

March 3, 2021

Present:	Mayor:	Calvin Melcher
	Trustees:	Jacob Holdren
		Zach Davis
		Rod Swisher
		Blaine Ice
		Vance Brian
		Casey Rushton
Cassandra Heck	Librarian	
Chris Kirmer	Public Works Coordinator	
Phil Malouff	Town Attorney	
Michael Tanner	Town Administrator	
Megan Jara	Town Clerk/Treasurer	

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

Additions to the Agenda. None

Minutes, February 3, 2021 Regular Board Meeting Minutes. Trustee Holdren motioned to approve the minutes of the February 3, 2021 Regular Board Meeting Minutes. Seconded by Trustee Ice. Motion carried 6-0.

Approval of Current Bills. Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on March 12, 2021 at 8:30 a.m. Seconded by Trustee Swisher. Motion carried 6-0.

Notices and Communications. None.

Public Appearances. None.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Administrator Tanner read the report; Power outage from Lamar, generated power for one hour with ARPA generator, fixed water leak at west Highway 50 ditch by Church of Christ, North Park sprinkler manifold will have to be replaced deep freeze caused multiple breaks, replaced several frozen cracked water meters, removed south pump from lift station, took to Garden City to be rebuilt, sanded roads, removed snow from Main Street gutters for drainage, preparing Street Sweeper to be ready for warmer weather. **Administrator Report.** The Holly Planning Commission met February 17, 2021; they reviewed the annexation of the East lot and approved to proceed with the annexation. Working on a grant application for a \$400,000 Wastewater Grant. Sewer pump quit at the lift station, pulled it and took to Garden City for repair. Leaking roof at Shop/Fire Dept. building on 3rd Street, estimate of \$35,000 to replace the metal roof. A correct repair of the building is upward of \$75,000-100,000 to replace trusses, decking, insulation, metal roof, and clean mildew from walls. The John Deere loader was sent back ending the lease. A workshop was scheduled to discuss amendments to the RV Park camping ordinance and roof repair option on the Fire Dept. building. **Clerk/Treasurer's Report.** January's financials were reviewed. **Library Report.** January's counts of patron visits and checked out material were available. Librarian Cassandra Heck informed the Board that a craft and book was distributed to 120 elementary students at the school in observance of National Read across America; this was a success since reading to classes has ceased due to COVID-19. **Planning Commission Report.** The first meeting was held February 17, 2021; the commission reviewed the East lot infrastructure available. Draft minutes were provided in the Board packet. Trustee Holdren motioned to approve all reports as given. Trustee Rushton seconded. Motion carried 6-0.

Old or Unfinished Business. None.

New Business. Airport Liability Insurance Coverage - \$2400 Annual with Brase Insurance (\$2290 last year). Trustee Holdren motioned the Administrator seek other options for better rate, if none available; approval of Brase Insurance stands. Seconded by Trustee Ice. Motioned carried 6-0.

Appointment to ARPA Operating Committee- Chris Kirmer. Trustee Holdren motioned to appoint Chris Kirmer to the ARPA Operating Committee. Seconded by Trustee Swisher. Motion carried 6-0.

Resolution 2021-5 Resolution Concerning Eligibility for Annexation. Trustee Davis motioned to approve Resolution 2021-5. Seconded by Trustee Holdren. Motion carried 6-0. **Resolution 2021-6 Resolution Concerning Eligibility for Annexation.** Trustee Swisher motioned to approve Resolution 2021-6. Seconded by Trustee Davis. Motion carried 6-0. **Resolution 2021-7 Resolution Concerning Eligibility for Annexation.** Trustee Swisher motioned to approve Resolution 2021-7. Seconded by Trustee Davis. Motion carried 6-0. **Ordinance No. 538-T1 – Ordinance Concerning the Annexation to the Town of Holly.** Trustee Rushton motioned to approve Ordinance No. 538-T1 concerning annexation of tract 1 to the Town of Holly. Seconded by Trustee Holdren. Motion carried 6-0. **Ordinance No. 538-T2 – Ordinance Concerning the Annexation to the Town of Holly.** Trustee Davis motioned to approve Ordinance No. 538-T2 concerning annexation of tract 2 to the Town of Holly. Seconded by Trustee Swisher. Motion carried 6-0. **Ordinance No. 538-T3 – Ordinance Concerning the Annexation to the Town of Holly.** Trustee Vance motioned to approve Ordinance No. 538-T3 concerning annexation of tract 3 to the Town of Holly. Seconded by Trustee Swisher. Motion carried 6-0. **Ordinance No. 539-T1 – Ordinance Concerning Designation of Annexed Land.** Trustee Swisher motioned to approve Ordinance No. 539-T1 concerning designation of annexed land. Seconded by Trustee Rushton. Motion carried 6-0. **Ordinance No. 539-T2 – Ordinance Concerning Designation of Annexed Land.** Trustee Davis motioned to approve Ordinance No. 539-T2 concerning designation of annexed land. Seconded by Trustee Swisher. Motion carried 6-0. **Ordinance No. 539-T3 – Ordinance Concerning Designation of Annexed Land.** Trustee Brian motioned to approve Ordinance No. 539-T3 concerning designation of annexed land. Seconded by Trustee Swisher. Motion carried 6-0. **Small Communities Grant – Wastewater.** Administrator Tanner introduced a plan to submit a grant application for a \$400,000 Wastewater Grant. Scope of project would be to rehabilitate our sewer lagoon lift station with new pumps and valves, a lift station at the East lot, rehabilitate a manhole on Highway 50 and a few others in town, a new sewer line on the last few feet to the lift station and adding a manhole just before the lift station so Simon’s Cleaning can clean that section of pipe. A match of 30% would give 30 points for a better possibility to get the grant, amounting to a match of \$120,000. Trustee Holdren motioned to apply for the \$400,000 Wastewater grant with a 30% match. Seconded by Trustee Ice. Motion carried 6-0. **Review Bids – Purchase and Development of Property.** Eight bid packets were distributed, only one bid received. It was post marked prior to deadline with a 2-day priority mail to reach by deadline, however ice storm held it up and was delivered after deadline. Town Attorney, Phil Malouff was available to explain: a bid is a proposal for a contract, contract law states there are exceptions for acts of God which can affect the enforceability or legitimacy of the contract. Therefore acts of God can excuse minimal non-performance. Secondly, in all bid circumstances you are not obligated to accept any bid nor even the lowest bid, or you can choose to waive the non-conforming aspect of the bid. There are no legalities if the bid was rejected or accepted. Trustee Holdren motioned to accept the late received bid, as a non-conforming bid. Seconded by Trustee Swisher. Roll call vote motion carried 6-0. A Public Comment/Public Hearing was scheduled for March 11, 2021 at 7:00 p.m. regarding the proposal for the land sale and development. Attorney Malouff advised the Board and Staff that the numbers of the bid are confidential.

Miscellaneous. Attorney Training. Attorney Malouff provided training on multiple topics including: hostile workplace environment training and governmental immunity act limitations.

Adjournment. Trustee Holdren motioned to adjourn at 8:48 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer