

November 6, 2013

Present:

Mayor:

Brad Simon

Trustees:

Frank Vazquez

Marty Campbell

Larry Sitts

Anthony Moldenhauer

Johnnie Lyons

Marsha Willhite Town Administrator
J.W Neal Interim Field Services Supervisor
Mary Rushton Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 pm. Roll was called. Trustees Frank Vazquez and Jerry Jones were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None.

Minutes, October 2 Regular Board Meeting and October 29, 2013 Special Board Meeting.

Trustee Marty Campbell motioned to approve the minutes of the October 2, 2013 Regular Board Meeting and the October 29, 2013 Special Board Meeting, seconded by Trustee Johnnie Lyons. Motion carried 4-0.

Approval of Current Bills. Trustee Lyons motioned to approve the current bills subject to review of the Finance Committee on Tuesday, November 12, 2013 at 8:30 a.m. Motion carried 4-0.

Notices and Communications. None.

Public Appearances. None.

Reports. **Police Commissioner Report.** Report available for board review. **Crew Report.** A new tire for loader was ordered. Electric service was disrupted at Donnie Seufer's when a utility pole was hit by lightning and caught fire. Pole was replaced and service reinstated. HNCC ran generator while transformer was being updated to allow testing of oil. Park facilities and sprinklers winterized. Sand was replenished at playground at south end of Gateway Park. Asphalt repairs completed at Tony Garcia Drive, south Main in front of Reyman's Grocery and corner of 10th Street and Hwy 50. Fire hydrant was replaced at corner of Cheyenne Street and Johnson Avenue. Crew met with Holly Fire Department to review and update fire hydrant map. Reliable Power Consultant engineer Stacey de Jong was present to review the proposed electric upgrade south of Town. **Administrator's Report.** Presented Holly Operating Report detailed from ARPA. Design and Operation Plan for the Town's landfill is still under review. The plan is required to bring the landfill back in compliance with CDPHE. Unanticipated revenue of \$90,000 has been received from contaminated soil being hauled into the landfill. A survey is needed for a new working cell with the estimated expense of \$5000 not budgeted. Trustee Vazquez was present at 7:20 pm. A building option was discussed for the purpose of office for landfill attendant plus storage area for e-waste collection. Expense discussion included building plus electric service installation by SECPA for building and plugging-in loader in winter. Board directive received to pursue a pole building option. Landfill budget to close existing cells two and three will be expensed in 2014-2016. Budget workshop is scheduled for Friday, November 15th. Library and Theater roof repairs have been completed. Interior work at Theater is completed.

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Clerk/Treasurer Report. September Financials were provided in Board packet. A financial statement summary was reviewed with the Board. Trustee Johnnie Lyons motioned to approve the reports as given, seconded by Larry Sitts. Motion carried 5-0.

Old or Unfinished Business. Zoning Ordinance. Removed from agenda.

New Business. GP Irrigated Farm LLC. A proposed electric upgrade to service three irrigation wells for GP Irrigated Farm, LLC was discussed. **Health Plan Renewal Consideration.** Trustee Vazquez motioned to renew employee health insurance coverage through Rocky Mountain Health with an annual expense increase of 8 percent, seconded by Trustee Campbell. Motion carried 5-0. **Four Day Work Week-January 2, 2014.** Board will review and consider a resolution establishing a four-day work week beginning January 2, 2014 in the December Board meeting. **Colorado Intergovernmental Risk Sharing Agency (CIRSA) 2014 Quotes: Boiler and Machinery-\$678 and Occupational Accidental Death and Dismemberment-\$9.60/Employee.** Motion to approve the additional coverage for 2014 was made by Trustee Campbell, seconded by Frank Vazquez. Motion carried 5-0. **Resolution for Sale of AT&T Lease.** Motion received from Trustee Anthony Moldenhauer to approve Resolution 2013-3 authorizing the conversion of the value of a lease asset from dependency on future monthly rent payments to a lump sum cash transaction of \$50,400, seconded by Johnnie Lyons. Motion carried 5-0. **Building Permits-Guidelines on Reimbursement.** Upon discussion further research is needed.

Miscellaneous. Prowers County Commissioners attended meeting. Commissioner Marble expressed gratitude to board for allowing Administrator Marsha Willhite to serve on the Prowers County Development Inc. board.

Executive Session. Motion to enter Executive Session according to C.R.S. 24-6-402 (4) (e) Negotiations was made by Frank Vazquez, seconded by Johnnie Lyons at 8:30 p.m. Motion carried 5-0. Motion to exit was made by Johnnie Lyons, second received from Frank Vazquez at 9:05 p.m. Motion carried 5-0.

Adjournment. Frank Vazquez motioned to adjourn at 9:06 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer