

December 4, 2024

Present:

Mayor Pro Tem:
Trustees:

Blaine Ice
Rod Swisher
Bill Kissell
Calvin Melcher
Johnnie Lyons
Dan Tefertiller

Elsie Kennedy Police Clerk for Granada
Patricia Pierce Police Clerk for Holly
Randy Holland Town Administrator
Cynthia S. Humrich Town Clerk/Treasurer
Tracy Kirmer Town Deputy Clerk

Call to Order. Mayor Pro Tem Ice presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m.

Roll was called. All present except Mayor Sitts and gave the Pledge of Allegiance.

Additions to the Agenda.None.

Minutes, November 6, 2024, Regular Board Meeting Minutes. Motion to approve the November 6, 2024 Regular Board Meeting Minutes made by Trustee Melcher. Second by Trustee Kissell. Motion carried 5-0.

Approval of Current Bills subject to final approval of the Finance Committee meeting on Thursday, December 12, 2024. Motion made to approve the current bills subject to final approval of Finance Committee Meeting on Thursday, December 12, 2024, by Trustee Lyons. Second by Trustee Melcher. Motion carried 5-0

Notices and Communications. None

Public Appearances. None.

Reports. Police Report. Granada/Holly Police Clerk for Holly, Patricia Pierce, presented the November police report to the Board. She stated that there were 22 calls for service to Holly, 184 total names on the visitor log for the Granada office and 14 total names on the Holly visitor log. She presented the officer hours and said that there was a total of 218 hours logged. She presented the mileage on all the vehicles, that there was a total of 1 citation and no summons was written for municipal court. She then turned the report over to the Granada Police Clerk, Elsie Martin who updated the board on the training progress of the Holly Police Clerk; she now has her OSN (Operator Security Number). She stated that CBI/FBI are wanting to ensure that the Holly Police office is secure for privacy issues. The question was asked again this month regarding getting the computer set up in Holly for all software and processing of required data to make sure the timeline from the November meeting was still being met. **Administrator Report.** Administrator Holland reported to the Board that City Light and Power will have to reprogram the controllers and Mid-States Energy actually wired the light plant and will go over procedures with them. The generators are going to be looked at by Mr. Stevenson with some training for our staff. We are still trimming trees out of power lines, the sewer cleaning maintenance has been completed for 2024, and the water sampling for 2024 has been completed. Murphy Equipment has been here three times to work on the backhoe. A discussion ensued on repairs, costs associated with the repairs, and the possibility of trading in the equipment for a new model; we will be looking into all options. There was a ZOOM meeting for the ARPA's November monthly operating meeting. The Christmas lights are all up, T&R electric gave us a quote for 22 transformers and the 500 KVA transformer and regulator from the south substation that needs to be repaired. The board gave approval to have these repairs completed. We have a new public works employee, Mr. Rodriguez. Administrator Holland presented to the board the prospect of purchasing a plow for the ¾ ton pickup; this would include installation. He received a quote on the power line at Holly School and will set up a workshop with them to discuss the available options. Discussion ensued on the issues with the 2007 backhoe.

Clerk/Treasurer's Report. Clerk/Treasurer Humrich presented to the Board the October financials and the municipal court/police information. Discussion followed on the few changes to the budget after the October 15 presentation of the budget and prior to tonight's approval. The water rates for the year 2025 were discussed, a roll call vote was entered into – 4 affirmative and 1 against – with the result to double the current 2025 rate per Ordinance No. 545. We will amend Ordinance No. 545 which will be presented to the board in January 2025 for implementation in February 2025. Update presented on Rosis Bar and Grill for liquor licensing requirements. The equipment breakdown insurance from CIRSA applies to HVAC, boiler, pumps etc. and not toward moveable equipment. **Library Report.** Presented that there was a total of 67 patrons, 36 checkout of materials, and 0 computer use for the month of November.

Old or Unfinished Business. None.

New Business. **Ordinance No. 559 – to Adopt 2025 Budget.** A motion was made to approve Ordinance No. 559 – to Adopt 2025 Budget by Trustee Swisher. Seconded by Trustee Kissell. Motion carried 5-0.

Ordinance No. 560 – to Appropriate Sums of Money. A motion was made to approve Ordinance No. 560 – to Appropriate Sums of Money by Trustee Swisher. Seconded by Trustee Kissell. Motion carried 5-0.

Ordinance No. 561 – to Set Mill Levies. A motion was made to approve Ordinance No. 561 – to Set Mill Levies by Trustee Tefertiller. Seconded by Trustee Swisher. Motion carried 5-0.

Approve 2025 Wage Scale. A motion was made to approve 2025 Wage Scale by Trustee Lyons. Seconded by Trustee Kissell.

Motion carried 5-0. **Resolution 2024-8 – A Resolution by the Board of Trustees of the Town of Holly, Colorado Designating the Dates for Regular Meetings of the Town of Holly Board of Trustees During the Calendar Year 2025.** A motion was made to approve Resolution 2024-8 – A Resolution by the Board of Trustees of the Town of Holly, Colorado Designating the Dates for Regular Meetings of the Town of Holly Board of Trustees During the Calendar Year 2025 by Trustee Swisher. Seconded by Trustee Kissell.

Motion carried 5-0.

Miscellaneous. Trustee Swisher asked the question on Holly Community Building – no action at this time has been taken.

Adjournment. A motion to adjourn was made by Trustee Tefertiller. Seconded by Trustee Kissell. Motion carried 5-0 at 8:19 p.m.

/s/ Blaine Ice, Mayor Pro Tem

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer