

October 4, 2023

Present:

Mayor:
Trustees:

Larry Sitts
Vance Brian
Blaine Ice
Calvin Melcher
Bill Kissell
Rod Swisher
Casey Rushton

Austin Hazen	Holly Fire Chief
Rod Hazen	Local Business Owner
Randy Holland	Town Administrator
Cynthia S. Humrich	Town Clerk/Treasurer
Tracy Kirmer	Town Deputy Clerk/Treasurer

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

Additions to the Agenda. Under Clerk/Treasurer Report will be the Police Report.

Minutes, September 6, 2023, Regular Board Meeting Minutes. Trustee Swisher motioned to approve the above minutes as presented. Seconded by Trustee Ice. Motion carried 6-0.

Approval of Current Bills subject to final approval of Finance Committee meeting on Thursday, October 12, 2023. Trustee Swisher motioned to approve the current bills as approved by the finance committee on Thursday, October 12, 2023. Seconded by Trustee Melcher. Motion carried 6-0.

Notices and Communications. Southeast Colorado Enterprise Development has a Business Enhancement Incentive Program grant available. This is a fund from the tourism board which comes from the lodging tax that you could use for advertising special events like our fireworks or the Bluegrass Festival. The next item referred to the SECED region transportation proposed changes by the Colorado Department of Transportation to combine two regions in the southeastern area of Colorado into one region and open up a western region into two separate regions. SECED is asking the Town of Holly to write a letter voicing the Town's opposition to this change, to be signed by the Mayor and the Administrator. The motion was made by Trustee Ice to write the letter. Seconded by Trustee Brian. Motion carried 6-0.

Public Appearances. Austin Hazen, Holly Fire Chief, presented a problem occurring at the Holly Community Complex, where people renting the Community Building are parking their vehicles in front of the Fire Department doors. The local law enforcement has been notified of this problem and the request that the vehicles be moved. A board member interjected that he has noticed that the air conditioner has been left on. The decision was made to revamp the contract with local residents who rent the complex. Renters will understand that their vehicles may be towed and that if there are issues with the rules not being followed, the result will be they do not receive their deposit back.

Reports. Administrator Report. The police graphics are on the vehicles, and you should start seeing them out around Holly more. We have the annual bucket truck inspection this month. The transformer for the DaVault claim is completed. The voltage regulators have been delivered and we are still waiting on the platform, which is 4 to 8 weeks out, to finish the installation south of Holly. The baseball field light has been installed. The landfill inspection report revealed no violations observed and no checklist was completed; this is good news. The Holly Gateway Fair is over with the crew diligently working to get everything ready. We have received only positive reports on this event. On October 12, there will be an ARPA generated meeting with the city light and power team for mapping our electrical system. There is not a report back yet from the CIRSA audit that was done September 28, 2023. **Clerk/Treasurer's Report.** August financials were presented with no questions or concerns. Continued discussion on our garbage department, payments and receipts. Update on the present status of the water project with USDA finishing up the environmental stage and now in the underwriting phase. Discussion on the Town's financial state of affairs if Proposition HH is passed and the options we have in recouping the dollars lost. Presented to the board preliminary budgets for 2024; one if Proposition HH passes and one if the proposition does not pass. **Police Report.** Police Chief Dave Dougherty presented the board with the September calls they responded

to, the time spent on administrative tasks, mileage and graphics for the Holly vehicles. He stated in patrolling Holly there are some maintenance items that need to be repaired. They enjoyed being able to take the law enforcement vehicle in the Holly Parade, while the other vehicle was working the traffic control at highway 50 and Main Street. The Chief asked about animal control, specifically dogs at large. **Library Report.** There were 134 patrons, with 104 checkouts and two computer usages. Trustee Brian motioned to approve the reports as given. Seconded by Trustee Melcher. Motion carried 6-0.

Old or Unfinished Business. None.

New Business. **Approval of Kim Verhoeff – Municipal Court Judge Expenses.** The motion was made to approve the \$300 monthly fee plus the \$.655 per mile fee for the 2023 and 2024 years by Trustee Brian. Seconded by Trustee Ice Motion carried 6-0. **Approval for the Model Traffic Code New Revision – July 7, 2021 (2nd revision).** The motion was made to approve the 2nd revision of the July 7, 2021 Model Traffic Code by Trustee Ice. Seconded by Trustee Melcher. Motion carried 6-0. **Auditor Engagement Letter for Audit Year 2023.** A motion was made to approve the auditor engagement letter for audit year 2023 by Trustee Ice. Seconded by Trustee Brian. Motion carried 6-0. **Approval of Purchase for the Pool Tarp and Reel.** The board was presented with the final cost to purchase the new tarp and reel for the Holly Swimming Pool which came in below the original cost expectation. Discussion continued with the detailed funding and timeline processes. The motion was made to approve the purchase of the tarp and reel by Trustee Ice. Seconded by Trustee Melcher. Motion carried 6-0. **Approval of CTF funds for partial payment of the Tarp/Reel and 2023 Pool Repairs.** The motion was made to approve the use of partial CTF funds to pay for the additional funds need to complete the tarp/reel purchase and some of the 2023 pool repairs by Trustee Melcher. Seconded by Trustee Kissell. Motion carried 6-0. **Colorado Intergovernmental Risk Share Agency (CIRSA) 2024 quotes after credits.** The motion was made to approve the CIRSA 2024 Property/Casualty and Workers Compensation quotes by Trustee Ice. Seconded by Trustee Brian. Motion carried 6-0. **Discussion on Ordinance No. 545 – Water and Sewer User Fees Fixing Assessments.** Discussion on commercial rates when watering season is on. The motion was made to clarify Ordinance No. 545 so that the rate for the year would be monitored for January and February with the adjusting rate to be applied March through December. The motion was made to clarify Ordinance No. 545 with an amended Resolution for making Commercial with Yard Water rates adjustments to be effective March through December. **Discussion on Municipal Court Fees from Ordinance No. 464.** Discussion on municipal court fees to make sure that the Town of Holly’s fees are in accordance with the Town of Granada’s since we are working under the direction of Granada’s Law Enforcement. The motion was made to continue Holly’s municipal court fees in accordance with Granada’s municipal court fees by Trustee Ice. Seconded by Trustee Swisher. Motion carried 6-0. **Approval to Actively Restart VALE (Victim Assistance of Law Enforcement) and Add Cynthia Humrich as Board Member.** Information was given on several aspects of VALE. Request for the Board of Trustees to re-instate Holly’s VALE program and to accept applications from the community for board members, and to put Cynthia S. Humrich, Town Clerk/Treasurer on as a board member. The motion was made to re-instate VALE in Holly, to accept new applications for board members, and to accept Cynthia Humrich as a board member by Trustee Swisher. Seconded by Trustee Ice. Motion carried 6-0

Miscellaneous. None

Adjournment. Trustee Rushton motioned to adjourn, Seconded by Trustee Brian. Motion 6-0 at 8:22 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer