

October 2, 2024

Present:

Mayor:
Trustees:

Larry Sitts
Blaine Ice
Rod Swisher
Bill Kissell
Calvin Melcher
Johnnie Lyons
Dan Tefertiller

David Dougherty	Police Chief	Austin Hazen	Holly Fire Chief
Tricia Pierce	Police Clerk for Holly	Rod Hazen	Business Owner
Randy Holland	Town Administrator	Rosie Maldonado	Town Business Owner
Cynthia S. Humrich	Town Clerk/Treasurer	Dora Lozano	Town Resident
Tracy Kirmer	Town Deputy Clerk/Treasurer	Larry & Brenda Crum	Town Residents

Call to Order. Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present and gave the Pledge of Allegiance.

Additions to the Agenda. None

Minutes, September 4, 2024, Regular Board Meeting Minutes. Motion to approve the September 4, 2024 Regular Board Meeting Minutes made by Trustee Swisher. Seconded by Trustee Tefertiller. Motion carried 6-0.

Approval of Current Bills subject to final approval of the Finance Committee meeting on Friday, October 11, 2024. Motion made to approve the current bills subject to final approval of Finance Committee Meeting on Friday, October 11, 2024, by Trustee Kissell. Seconded by Trustee Lyons. Motion carried 6-0.

Notices and Communications. None

Public Appearances. Austin Hazen, Holly Fire Chief requested information on town burnings, is there an ordinance or resolution that the Town has. Discussion ensued with the only known knowledge was they were required to follow state-controlled burn regulations and get a permit with the county dispatch.

Reports. Police Report. Chief David Dougherty presented to the Board his September Police Department Report. They responded to 25 calls for service in Holly. The visitor log showed 136 people on the log report for 2024 total office visits. He presented the officers' hours, the mileage of vehicles, and that there was 1 citation issued. He presented annual statistics including 185 citations and responses to 713 calls during this 2023-2024 grant year. Discussion followed about usage hours, and how he would be tracking hours for the new grant year. **Administrator Report.** Administrator Holland presented to the Board the Town's electrical issue partly with the regulator at the south substation. We are continuing with the tree trimming out of electrical lines and mowing of our parks. We have been working at fair clean up and the pool being winterized. L&C survey uploading to State, M&M feeders began the electrical service line, water service has been restored. Working with a company regarding cure-in-place lining for sewer pipes. The electrical service for the concession stand and the racetrack have been completed and are in service. The water testing for the 3rd and 4th quarters are in compliance and will be completed for 2024 in October. The computer on the backhoe went out and is now repaired. We were able to do some street patching today.

Clerk/Treasurer's Report. Clerk Humrich presented to the Board the August Financials, the current bank balances, and the current police/court information received for September. An update from Element Engineering was presented about the next steps to be taken on the drinking water project. The 2023 audit was completed, and the documentation sent to the State of Colorado Municipal Audit Department and also to the Colorado Department of Public Health and Environment. The drinking water project worksheet on possible rate increases was presented with a lengthy discussion that followed. Presented a worksheet of preliminary figures on the ARPA Electrical Project with discussion that followed. Request from Prowers County Land Use Department, Michelle Hiigel for a workshop in October to present to the Board the County's comprehensive plan. This was scheduled for October 16, 2024 at 7:00 pm. Discussion on wage scale for 2024 was finalized in order to finish the budget. Discussion followed about the correction to grant

timeline for the sewer projects for the Town. **Library Report.** There were 67 patrons, with 53 checkouts and 0 computer usages for the month of September. Trustee Swisher motioned to approve the reports as given. Seconded by Trustee Ice. Motion carried 6-0.

Old or Unfinished Business. Approve Drinking Water Project, USDA Funding Offer. The motion was made to approve the Drinking Water Project, USDA Funding Offer by Trustee Ice. Seconded by Trustee Kissell. Motion carried 6 -0.

New Business. Approve Liquor License Renewal – The Ice House. The motion to approve the Liquor License Renewal for the Ice House was made by Trustee Ice and seconded by Trustee Swisher. Motion carried 6-0. **Appointment to ARPA Board – Four Year Term (Randy’s term expires 12/31/2024).** The motion to accept Randy Holland, Administrator, to the ARPA Board – Four Year Term was made by Trustee Ice. Seconded by Trustee Tefertiller. Motion carried 6-0. **Ordinance No. 559 – An Ordinance of the Town of Holly Board of Trustees, Based on C.R.S. 12-47-313 (3) (111) (A) Liquor License Application for a Business Location with Distance Requirement Restrictions Imposed by the Colorado Liquor Code.** Discussion on the possible change in heading from an Ordinance to Resolution. Request to table this until further notice from the State Liquor Board. The motion was made by Trustee Swisher. Seconded by Trustee Ice. Motion carried 6-0. **Audit Letter 2024-2025.** The motion to approve the Audit Letter presented by Amanda Brown was made by Trustee Swisher. Seconded by Trustee Kissell. Motion carried 6 -0.

Colorado Intergovernmental Risk Sharing Agency (CIRSA) 2025 quotes after credits

Property/Casualty -----	\$52,972.78	(\$54,906.85 in 2024)
Workers Compensation ----	\$ 9,744.16	(\$ 9,980.63 in 2024)

The motion to accept the CIRSA quote for Property/Casualty and Workers Compensation Insurance for the Town of Holly was made by Trustee Ice. Seconded by Trustee Melcher. Motion carried 6-0. **Approve ARPA Grant Proposal.** The motion to approve the Town of Holly entering into the ARPA Grant proposal was made by Trustee Ice. Seconded by Trustee Kissell. Motion carried 6-0. **2025 Estimated Budget.** Notice was given that the budget would be completed by October 15, 2024, with the final insurance and wages included. **Health Insurance Renewal Quotes – Choose the Plan – Decide to Increase/Decrease – Keep Employee Contribution to Health Premium.** The motion to accept AETNA Health Insurance at the same cost to employees as last year and per AETNA 2025 rate. The DeltaVision and DeltaDental Insurance for employee and spouse was made by Trustee Lyons. Seconded by Tefertiller. Motion carried 6-0.

Miscellaneous. Administrator Holland added that Trustee Ice and himself would be attending the Holly School Civics Class presenting information on how local government works. Chief Dougherty added that the Holly School current SRO (School Resource Officer) grant was over, and the school is in the planning stages of trying to work with Granada/Holly Law Enforcement two days a week.

Adjournment. Motion to adjourn made by Trustee Swisher. Seconded by Trustee Ice. Motion carried 6-0 at 8:37 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer