

June 1, 2022

Present:	Mayor Pro-Temp:	Vance Brian
	Trustees:	Blaine Ice
		Bill Kissell
		Calvin Melcher
		Rod Swisher
Craig Somers	Reliant Construction/Ireland Dean Design	
Ronald Jara	Field Service Supervisor	
Phil Malouff	Town Attorney via "Go to Meeting"	
Michael Tanner	Town Administrator	
Megan Jara	Town Clerk/Treasurer	

**Public Hearing – Resolution 2022-3.** Mayor Pro-Temp Vance Brian called the meeting to order at 7:00 p.m., opening the Public Hearing for any public and or employee comment regarding Resolution 2022-3. Public in attendance: Zach Davis, Austin Hazen, Rodney Hazen. No comment was made. Trustee Melcher motioned to adjourn the Public Hearing at 7:04 p.m. Seconded by Trustee Swisher. Motion carried 5-0.

Mayor Pro-Temp Vance Brian presided over the regular meeting of the Holly Board of Trustees on the above date at 7:05 p.m. Roll was called. Trustee Casey Rushton and Mayor Larry Sitts were absent. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** New Business: F.) Truck Parking, G.) Hangar Rent, H) Shooting Range.

**Minutes, May 4, 2022 Regular Board Meeting Minutes.** Trustee Swisher motioned to approve the minutes of the May 4, 2022 Regular Board Meeting. Seconded by Trustee Melcher. Motion carried 5-0.

**Approval of Current Bills.** Trustee Ice motioned to approve current bills subject to review of the Finance Committee on June 13, 2022 at 8:30 a.m. Seconded by Trustee Melcher. Motion carried 5-0.

**Notices and Communications.** None.

**Public Appearances.** Craig Somers approached the Board regarding the Ireland Dean Design for the Holly Shop/Fire Dept/Complex. Professional services would include to design a new roof structure, new sheeting, insulation, ADA compliant restrooms, and estimate of tear down to the foundation, providing all options available. The company's current projects include Las Animas Fire Dept and RESADA-Rehab Center.

**Reports. Police Commissioner Report.** Report was not available and will be emailed to the Board upon receipt from the Sheriff Dept. **Crew Report.** Ronald Jara read the crew report: Ronald attended Mesa Hotline School for one week, assisted Lamar Light and Power with hanging and wiring transformers, removed broken utility pole at Monica Tamayo's, disconnected service from transformer at Monica Tamayo's, repaired broken emergency lights at Light Plant, assisted Lamar Light and Power with setting metal bracing on broken pole at Connie Hess's, replaced service grip at Connie Hess's, disconnected service from transformer at Mark Bagley's, re-connected street light between 1<sup>st</sup> and 2<sup>nd</sup> Street, assisted Lamar Light and Power with replacing cut-out behind Candy Chapparo's, power outage – rode lines – issue at Lamar east reclosure, re-connected power to Amity and Bridge food pantry, replaced broken neutral and re-connected broken wires to street lights along Hwy 50, trouble shot electrical panel and labeled breakers at Swimming Pool, replaced receptacles and weather proof covers at Swimming Pool, dug holes for new parking lot lights at John Deere for Grett Electric, replaced fuse at Frey's barn, Larry conducted weekly street sweeping, adjusted pressure settings at

East Well, conducted locates for Atmos/Grogan/Fehr, changed chlorine bottle at South Well, installed water pit riser for Marty Tefertiller, checked all valves on Highland and North Main Street, replaced water meter at Casey Rushton's, tested pressure and gallons per minute on Highland due to low pressure, conducted monthly water samples with Rick, installed water meter setter for Marty Murray, drilled holes in meter lids and installed sensors on Duncan Street, replaced water meter sensor at Norma Lowe's, replaced broken chlorine injector at Pool, changed chlorine bottle at Pool, removed, repaired and repainted mushroom from baby pool, installed new water heater at Pool concession stand, vacuumed pool walls and floor, finished replacing seats in all work pickups, mowed parks, baseball field and ditches, sprayed weed killer at baseball field playground, picked up vac truck from Pueblo, weed eating was conducted, reviewed CIRSA 2021 inspection and made corrections to documented discrepancies, repaired broken sprinklers at north park and baseball field, delivered monthly disconnect door hangers.

**Administrator Report.** Administrator Tanner reported while bringing the Vac truck back from repairs at Wagner of Pueblo the left front tire blew east of Granada, causing severe damage to the hood and fuse panel. Insurance claim will be approximately \$7,900, the Town will need to purchase the two front tires at \$1,570. Pictures of deep tire tracks show road damages on South 10<sup>th</sup> Street; after large amounts of rain, a semi-truck drove over an area where Atmos repaired gas lines which are located next to the Town's water lines. The weight of the truck could cause damage to the water line underground. Tanner has actively been researching airport regulations with the FAA regarding any restriction of combining a parking area for semi-trucks in a staging area west of the air-strip and north of the hangers. Tanner attended a webinar Monday, May 23<sup>rd</sup> regarding the Water Infrastructure grants/loans for municipalities. The grant rate is 49% to 51% loan. An engineer study will need to be done regarding sewer infrastructure to be eligible for submission to the wastewater program. Looking at the possibility of submitting the Town's Drinking water project to the Water Infrastructure program in addition to USDA program. Spoke to Plains Disposal regarding any increase for fuel prices in the format of a fuel surcharge rather than per tote or dumpster. It was determined that \$597.50 per month would suffice for a monthly fuel surcharge. The Town's garbage and landfill departments have the capacity to absorb the added charges for six (6) months with approval from the Board. Atmos street damages were discussed. Due to the shortage of employees, Trustee Swisher recommended outsourcing road repair team via Atmos to have the patching completed and afforded by Atmos. The consensus of the board was to allow Atmos to complete the repairs. **Clerk/Treasurer's Report.** April's financials were presented, and the customer refund list for payments received from the infrastructure fee initiated under Ordinance No. 546 was provided for review. **Library Report.** April's count of patron visits and checked out material was available. Trustee Swisher motioned to approve all reports as given. Trustee Melcher seconded. Motion carried 5-0.

**Old Business.** None.

**New Business. Professional Services for Holly Shop/Fire Dept./Complex- \$12,400.** Ireland Dean Designs were contacted to present an engineer/architectural structural corrective roof design, due the roof issues at the Shop/Fire Dept/Complex. This was sought to better understand the needs to correct the design and identify the next steps necessary prior to any further expenses incurred. Trustee Ice motioned to accept the Ireland Dean Designs proposal in the amount of \$12,400 for professional services for the Holly Shop/Fire Dept/Complex renovation. Seconded by Trustee Melcher. Motion carried 5-0. **Plains Disposal – Fuel Cost Surcharge.** Trustee Melcher motioned to absorb the Fuel Surcharge of \$575.50 per month for up to six (6) months. Seconded by Trustee Ice. Motion carried 5-0. **Vac Truck Repair \$8,054.** Insurance claim will cover mechanical repair but no tires. Trustee Ice motioned to authorize the repair of the Vac Truck, not detailing any certain repair shop. Seconded by Trustee Melcher. Motion carried 4-1, Trustee Swisher opposed. **Resolution 2022-3 – A Resolution opting out of the Colorado Paid Medical Leave Insurance Program (FAMLI).** Trustee Melcher

motioned to approve Resolution 2022-3 opting out of FAMILI. Seconded by Trustee Swisher. Motion carried 5-0. **Approve Hiring of Swimming Pool Employees: Pool Manager- Ashlyn Crossland, Assistant Pool Manager – David Crossland, Lifeguards- Jade Casey, Jennifer Chaparro, Haylee Darnell, Aureonna Diaz, Josiah Files, Liberty Kemper, Gracie Morlan.** Trustee Swisher motioned to approve the Swimming Pool employees as listed. Seconded by Trustee Melcher. Motion carried 5-0. **Truck Parking.** Trustee Melcher informed the Board of Trustees that Gateway would consider leasing property at the corner of Hwy 89 and Santa Fe Street to the Town for semi-truck parking. Concerns of adding entry/exit to Hwy 89. Use of the Airport staging area was discussed, may require wider approach and better soil base. Trustee Swisher motioned to table the topic until more information is available. Seconded by Trustee Ice. Motion carried 5-0. **Shooting Range.** Trustee Vance discussed the mess left at the shooting range due to misuse by shooting mirrors, glass, and cans. The Boards consensus was to return to releasing keys at the office, therefore removing the combination entry. **Airport Hangar Rent.** Tabled; square footage of each hangar will be investigated to seek an applicable rent rate.

**Miscellaneous. Event with Use of Facilities – Bluegrass Festival – June 9-12; Street Closure- 6<sup>th</sup> Street, distance of South Park.** Trustee Ice motioned to approve the Bluegrass event with use of facilities, street closure on 6<sup>th</sup> Street the distance of the South Park. Seconded by Trustee Melcher. Motion carried 5-0. **Event with Use of Facilities – PTO Softball Tournament- June 25-26.** Trustee Swisher motioned to approve the PTO Softball Tournament June 25-26<sup>th</sup>. Seconded by Trustee Melcher. Motion carried 5-0.

**Executive Session.** Trustee Melcher motioned at 8:29 p.m. to enter Executive Session according to C.R.S. 24-6-402 (e) Negotiations regarding Real Estate Contract. Seconded by Trustee Swisher. Motion carried 5-0. Trustee Swisher motioned to exit Executive Session at 8:52 p.m., seconded by Trustee Ice. Motion carried 5-0.

**Adjournment.** Trustee Ice motioned to adjourn at 8:54 p.m.

/s/ Vance Brian, Mayor Pro-Tempore

ATTEST:

/s/ Megan Jara, Clerk/Treasurer