

January 4, 2017

Present:

Mayor:  
Trustees:

Tony Garcia  
Corey Stephens  
Joshua Reinert  
Larry Sitts  
Anthony Moldenhauer  
Johnnie Lyons  
Jerry Jones

Keith Dennis	Field Services Supervisor
J.W. Neal	Water Operator
Megan Jara	Town Clerk/Treasurer
Rella Ann Steele	East Prowers Cemetery District-Secretary
Ron Cook	Prowers County Commissioner
Wendy Buxton-Andrade	Prowers County Commissioner
Tom Grasmick	Prowers County Commissioner-Elect

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** Old Business: B) Electric Rate Study. C) Town Administrator Position.

**Minutes, December 7, 2016 Regular Board Meeting Minutes and December 28, 2016 Special Board Meeting Minutes.** Trustee Stephens motioned to approve the minutes of the December 7, 2016 Regular Board Meeting and December 28, 2016 Special Board Meeting, seconded by Trustee Lyons. Motion carried 6-0.

**Approval of Current Bills.** Trustee Stephens motioned to approve current bills subject to review of the Finance Committee on January 12, 2017 at 8:30 a.m., seconded by Trustee Reinert. Motion carried 6-0.

**Notices and Communications.** Invitation to Swearing in of Elected Officials at Lamar Courthouse January 10, 2017.

**Public Appearances.** East Prowers Cemetery District Secretary, Rella Ann Steele approached the Board of Trustees to express lighting preferences at Holly Cemetery showcasing the six flags. Lower watt bulbs had been requested by Town of Holly to reconcile the electric use to the flat rate street light charges. It is the Cemetery Board's desire to return the increased watt bulbs and will assume electric charges related to the watts to achieve the brightened lighting of the flags. It was determined that the watts can be recorded with an AMP reading to determine the actual electricity use. County Commissioner Ron Cook invited the Board to the swearing in of re-elected and newly elected officials. Cook welcomed any Holly resident or board member to consider the open seat on the Prowers Economic Prosperity (PEP) board to add representation for Holly.

**Reports. Police Commissioner Report.** Report was available for review. **Crew Report.** Christmas day wind storm caused down trees at residents and services were reconnected. Set pole between 1<sup>st</sup> and 2<sup>nd</sup> Street to serve 124 South 1<sup>st</sup> Street. Christmas decorations and Noel signs were put up. Set pole at the feeding line to county road 33, which serves King's residence. Lamar Light and Power came to put new panel in regulator, crew will be able to install in the future. Monitor report from Reyman's grocery store was sent off to Bob Meade of NMPP, for reading. State inspector viewed the landfill and reports, final report is pending. Measured landfill and took photos for end of year documenting. Larry Sitts cleaned and drained the landfill drainage ditch. Worked on sander and sanded streets after the last snow. Made repairs after frozen chlorinator line at east well caused leak. South well chlorinator line connector failed. Re-insulated meter pits with straw and foam pads. Leak on 2" line at Catholic Church was repaired. **Clerk/Treasurer Report.** Financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** None. Trustee Lyons motioned to approve all reports as given and Trustee Jones seconded. Motion carried 6-0.

**Old or Unfinished Business. Backflow Survey.** J.W. Neal gave the Board feedback from the Atencio Engineering survey of business in regards to the backflow regulations. The business owners required to make corrections were informed, and a follow up letter can be mailed imposing a 90 day deadline to meet requirements. Devices are to be inspected by a certified backflow inspector annually and the report provided to the Town. **Electric Rate Design Study.** Board agreed having a rate design study is important and options will be explored. **Town Administrator Position.** Direction of the position was discussed and will continue.

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**New Business.** Appointments. Town Attorney- Darla Scranton-Specht; Municipal Judge- Kim Verhoeff; Town Marshall- Sheriff Zordel; Police Commission Board- Jerry Jones, Johnnie Lyons; Finance Committee- Tony Garcia, Joshua Reinert, Corey Stephens; Scholarship Committee- Jerry Jones, Anthony Moldenhauer, Larry Sitts; VALE (Victim Assistance and Law Enforcement) Committee- Kammie Cathcart, Tony Garcia, JoAnn Lyons. Trustee Jones motion to approve the appointments as listed, seconded by Trustee Stephens. Motion carried 6-0. **Landfill Inspection.** Landfill inspection report is pending. **Open Invitation to Bid: Boring under State Highway 50 at 2<sup>nd</sup> Street.** Trustee Lyons motioned to open the bidding for Boring under State Highway 50 at 2<sup>nd</sup> Street for bid. Seconded by Trustee Stephens. Motion carried 6-0.

**Miscellaneous.** Schedule Workshop- January 18, 2017. The Board will meet for a workshop January 18, 2017.

**Adjournment.** Trustee Jones motioned to adjourn at 8:16 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer