

November 6, 2024

Present:

Mayor Pro Tem:
Trustees:

Blaine Ice
Rod Swisher
Bill Kissell
Calvin Melcher
Johnnie Lyons
Dan Tefertiller

David Dougherty	Police Chief	Shelby Schenck	Holly School Superintendent
Elsie Kennedy	Police Clerk for Granada	Jesse Frey	Holly School Board of Ed.
Randy Holland	Town Administrator	Alicia Schenck	Holly School Board of Ed.
Cynthia S. Humrich	Town Clerk/Treasurer	Brad Simon	Holly School Board of Ed.
Tracy Kirmer	Town Deputy Clerk	Craig Schwab	Holly School Board of Ed.
		Rod Hazen	Business Owner
		Larry & Brenda Crum	Town Residents

Call to Order. Mayor Pro Tem Ice presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present except Mayor Sitts and gave the Pledge of Allegiance. **Additions to the Agenda.** Mayor Pro Tem requested an addition under New Business G). New check signee. **Minutes, October 2, 2024, Regular Board Meeting Minutes.** Motion to approve the October 2, 2024 Regular Board Meeting Minutes made by Trustee Melcher. Second by Trustee Tefertiller. Motion carried 5-0.

Approval of Current Bills subject to final approval of the Finance Committee meeting on Tuesday, November 12, 2024. Motion made to approve the current bills subject to final approval of Finance Committee Meeting on Tuesday, November 12, 2024, by Trustee Lyons. Second by Trustee Kissell. Motion carried 5-0

Notices and Communications. None

Public Appearances. Shelby Schenck, Superintendent of the School of Holly representing Holly School District and the Holly School Board of Education. Ms. Schenck presented a letter to the Board and read the letter during this session. The Town Attorney, Phil Malouff addressed the Board regarding easements and how they work. Easements allow for use of the land either underneath the land, on the land or the air space above the land; the owner of the land gives up some ownership of the land. Easements are typically there until the owner of the easement gives it up or until it is abandoned. The question was presented about easements in existence and if electricity is not in existence, is the easement still there? The result of this discussion was to have a workshop with the Holly Board of Education and the Town of Holly Board of Trustees to find a resolution regarding the work that needs to be done. Attorney Malouff addressed the concerns of the Board for the Mayor position and situation. After all options were presented, it was stated that we have time before we are required to address this situation.

Reports. Police Report. Chief Dougherty presented the October police report to the Board. He stated that there were 49 calls for service to Holly, 171 total names on the visitor log for the Granada office and 9 total names on the Holly visitor log. He presented the officer hours and that there was a total of 210 hours logged. He presented the mileage on all the vehicles, that there was a total of seven citations and one felony arrest. He brought a copy of Granada's draft for a burn ordinance in case Holly is interested. The security screens for the Holly vehicles have been installed. The Board asked if Chief Dougherty could give the number of miles each vehicle used per month, the status of the computer system being set up in Holly and getting our police clerk set up for all processes. The thought is to have the Holly police clerk set up by the end of December. Also, the question was asked about getting the police report into the board packets and the number of hours used as it went over 180 hours, and the vehicle maintenance. **Administrator Report.** Administrator Holland reported to the Board, the electrical issues with the south sub transformer and the regulators. Continuing with the tree trimming around town. Brief touching base on how the Holly Gateway Fair went. The lead and copper survey has been completed and sent to the State but now we have more requirements to take care of. M. Neugebauer electrical situation has been completed. The fourth quarter

water sampling has been done. Discussion on our John Deere loader and the repairs that are needed at this time. Trustee Ice presented the information on the grant for ARPA and the timeline thereof. There was a new heater installed at the light plant for the generator building. Discussion on electrical poles for purchase. He signed a letter of support for the Brownfield project for Prowers Economic Prosperity similar to the one we did for Southeast Colorado Enterprise Development. He brought up that High Plains Clinic is looking for property; we will send the contact information to Ms. Schenck at the Holly School. **Clerk/Treasurer's Report.** Clerk/Treasurer Humrich presented to the Board the September financials, the current bank balances and the municipal court/police information. An update on the Drinking Water Project; currently I am trying to put the interim financing documentation together. Also, briefed them on the USDA meeting with Jennifer Garcia on the Drinking Water Project. **Library Report.** There were 108 patrons, with 88 checkouts and 0 computer usages for the month of October. Trustee Swisher motioned to approve the reports as given. Seconded by Trustee Melcher. Motion carried 5-0.

Old or Unfinished Business. None.

New Business. CIRSA 2025 Quotes – Optional Coverages

Equipment Breakdown -----	\$1,181.15	(\$1154 in 2023)
AD&D -----	\$ 9.60/employee	(same in 2023)
Excess Crime -----	\$ 480.00	(\$480.00 in 2023)
CSWAMP – courts-----	\$ 32.70/3.72 per person	

A motion to approve the CIRSA 2025 Quotes Optional Coverages except CSWAMP unless needed by the Municipal Courts made by Trustee Swisher. Seconded by Trustee Lyons. Motion carried 5-0. **Approval – VALE Board – New Member.** A motion to approve Elijah Adkins as the new VALE board member was made by Trustee Lyons. Seconded by Trustee Swisher. Motion carried 5-0. **Approval to move forward with appointing a new Mayor at the December Board Meeting.** A motion to table any decisions on the Mayor situation for now was made by Trustee Swisher. Seconded by Trustee Tefertiller. Motion carried 5-0. **Resolution to obligate ARP funds for sewer infrastructure upgrades for incurred costs beginning in 2021 and to be expended by December 2026.** A Resolution of the Town of Holly, Colorado obligating the \$197,292.00 plus any interest of official American Rescue Plan (ARP) funds to the Town's wastewater infrastructure project. This is for incurred costs beginning in 2021 and to be expended by December 2026 made by Trustee Swisher. Seconded by Trustee Kissell. Motion carried 5-0. **Approval of Southeast & East Central Recycling Association IGA.** A motion to approve Southeast & East Central Recycling Association IGA was made by Trustee Swisher. Seconded by Trustee Kissell. Motion carried 5-0. **Addendum to Drug Policy – drug test prior to employment.** A discussion on who is included versus not being included. Everyone agreed to have everyone including summer help and pool staff to have to take pre-employment drug testing – all new hires. Motion to approve the addendum to the drug policy for drug testing prior to employment made by Trustee Tefertiller. Seconded by Trustee Kissell. Motion carried 5-0. **New Check Signee.** A discussion on who can sign checks and procedure if the clerk needs to sign checks. This was tabled. Motion to table the new check signees made by Trustee Tefertiller. Seconded by Trustee Kissell. Motion carried 5-0.

Miscellaneous. A discussion was brought up by Trustee Swisher on the Holly Community Complex grant which a decision was made to tear out the insulation and see what is behind it. This will tell us what we need to do to fix the situation. It was restated that if we turn the Department of Local Affairs grant money back to them, we will not get any more funds for this project. It was decided to take off the insulation in one bay and see what is underneath it, possibly fixing one bay at a time.

Adjournment. A motion to adjourn was made by Trustee Lyons. Seconded by Trustee Kissell. Motion carried 5-0 at 9:40 p.m.

/s/ Blaine Ice, Mayor Pro Tem

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer