

March 4, 2020

Present:	Mayor:	Calvin Melcher
	Trustees:	Rod Swisher
		Jacob Holdren
		Anthony Moldenhauer
		Larry Sitts
		Corey Stephens
		Joshua Reinert
Michael Tanner	Town Administrator	
Letysha Ramos	Public Works	
Elaine Anderson	Librarian	
Megan Jara	Town Clerk/Treasurer	

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

Additions to the Agenda. New Business F) East Well.

Minutes, February 5, 2020 Regular Board Meeting Minutes. Trustee Holdren motioned to approve the minutes of the February 5, 2020 Regular Board Meeting. Seconded by Trustee Moldenhauer. Motion carried 6-0.

Approval of Current Bills. Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on March 12, 2020 at 8:30 a.m. Seconded by Trustee Moldenhauer. Motion carried 6-0.

Notices and Communications. None.

Public Appearances. Noraly Hernandez, a member of the Complete Count Committee, presented important dates for the 2020 Census. She inquired a public location to have on site representative available for anyone wanting to complete the count in person. The Holly Library may be a location that can be arranged for use by a 2020 Census rep.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Letysha Ramos presented the crew report. Two poles were set at J&F and strung new secondary, set pole for yard light at Shannon Isley's shop. Load of poles arrived. Ordered more touch read water meters. A sewer lid lift cart was made. Added quarterly enzyme treatment and ordered more. 2019 Ford pickup went to shop for dashboard warning lights on, and a recall fixed. Installed emergency light bars on pickups and equipment, installed radio in 2019 Ford. Painted pool storage baskets and received pool pipe fittings. Loader was serviced. Pump replaced on East Well by A&L, added 20 foot of casing. Fittings have been replaced with stainless steel fittings, after others have been failing. **Administrator Report.** Attended Colorado Department of Public Health and Environment (CDPHE) meeting in Lamar, David Snapp of CDHPE recommended meeting in Holly to discuss the landfill. Found a lab that can have water sample results processed in 21 day, this is where the multiple water samples from a variety of wells will be sent. This was recommended by Martin and Woods to determine the source of the Radium contaminate. **Clerk/Treasurer's Report.** January financials were reviewed with the Board. **Library Report.** Librarian, Elaine Anderson provided the Library Report. She has completed the annual 15 page report for State and it will be submitted soon. Received four applications for the Librarian position, the recommendation will be provided to the Town Administrator. Trustee Stephens motioned to approve all reports as given. Trustee Swisher seconded. Motion carried 6-0.

Old or Unfinished Business. None.

New Business. Domestic Safety Resource Center Information. Kathy McCorkle represented the Domestic Safety Resource Center, explaining the non-profit serving Baca Prowers, Kiowa, and Cheyenne Counties. They are working to educate communities of the signs of human trafficking, and that it comes in many different forms. The training is two and a half hours and clubs and organizations are encouraged to attend, once the date is set postings will be circulated. **Garbage Collection Service Contract – Plains Disposal.** Trustee Holdren motioned to approve Plains Disposal contingent on Attorneys review and approval. Seconded by Trustee Stephens. Motion carried 5-1, Trustee Moldenhauer opposed. **Resolution 2020-3- Garbage Rates.** Trustee Holdren motioned to approve Resolution 2020-3 Garbage Rates. Trustee Reinert seconded. Motion carried 6-0. **Airport Liability Insurance Coverage - \$2290 annual with Brase Insurance (\$1992 last year).** Trustee Holdren motioned to approve the Airport Liability Coverage with Brase Insurance for \$2290. Seconded by Trustee Stephens. Motion carried 6-0. **Engineer Selection for Water Project.** Six qualification bids were received; the bids were reduced to the top three for interview. Interviews were conducted and Element Engineering had the experience, eager edge and drive to find funding at no extra expense. Trustee Moldenhauer motioned to select Element Engineering for the Water Project. Seconded by Trustee Holdren. Motion carried 6-0. **Approval of East Well Additional Expenses: \$6,849.60.** Trustee Holdren motioned to approve the additional expenses to fix the East Well in the amount of \$6,849.60. Seconded by Trustee Moldenhauer. Motion carried 6-0.

Miscellaneous. Ordinance 370 Proposal for Variance. Trustee Holdren motioned to decline the variance for Ordinance 370. Seconded by Trustee Stephens. Motion carried 6-0.

Executive Session. Trustee Holdren motioned to enter Executive Session according to C.R.S. 24-6-402(4)(f) Personnel at 8:15 p.m., seconded by Trustee Reinert. Motion carried 6-0. Motion to exit Executive Session by Trustee Holdren at 8:45 p.m., seconded by Trustee Sitts. Motion carried 6-0. Trustee Moldenhauer motioned to terminate employee Keith Dennis upon review of the Attorney's investigation. Seconded by Trustee Reinert. Motion carried 5-0, Trustee Swisher abstained.

Adjournment. Trustee Reinert motioned to adjourn at 9:47 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer