

February 5, 2020

Present:	Mayor:	Calvin Melcher
	Trustees:	Rod Swisher
		Jacob Holdren
		Anthony Moldenhauer
		Larry Sitts
		Corey Stephens
		Joshua Reinert
Michael Tanner	Town Administrator	
Elaine Anderson	Librarian	
Megan Jara	Town Clerk/Treasurer	

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

Additions to the Agenda. None.

Minutes, January 8, 2020 Regular Board Meeting Minutes. Trustee Stephens motioned to approve the minutes of the January 8, 2020 Regular Board Meeting. Seconded by Trustee Holdren. Motion carried 6-0.

Approval of Current Bills. Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on February 12, 2020 at 8:30 a.m. Seconded by Trustee Stephens. Motion carried 6-0.

Notices and Communications. None.

Public Appearances. None.

Reports. Police Commissioner Report. Report was not available and will be dispersed by email. **Crew Report.** Finished inventory count. Meeting with Lamar Light and Power to plan electric loop project and North Sub repair. Ordered switches for North and South Substation. Test run of all generators. EMD and Detroit generators were cleaned up. Finished removing items from top of old cell at landfill. J.W. Neal and Chris Kirmer attended a water class in La Junta. Had two fittings fail at the East Well. Well houses were cleaned. Colorado Department of Public Health and Environment came and preformed the sanitary survey, the report has not been finalized. Christmas decorations were removed and stored. Repairing and replacing ball park bleacher planks on visitor side. Air tank for Light Plant prepped, painted and plumbed in. **Administrator Report.** Held conference call with David Snapp of Colorado Department of Public Health and Environment (CDPHE) and Brandy DeLange of Colorado Municipal League (CML) regarding landfill update. CDPHE will allow use of Holly Landfill until November 2020 to allow time to develop a transfer station or arrange dumping at another landfill. CDPHE was informed of the financial burden for residents if garbage is hauled to the closest compliant landfill at their quoted rates. Bill Berg with Martin and Woods would like more samples of local wells which may address where the contamination source is coming from. **Clerk/Treasurer's Report.** December's financials were reviewed with the Board. **Library Report.** Librarian, Elaine Anderson thanked the Town for the deck. Concerns of the library's operations were discussed as well as a document for review. The Administrator and Library Board will meet to seek resolution of the concerns. Trustee Holdren motioned to approve all reports as given. Trustee Moldenhauer seconded. Motion carried 6-0.

Old or Unfinished Business. Garbage Collection Service Bids. Two bids were submitted and provided in the board packet. Trustee Sitts motioned to select the bid from Plains Disposal for Holly garbage collection service under a ten year contract. Seconded by Trustee Stephens. Motion carried 6-0.

New Business. Lot Drawing (Nominated Candidates to determine ballot arrangement). All candidates attended for the drawing by lot. Record was kept for ballot preparation. **Resolution 2020-2 – A Resolution Authorizing the Town Clerk to Appoint Election Judges for the Town of Holly Regular Municipal Elections to be held the first Tuesday of April in each Even-Numbered Year and Establishing a Rate of Pay.** Trustee Stephens motioned to approve Resolution 2020-2 authorizing the Town Clerk to Appoint Elections Judges and establish the rate of pay. Seconded by Trustee Holdren. Motion Carried 6-0. **Opening of Bids: Riding Mower.** Received multiple bids, the best fit for the Town’s needs were between a John Deere for \$26,211.00, and Grasshopper for \$22,718.00. Trustee Holdren motioned to approve purchase of the Grasshopper mower from Lamar Auto Parts in the amount of \$22,718.00. Seconded by Trustee Stephens. Motion carried 6-0. **Animals at Large.** Untagged dogs at large and crew acting as dog catchers were discussed. Trustee Swisher motioned to table the topic until next meeting. Seconded by Trustee Moldenhauer. Motion Carried 6-0. **Personnel Management Manual (draft).** The Personnel Management Manual was provided to the Board for review. Trustee Moldenhauer motioned to proceed with a Resolution at the next meeting to allow adoption. Seconded by Trustee Swisher. Motion carried 6-0. **Purchase Approval: Utility Poles \$12,014.00, Digger Derek Truck \$25,000.00, East Well Pump & Motor \$12,868.00.** Trustee Holdren motioned to approve the purchase of utility poles for \$12,014.00. Seconded by Trustee Reinert. Motion carried 6-0. Trustee Moldenhauer motioned to approve the purchase of the digger derek truck for \$25,000.00. Seconded by Trustee Holdren. Motion carried 6-0. The old digger truck will be sold as is. Trustee Holdren motioned to approve purchase East Well pump and motor for \$12,868.00. Seconded by Trustee Swisher. Motion Carried 6-0. An insurance claim has been filed for the damages incurred from the failure of the fittings at the East Well.

Miscellaneous. None.

Executive Session. Trustee Holdren motioned to enter Executive Session, according to C.R.S. 24-6-402 (4)(f) Personnel at 8:22 p.m. Seconded by Trustee Swisher. Motion carried 6-0. Trustee Holdren motioned to exit Executive Session at 8:50 p.m. Seconded by Trustee Reinert. Motion carried 6-0.

Adjournment. Trustee Holdren motioned to adjourn at 8:50 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer