

June 5, 2013

Present:

Mayor:

Brad Simon

Trustees:

Frank Vazquez

Larry Sitts

Johnnie Lyons

Jerry Jones

Marty Campbell

Marsha Willhite Town Administrator  
J.W. Neal Interim Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Claudia Parker Deputy Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:02 pm. Roll was called. Trustees Marty Campbell and Anthony Moldenhauer were absent. All present gave the Pledge of Allegiance. Marty Campbell present at 7:03 pm.

**Additions to Agenda.** Executive Session C.R.S. 24-6-402 (4) (f) Personnel.

**Minutes, May 1, 2013 Regular Board Meeting Minutes.** Trustee Jerry Jones motioned to approve the minutes of May 1, 2013 Regular Board Meeting minutes, seconded by Trustee Johnnie Lyons. Motion carried 5-0.

**Approval of Current Bills.** A motion was received from Frank Vazquez, seconded by Johnnie Lyons to approve the current bills subject to review of the Finance Committee on Wednesday June 12, 2013. Motion carried 5-0.

**Notices and Communications.** Thank you card received from family of Gary Whisenand for plant and support received following his passing. Invitation to Lamar 2<sup>nd</sup> Annual Tri-State 9/11 Remembrance was mentioned and reviewed by board.

**Public Appearances.** None.

**Reports. Police Commissioner Report.** Report available for board review. **Crew Report.** Lights at Depot were repaired. Swimming pool has been drained, cleaned and filled. Lights were repaired at north end of pool and at ballpark. Lamar Light and Power assisted with voltage problem at Claude Cathcart residence. Problem was found on customer side of meter with owner present. Parts were ordered to repair street lights on Main Street. Crew members attended class on Bloodborne Pathogens at Depot. An evaluation for chip seal project was held having Cliff Street as priority. Curve west of Library parking lot, Barth, Pawnee, Main, and 10<sup>th</sup> Streets are also scheduled for 2013 seal project. **Administrator's Report.** Rate and Revenue report was reviewed. School received 3<sup>rd</sup> Street Access Permit from CDOT. Administrator attended meeting of the CDOT Southeast Transportation Planning Region II. Dan Tefertiller will rebuild the south exterior wall in theater auditorium. Two opinions will be solicited regarding the repair/replacement of the theater roof. Bid let to repaint exterior trim on Depot building, install bird spikes as well as a bid let for sealcoat of parking lot were posted June 5, 2013. Administrator conducted a presentation for the Division of Wildlife TEN class regarding March 28, 2007 tornado in Holly. Office staff received training on proper usage of fire extinguishers. Administrator and Trustee Marty Campbell attended Shanner repurposing meeting held by the Holly School District. Administrator informed board she will be attending Solid Waste & Materials workshop in Pueblo, Colorado June 12 and Colorado Municipal League Annual Conference June 18-20 where she will do a presentation on Holly recovery after tornado. **Clerk/Treasurer Report.** April Financials provided in Board packet. Treasurer reported General Fund revenue is 6% above and expenses 5% below budget. Utility Fund revenue is 7% below and expenses 6% below budget. Trustee Frank Vazquez motion to accept the reposts as given, seconded by Jerry Jones. Motion carried 5-0.

**Old or Unfinished Business.** None.

**New Business. Promotion/Pay Increase Approval.** Larry Sitts made a motion to approve the promotion and pay increase for J.W. Neal as Acting Field Services Supervisor and Keenan Davis as Classified Labor. Second was received by Johnnie Lyons. Motion carried 5-0. **FEMA-National Flood Insurance Revision.** Administrator informed that FEMA-National Flood Insurance Revision reported a deficiency at the new bridge south of Holly. The levy at the river crossing doesn't meet free board standards for an estimated 300 to 500 feet. **Colorado Institute for Municipal Clerk Approval.** Jerry Jones made a motion to approve Claudia Parker's attendance at the Colorado Institute for Municipal Clerks at the University of Colorado in Boulder on July 7-12, 2013. Motion included approval of expenditure in the amount of \$1,075 for Institute registration, plus related expenses. Second was received from Marty Campbell. Motion carried 5-0.

**Miscellaneous.** None

**Executive Session.** Motion received from Jerry Jones to enter Executive Session according to C.R.S 24-6-402 (4) (e) Negotiations, C.R.S. 24-6-402 (4) (d) Investigations, C.R.S. 24-6-402 (4) (b) Attorney-Client Privilege, and C.R.S. 24-6-402 (4) (f) Personnel, seconded by Johnnie Lyons. Motion carried at 7:52 p.m. Motion to exit Executive Session at 10:29 p.m. was made by Jerry Jones, seconded by Johnnie Lyons. Motion carried 5-0.

**Adjournment.** Jerry Jones motioned to adjourn at 10:29 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Claudia L. Parker, Deputy Clerk/Treasurer