

December 2, 2020

Present:

Mayor:
Trustees:

Calvin Melcher
Jacob Holdren
Rod Swisher
Zach Davis
Blaine Ice
Vance Brian
Casey Rushton

Michael Tanner Town Administrator
Megan Jara Town Clerk/Treasurer

2021 Budget Hearing. Roll was called at 7:00 p.m., opening the Public Hearing for any public comment regarding the proposed 2021 Budget. Trustee Holdren was absent. Public in attendance was: C.B. Crum, Jarney Gulley, Austin Hazen, Rodney Hazen, Jess Kalma, Gary Melcher, and Viola Melcher. All present gave the Pledge of Allegiance. Trustee Holdren arrived at 7:03 p.m. No public comment was made regarding the 2021 Budget. Trustee Holdren motioned to adjourn the Public Hearing at 7:07 p.m., seconded by Trustee Swisher. Motion carried 6-0.

Mayor Calvin Melcher and all Trustees were present. At 7:08 p.m. the regular meeting of the Board of Trustees moved to normal proceedings as follows.

Additions to the Agenda. New Business: H.) Holly Housing Authority, Board Appointment, I.) Town Purchasing, J.) Bucket Truck Purchase.

Minutes, November 4, 2020 Regular Board Meeting Minutes. Trustee Swisher motioned to approve the minutes of the November 4, 2020 Regular Board Meeting Minutes. Seconded by Trustee Davis. Motion carried 6-0.

Approval of Current Bills. Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on December 11, 2020 at 8:30 a.m. Seconded by Trustee Swisher. Motion carried 6-0.

Notices and Communications. None.

Public Appearances. None.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Administrator Tanner read the report; Lamar Light and Power assisted with the control box installation at North Substation, LL&P advised to return some control boxes for another size, replaced transformers at sewer lift station, monthly water sample reported positive, State corresponded re-testing procedure, installing touch read water meters, dug up and fixed sewer line at North 10th Street and Cliff Street, Simon's Pipe Cleaning serviced several areas including Highway 89, flaggers were onsite for traffic control, re-fencing west side of landfill perimeter with barbed wire, serviced unit #17, Little Dump Truck, and new Street Sweeper, Unit #17 serviced for warranty work in Garden City, Unit #13 to Granada for front alignment, Letysa Murray took flagger training class. **Administrator Report.** Converted Library financials and wages and finalized the 2021 Budget with the Clerk. Contacted Todd Ausbun with the Southeast region of CDOT regarding traffic control permit for Simon's Pipe Cleaning to clean the sewer main on Highway 89. Deputy Sheriff brought by the returning vehicle to ask what should be removed other than the cage and radio. Those are the only items that will be removed. A bucket truck specification sheet was included in the board packet and description of use: the bucket truck with a knuckle bucket and jib on the bucket allows a 2-man crew to change out transformers instead of 4 employees needed when using the current equipment. This

knuckle bucket is better for working in tight areas. Trustee Holdren desired to add the Bucket Truck purchase to New Business J. A cost analysis of opening a new one (1) acre landfill cell was included in the board packet. The cost analysis indicated projected cost of: 4 foot clay liner at \$15 per cubic yard, geo-membrane at .55 per square foot, 3 monitoring wells, excavation of cell, contingencies total \$641,253 without maintenance; comparable to Springfield's projected total of \$691,740. **Clerk/Treasurer's Report.** October's financials were reviewed. **Library Report.** October's patron visits and checked out material counts were available. Trustee Davis motioned to approve all reports as given. Trustee Rushton seconded. Motion carried 6-0.

Old or Unfinished Business. Landfill Is Closed as of November 30, 2020. Ordinance No. 535 was available indicating the history of violations and correspondence with CDPHE since 2015. Trustee Holdren motioned to approve Ordinance No. 535- Closure of Holly Municipal Landfill, upon approval from the Town Attorney. Seconded by Trustee Swisher. Roll call vote: Trustees Holdren, Swisher, Ice, and Rushton in favor, Trustees Davis and Brian opposed. Motion carried 4-2.

New Business. Approve 2021 Wage Scale. Trustee Holdren motioned to approve the 2021 Wage Scale. Seconded by Trustee Swisher. Motion carried 6-0. **Ordinance No. 531 to Adopt 2021 Budget.** Trustee Holdren motioned to approve Ordinance No. 531 to adopt the 2021 Budget. Seconded by Trustee Brian. Motion carried 6-0. **Ordinance No. 532 to Appropriate Sums of Money.** Trustee Rushton motioned to approve Ordinance No. 532 to Appropriate Sums of Money. Seconded by Trustee Davis. Motion carried 6-0. **Ordinance No. 533 to Set Mill Levies.** Trustee Swisher motioned to approve Ordinance No. 533 to Set Mill Levies. Seconded by Trustee Rushton. Motion carried 6-0. **Ordinance No. 534 for Supplemental Appropriation.** Trustee Holdren motion to approve Ordinance No. 534 for Supplemental Appropriation. Seconded by Trustee Brian. Motion carried 6-0. **Resolution 2020-8 – A Resolution of the Board of Trustees of the Town of Holly, Colorado designating the Dates for Regular Meetings of the Town of Holly Board of Trustees during the Calendar Year 2021.** Trustee Rushton motioned to approve Resolution 2020-8 designating the dates for Regular Meetings of the Town of Holly Board of Trustees for the calendar year 2021. **Approve Liquor License Renewal – J.R.'s Country Store.** Trustee Ice motioned to approve the liquor license renewal for J.R.'s Country Store. Seconded by Trustee Rushton. Motion carried 6-0. **Holly Housing Authority, Board Appointment.** Trustee Rushton motioned to approve the appointment of Rod Kirmer to the Holly Housing Authority Board. Seconded by Trustee Davis. Motion carried 6-0. **Town Purchasing.** Trustee Ice stated a concern of purchasing items online over supporting local businesses. Administrator Tanner said he will purchase from local businesses as often as possible. **Bucket Truck Purchase.** Remaining \$80,000 in the 2020 Budgeted Capital Outlay was noted. If a new bucket truck is purchased, the old bucket truck will be sold. Trustee Holdren motioned to approve the purchase of the bucket truck. Seconded by Trustee Brian. Motion carried 6-0.

Adjournment. Trustee Holdren motioned to adjourn at 8:02 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer