

September 6, 2023

Present: Mayor: Larry Sitts  
Trustees: Vance Brian  
Blaine Ice  
Calvin Melcher  
Bill Kissell  
Rod Swisher  
Casey Rushton

Rod Hazen Local Business Owner  
Randy Holland Town Administrator  
Cynthia S Humrich Town Clerk/Treasurer  
Tracy Kirmer Town Deputy Clerk/Treasurer

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m.

Roll was called. All present, gave the Pledge of Allegiance.

**Additions to the Agenda.** #9 Old Business, add Granada Police Department update.

**Minutes, August 2, 2023 Regular Board Meeting Minutes.** Trustee Rushton motioned to approve the above minutes as presented. Seconded by Trustee Kissell. Motion carried 6-0.

**Approval of Current Bills subject to final approval of Finance Committee meeting on Tuesday, September 12, 2023.** Trustee Swisher motioned to approve the current bills as approved by the finance committee. Seconded by Trustee Melcher. Motion carried 6-0.

**Notices and Communications.** None.

**Public Appearances.** None.

**Reports. Administrator Report.** We are continuing to work with Granada on police coverage. The big bucket truck transmission was rebuilt by Ark Valley Diesel. Our annual equipment testing is coming up in October. The pool is pumped out and fall maintenance is being done. We received the voltage regulators but are still waiting on the platform, lead time is four to six weeks to complete the airport area outage repairs. The DaVault sprinkler electrical outage has been repaired. No long-term campers remain at the RV park. The 3<sup>rd</sup> quarter water samples are completed with no reports returned as of yet. CIRSA claims are still being processed. We are still doing mosquito spraying. At the ARPA meeting discussion on solar installation on housing and commercial property. Continued discussion regarding ARPA's various business meeting ideas. ARPA will be coming in September to do a mapping of our electrical system, informing us of what corrections need to be made. We had the State of Colorado Department of Health landfill inspection which went well. It was understood that neither the State of Colorado nor the Town of Holly have done any follow up processes, so we will not have any violations reported from this inspection. However, he will write up a report to be sent out. There was a question asked about the auger getting fixed; it is in the works. Discussed possibility of receiving asphalt next week to continue filling potholes. **Clerk/Treasurer's Report.** July financials presented. There were no questions or concerns presented. Presented current bank information for all trustees to view. Discussion on our garbage department, payments and receipts. Discussion on the audit meeting and the changes to the checks and balances to meet the GAAP process. Discussion on Element Engineering's update meeting to see if anyone has any questions or concerns. We notified the board that per USDA's requirement we are publicizing information again about the water project and should be completed by mid-September. At this time the water project is in USDA's underwriting process. Discussion on Granada Police Department requesting two vehicles to be approved in old business. Discussion on budget workshop for September 19<sup>th</sup> at 7:00 p.m. Discussion on the Pride Committee and our landfill

property being willing to do however many acres they think they need (possibly 10 to 20) in the southwest corner versus the complete track of acreage. Note that CIRSA will be here to do an update to our property valuations, and then a second date this month for our annual audit. Presented preliminary information on CIRSA insurance for 2024. Discussion on our 2023 devaluation from the Prowers County Assessors office. Request for consideration from the board regarding fund spending for the swimming pool costs incurred in 2023 which will need a vote at the October business meeting. A reminder for what will happen should proposition HH pass. **Library Report.** Trustee Swisher motioned to approve the reports as given. Seconded by Trustee Brian. Motion carried 6-0.

**Old or Unfinished Business. Granada Police Department Update.** First, we received a verbal on the grant approval, then we had to have a JAG 2022-23 audit – all was good. We should be receiving the written documentation any day. We were given a copy of the audit for our records. They are still working on getting the IGA completed and approved by Granada and Holly boards. Trustee Ice stated that he does not see any reason the contract cannot continue. We stated that we have a CIRSA meeting the next morning and if there needs to be any changes with insurance, it will not stop the contract going through. It will just have some changes. There is going to be the purchase of a Chevrolet Tahoe fully loaded, and a Ford F150 fully loaded pickup. A motion was made to approve the purchase of the two vehicles for police use by Trustee Ice. Seconded by Trustee Rushton. Motion carried 6-0.

**New Business. Approval of Granada/Holly Law Enforcement Agreement.** There was no need for further discussion on this contract. A motion was made to approve this contract, even if we make changes per CIRSA's suggestion by Trustee Ice. Seconded by Trustee Melcher. Motion carried 6-0.

**Audit Approval for Year 2022.** A motion was made to approve the audit for the year 2022 by Trustee Brian. Seconded by Trustee Swisher. Motion carried 6-0.

**Auditor Engagement Letter for Audit Year 2023.** A motion was made to approve the auditor engagement letter for audit year 2023 by Trustee Ice. Seconded by Trustee Brian. Motion carried 6-0.

**Approve Rehab of Community Complex using Existing DOLA Grant.** Discussion on what will happen if we continue with the existing grant to rehabilitate the existing Community Complex which will change the scope of the rehabilitation and extension on construction. A motion was made to accept the existing DOLA grant and use it for the rehabilitation of the existing Community Complex as discussed by Trustee Ice. Seconded by Trustee Brian. Motion carried 6-0.

**Approve Liquor License Renewal – The Ice House.** A motion was made to approve The Ice House liquor license renewal by Trustee Rushton. Seconded by Trustee Ice. Motion carried 6-0.

**Miscellaneous.** Discussion on the East Lot. The contractual dates need to be changed, and a survey needs to be done.

**Adjournment.** Trustee Swisher motioned to adjourn, Seconded by Trustee Brian at 8:22 p.m. Motion carried 6-0.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S Humrich, Clerk/Treasurer