

**February 1, 2023**

Present:	Mayor:	Larry Sitts
	Trustees:	Blaine Ice
		Vance Brian
		Casey Rushton
		Calvin Melcher
		Rod Swisher-remote
Ron Cook	Prowers County Commissioner	
Wendy Buxton-Andrade	Prowers County Commissioner	
Tom Grasmick	Prowers County Commissioner	
Randy Holland	Town Administrator	
Megan Jara	Town Clerk/Treasurer	

Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:06 p.m.

**Remote Participation.** Trustee Rod Swisher requested permission for remote participation. Trustee Ice motioned to approve Trustees Swisher’s request for remote participation. Seconded by Trustee Melcher. Motion carried 5-0.

Roll was called. Trustee Bill Kissell was absent. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** None.

**Minutes, January 11, 2023 Regular Board Meeting Minutes.** Trustee Melcher motioned to approve the minutes of the January 11, 2023 Regular Board Meeting. Seconded by Trustee Rushton. Motion carried 5-0.

**Approval of Current Bills.** Trustee Rushton motioned to approve current bills subject to review of the Finance Committee on February 10, 2023 at 8:30 a.m. Seconded by Trustee Melcher. Motion carried 5-0.

**Notices and Communications.** None.

**Public Appearances.** Prowers County Commissioners attended and provided the following information to the Board: Ron Cook reminded the Board that they are an available resource and they have hired a County Administrator, Mark Westhoff. Other resources are: PEP which Holly can have a representative on, SECEED that has mini grants of \$5,000 and matching required. Wendy Buxton-Andrade reported a separate opioid settlement is in the works and paperwork will follow as like for the first settlement. Ron Cook stated Prowers County is creating a Master Plan with a DOLA grant and would like Holly’s involvement. A second phase of housing development is being considered meanwhile, Stephanie Gonzales will have an Open House for tours of the newly built homes. The purchase price for the 3 bed and 1.5 car garage came in at \$236,000. The Commissioners were asked about home demo and dealing with asbestos. Commissioner Cook, responded with information regarding the Brownfield’s grant from CDPHE, which the Town must have ownership or partnership in the property, or the City of Lamar Town Administrator has worked with LCC student Abatement Program by donating homes to the college for the program.

**Reports. Administrator Report.** Administrator Holland reported: Tysh and he attended an online wastewater and chlorine safety class, he attended ARPA operating committee meeting online and designated him Operating Committee Representative for Holly, new hire Earl Brewer started January 17<sup>th</sup> and is learning and doing well, as of January 24<sup>th</sup> Sheriff Dept. returned the town’s vehicle, met with JD Hydro Engineer for on site visit regarding the switch over to liquid chlorine of the wells, East Well insurance claim approved for \$52,000, doing electrical work as needed, January 21<sup>st</sup> had the first significant snowstorm for the season, the crew did a good job of clearing the streets, January 25<sup>th</sup> and

26<sup>th</sup> Quantum Pump and Controls were installing the VFD's and pressure transducers on the East and South Wells, servicing and repairing park mowers, next week will meet with Granada Police Chief. **Clerk/Treasurer's Report.** December's and year-end financials were presented. **Library Report.** December's count of patron visits and checked out material was available. Trustee Melcher motioned to approve all reports as given. Trustee Ice seconded. Motion carried 5-0.

**Old or Unfinished Business.** None.

**New Business.** **Ordinance No. 550 – An Ordinance Providing for the Amendment of Ordinance No. 370 Regulating Mobile Homes and the Placement Thereof; Applying Restrictions and Limitations for the Town of Holly, Colorado (First Reading).** Trustee Melcher approved the first reading of Ordinance No. 550. Seconded by Trustee Swisher. Motion carried 5-0. **Fire Dept./Shop New Build Proposal.** Blue Scope Construction's proposal was included in the board packet; it included material specifications, scope of work, cost breakdown for the design. The design plans are copyrighted. Recommended having a workshop to review the proposal.

**Adjournment.** Trustee Ice motioned to adjourn at 7:53 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer