

## February 5, 2025

Present: Mayor Pro Tem: Blaine Ice  
Trustees: Rod Swisher  
Bill Kissell  
Special Appearance for Mayor Proclamation Calvin Melcher  
Kelly Sitts, Kendall Sitts, and Clayton Sitts Mayor Larry Sitts Family  
Terry and Debbie Howland Friends of Sitts Family  
Johnnie Lyons  
Jerry and Donna Adams Friends of Sitts Family Dan Tefertiller

Patricia Pierce	Police Clerk for Holly	Brenda Crum	Resident
Dave Dougherty	Granada/Holly Police Chief	Rodney Hazen	Resident
Randy Holland	Town Administrator	Zach Davis	Resident
Cynthia S. Humrich	Town Clerk/Treasurer	Austin Hazen	Resident
Tracy Kirmer	Town Deputy Clerk		

**Call to Order.** Mayor Pro Tem Ice presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present except Mayor Sitts. The Pledge of Allegiance was recited.

**Additions to the Agenda.** None.

**Minutes, January 8, 2025, Regular Board Meeting Minutes.** A motion to approve the January 8, 2025 Regular Board Meeting Minutes made by Trustee Melcher. Second by Trustee Swisher. Motion carried 5-0.

**Approval of Current Bills subject to final approval of the Finance Committee meeting on Wednesday, February 12, 2025.** Motion made to approve the current bills subject to final approval of Finance Committee Meeting on Wednesday, February 12, 2025, by Trustee Lyons. Second by Trustee Kissell. Motion carried 5-0.

**Notices and Communications.** None.

**Public Appearances.** Presentation was made to the Larry Sitts family on a Proclamation made by the Town of Holly, issued for his many years of dedicated service to this community. The Proclamation was presented to Kelly Sitts.

**Reports. Police Report.** Granada/Holly Police Chief Dougherty presented his January report. He stated that there were 32 calls for service to Holly, the visitor log information to date was 19 for Holly and 239 for the Granada office. He presented the mileage on all the vehicles and the hours of each officer with a total of 159 officer hours for January. There was one summons, one domestic, one arrest, and seven citations with total fines of \$849.40 with VALE charges of \$229.40. A request was presented for the visitor log count information to be for the month only by Trustee Lyons. **Administrator Report.** Administrator Holland presented his January report to the Board. He stated that Lamar Light and Power came & adjusted voltage regulators at the south substation. Mid-States Energy was here to look at the switchgear at the light plant. He has scheduled Stuart-Stevenson to come look at our generators sometime in February, on a list of needed repairs and CAT will be here to inspect the ARPA generator. He will change the transformer at the Ice well when weather allows. He is still working with T&R Electric on the repairs to the transformers. The crew will continue to patch street potholes with cold patch. We are working with ARPA and the Ferguson Group on a Department of Energy grant for upgrading our electrical lines. We had a meeting with the Holly School District regarding the rebuilding of the electric line. A possible solution is being looked into for a different route, possibly across the Shanner playground area. The crew has been dealing with frozen water lines this last month. We have had issues with the electrical line north of the dip on County Road 34, and it has been repaired. We set a new pole at a Santa Fe Street residence due to it hanging very low across the yard. All city vehicles have been serviced for the cold winter weather. Tysh and Randy will be attending water training in March and Ramon will be attending the hot line school in Grand Junction in May. Mid States wired the light plant up when we purchased the generator from Fort Lyons, they have schematics to be looked at. Trustee Lyons made a comment on how rusty the generator is looking on the outside of the

building, and that we might need to take a look at some repairs. **Clerk/Treasurer's Report.** Clerk/Treasurer Humrich presented to the Board the December financials, current bank account balances and the municipal court/police information. She presented information from the VALE board meeting in January and followed with a discussion on Board expectations. The water project has no further update at this time, other than I believe COBank has all the information for the interim loan process and the bond counsel is being set up. A reminder was given about the Prowers County Comprehensive Plan meeting for Thursday, February 6<sup>th</sup> at the Holly Senior Center. **Library Report.** Presented that there was a total of 72 patrons, 52 checkout of materials, and 6 computer uses for the month of January. A motion to accept all reports as given was made by Trustee Melcher. Seconded by Trustee Tefertiller. Motion carried 5-0.

**Old or Unfinished Business. Ordinance No. 562 – An Ordinance Relating to the Imposition of Water Project Fees Fixing Assessments for the Use Thereof and Providing for the Collection Thereof (second reading).** A motion to approve Ordinance No. 562 – An Ordinance Relating to the Imposition of Water Project Fees Fixing Assessment for the Use Thereof and Providing for the Collection Thereof was made by Trustee Lyons. Seconded by Trustee Kissell. A roll call vote was requested, all affirmative votes. Motion carried 5-0.

**New Business. Declaration of Town of Holly Mayor Vacancy Seat.** A motion to declare the Town of Holly Mayor Seat to be vacant and to begin the process of filling the position was made by Trustee Tefertiller. Seconded by Trustee Melcher. Motion carried 5-0. **Approve Holly Housing Authority Appointment (from HHA minutes of 6-13-2024) Randy Hetrick – another 5-year term extending to 6/30/2029.** A motion to approve Holly Housing Authority Appointment (from HHA minutes of 6-13-2024) Randy Hetrick – another 5-year term extending to 6/30/2029 was made by Trustee Melcher. Seconded by Trustee Lyons. Motion carried 5-0. **Approve Application to Department of Energy ERA (Energy Improvement in Rural or Remote Areas) Grant for \$2,000,000.** A motion to approve the Application to the Department of Energy ERA (Energy Improvement in Rural or Remote Areas) Grant for \$2,000,000 was made by Trustee Melcher. Seconded by Trustee Tefertiller. Motion carried 5-0. **Discussion on what constitutes an inactive water meter and approve Resolution 2025-2.** Discussion began on what constitutes an account to be active, for the purpose of adding the \$34.00 drinking water project loan repayment fee to the account. After much discussion, a motion was made to Approve the Resolution 2025-2 – A Resolution by the Board of Trustees of the Town of Holly Authorizing the Status for Water Meter Accounts to be Active or Inactive was made by Trustee Tefertiller. Seconded by Trustee Kissell. A roll call vote was requested, all voted affirmative except Trustee Swisher with a negative vote. Motion carried 4-1.

**Miscellaneous.** Discussion on the Prowers County Comprehensive Plan meeting; no outcome came from the discussion.

**Adjournment.** A motion to adjourn was made by Trustee Lyons. Seconded by Trustee Kissell. Motion carried 5-0 at 8:05 p.m.

/s/ Blaine Ice, Mayor Pro Tem

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer