

September 4, 2024

Present:

Mayor:

Larry Sitts

Trustees:

Blaine Ice

Rod Swisher

Johnnie Lyons

Calvin Melcher

Dan Tefertiller

David Dougherty	Police Chief	Austin Hazen	Holly Fire Chief
Elsie Martin	Police Clerk for Granada	Rod Hazen	Business Owner
Randy Holland	Town Administrator	Rob Kirmer	Holly Resident
Cynthia S. Humrich	Town Clerk/Treasurer	Larry Crum	Holly Resident
Tracy Kirmer	Town Deputy Clerk/Treasurer	Brenda Crum	Holly Resident

Call to Order. Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present except Trustee Kissell, gave the Pledge of Allegiance.

Additions to the Agenda. 9. A) Drinking Water Project and USDA Offer Status, with Option for Approval Vote.

Minutes, August 7, 2024 Regular Board Meeting Minutes. Motion to approve the August 7, 2024 Regular Board Meeting Minutes made by Trustee Lyons. Seconded by Trustee Swisher. Motion carried 5-0.

Approval of Current Bills subject to final approval of the Finance Committee meeting on Thursday, September 12, 2024. Motion made to approve the current bills subject to final approval of Finance Committee Meeting on Thursday, September 12, 2024 by Trustee Lyons. Seconded by Trustee Tefertiller. Motion carried 5-0.

Notices and Communications. Administrator Holland stated that Prowers County Commissioners are looking for someone from eastern Prowers County to join the Tourism Board; applications can be found on the website. Also, Coreselle electric vehicle charging stations are looking for leased parking spaces. Their agreement is the greater of 5% of each month's revenues or a minimum of \$50 to \$100 per space per month. They need a three-phase transformer, and they will do all the building and associated costs.

Public Appearances. None.

Reports. **Police Report.** Chief David Dougherty presented to the Board his August Police Department Report. They responded to 49 calls for service in Holly. The visitor log shows 119 people on the log report for 2024 total office visits. He presented the officers' hours, a total of 233 hours, the mileage of vehicles, and that there were 13 citations issued. He presented the status from the JAG appeal and that out of the 2160 hours on the grant there are 46 left to be used in September. Discussion followed regarding hours usage, and how he would be tracking hours for the new grant year. **Administrator Report.** Administrator Holland presented to the Board the Town's electrical blink issues, trimming of the trees, the mowing of the parks is slowing down, started painting the pool and getting it winterized, and the continuation of the lead and copper survey. He stated that letters were sent to all customers requesting their water pipe information and over 100 surveys have been returned to date. The Public Works Department is working on the water line to M & M Feeds and they are working on the leak. The VAC truck is back in our yard but still needs some work to be done. He is looking into cure-in-place sewer lining for repairing some of our area lines. The Public Works Department has been lending assistance to the rodeo arena to get it ready for the Holly Fair. The ARPA operating committee meeting is this week and there are two areas of concern. In December, rates should be finalized and there is a Department of Energy (DOE) project grant coming open. All the ARPA communities will bring projects to ARPA for infrastructure improvements to join as one big project for \$10,000,000 plus go to DOE for approval. This grant will be managed through ARPA's management team. He presented an electrical report of projects that need to be done in Holly for Board members to see, and then stated that we are continuing to look into meter reading companies for new equipment and

software. **Clerk/Treasurer's Report.** Clerk Humrich presented to the Board the July Financials, current bank balances, and the current police/court information received for July. Presented to the Board the details for moving funds from the general account to specified accounts. Presented updates to the Drinking Water Project from Colorado Department of Public Health and Environment; there are no fines applied to Holly at this time, however, should they think we are not moving forward with this project as per the enforcement requirement, they will begin with \$1,000 a day fines before forcing the Town into State litigation. Our auditor, Mrs. Brown, will be here for finance committee on September 12th to present her audit findings. Updated the Board on the long-term plan report that JAG requested from Holly for the appeal approval, which was sent to Chief Dougherty on Monday, August 26th after the finance committee and Administrator Holland approved report. The annexation of area property has been tabled for the present time. The budget workshop is scheduled for September 11th at 7:00 p.m. The Town received the property tax valuation, which again has been reduced by some \$85,000. Discussion followed about grant timelines on projects for the Town. **Library Report.** There were 93 patrons, with 73 checkouts and 2 computer usages. Trustee Ice motioned to approve the reports as given. Seconded by Trustee Swisher. Motion carried 5-0.

Old or Unfinished Business. **Drinking Water Project and USDA Funding Status, with Option for an Approval Vote.** Discussion began about the project and the August town meeting. There were still some questions needing to be answered so the Board agreed to add this topic to our scheduled September 11th budget workshop.

New Business. **Approve 2023 Audit Financial Statements contingent on presentation to Finance Committee on 9/12/2024.** A motion to approve the 2023 Audit Financial Statements contingent on presentation to Finance Committee on September 12, 2024 made by Trustee Ice. Seconded by Trustee Tefertiller. Motion carried 5-0. **RESOLUTION 2024-5 – A Resolution Superseding 2014-4 Establishing Access to Public Records, Policies and Procedures.** A motion to approve Resolution 2024-5 – A Resolution Superseding 2014-4 Establishing Access to Public Records, Policies and Procedures made by Trustee Swisher. Seconded by Trustee Ice. Motion carried 5-0. **RESOLUTION 2024-6 – A Resolution Amending Ordinance No. 521 Prohibiting Driving or Parking of Trucks, Truck Tractors, and Trailers on any Streets, Alleys, Town Leased or Owned Parking Lots and Public Rights of Way Within the Town Limits of the Town of Holly, Colorado and Providing Penalties for Violations and Providing Certain Exceptions.** A motion to approve Resolution 2024-6 – A Resolution Amending Ordinance No 521 Prohibiting Driving or Parking of Trucks, Truck Tractors, and Trailers on any Streets, Alleys, Town Leased or Owned Parking Lots and Public Rights of Way within the Town Limits of the Town of Holly, Colorado and Providing Penalties for Violations and Providing Certain Exceptions, except striking section 3, made by Trustee Tefertiller. Seconded by Trustee Ice. Motion carried 4-1.

Miscellaneous. Further discussion was made by Trustee Lyons asking if any more had been done regarding the land for the High Plains Health Clinic option. Nothing more has been done to date. Trustee Tefertiller requested that a fire zone be placed immediately in front of the Holly movie theater for safety reasons. Administrator Holland stated that this could be accomplished.

Adjournment. Motion to adjourn made by Trustee Swisher. Seconded by Trustee Ice. Motion carried 5-0 at 8:18 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer