intergovernmental Risk Sharing Agency (CIRSA) 2023 Quotes after credits; Property Casualty \$37,662.91, Workers Compensation \$8,535.00.** Trustee Melcher motioned to accept CIRSA quotes for 2023 of \$37,662.91 and \$8,535.00. Seconded by Trustee Brian. Motion carried 5-0. **Airport Business.** Action regarding a past due rent for airport facilities. No motion or objection. **Re-appointment to ARPA Board, 1/1/2022 - 12/31/2024.** Trustee Swisher motioned to appoint Trustee Melcher to the ARPA Board for the term of 1/1/2022 – 12/31/2024. Seconded by Trustee Brian. Motion carried 5-0.

**Miscellaneous. Concrete Work.** Trustee Melcher informed the Board that the sidewalk from the Town Complex to the alleyway west could be re-poured in exchange for the vacant property west of the Complex. No motion or further discussion. **Handicap Ramp at Park.** Trustee Swisher informed the Board of a public comment regarding no handicap access to the Park Pavilion. It would require a sidewalk running to the pavilion and cutting out the curb to allow access. No motion or further discussion.

**Executive Session.** Trustee Swisher motioned to enter Executive Session according to C.R.S. 24-6-402 (4)(f) Personnel regarding hiring of a Town Administrator at 8:07 p.m. Seconded by Trustee Melcher. Motion carried 5-0. Trustee Melcher motioned to exit Executive Session at 9:28 p.m. Seconded by Trustee Swisher. Motion carried 5-0.

Trustee Melcher motioned to hire applicant Randy Holland for the Town Administrator position. Seconded by Trustee Swisher. Motion carried 5-0.

**Adjournment.** Trustee Melcher motioned to adjourn at 9:35 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer