

August 7, 2024

Present:

Mayor:

Larry Sitts

Trustees:

Blaine Ice

Bill Kissell

Rod Swisher

Johnnie Lyons

Calvin Melcher

Dan Tefertiller

Rod Hazen

Business Owner

Austin Hazen

Holly Fire Chief

David Dougherty

Police Chief

Tommy Dunigan

G/H Police Officer

Randy Holland

Town Administrator

Elsie Martin

Police Clerk for Granada

Cynthia S. Humrich

Town Clerk/Treasurer

Tracy Kirmer

Town Deputy Clerk/Treasurer

**Call to Order.** Mayor Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present, gave the Pledge of Allegiance.

**Additions to the Agenda.** None.

**Minutes, July 10, 2024, Regular Board Meeting Minutes.** Motion to approve the July 10, 2024 Regular Board Meeting Minutes made by Trustee Swisher. Second by Trustee Lyons. Motion carried 6-0.

**Approval of Current Bills subject to final approval of the Finance Committee meeting on Monday, August 12, 2024.** Motion made to approve the current bills subject to final approval of Finance Committee Meeting on Monday, August 12, 2024 by Trustee Lyons. Second by Trustee Tefertiller. Motion carried 6-0

**Notices and Communications.**

A) Approval for Holly Gateway Fair Board Event Road Closures

- August 17 – North of TBK on Main Street to Pawnee Street
- September 26-28 – Main Street to 3<sup>rd</sup> on Cheyenne

B) USDA Drinking Water Project – August 28<sup>th</sup> Meeting at 6:00 pm, Pride Center. We are working on Element Engineering being present for this meeting.

**Public Appearances.** None.

**Reports. Police Report.** Chief David Dougherty presented to the Board his July Police Department Report. They responded to 67 calls for service in Holly and 51 for Granada. The visitor log shows 103 people on the log report for 2024 total offices. He presented the officers' hours, a total of 219 hours, the mileage of vehicles, and that there were 20 citations issued. He presented the results from the JAG appeal and what documents we needed to present back to JAG for the grant. He discussed with the Board if they had done a moratorium on the truck parking ordinance. A question was presented about 24809 on his log report. Discussion followed on how service works with county/police issues and the number of hours.

**Administrator Report** Administrator Holland presented to the Board the issues with incoming and local electrical blinks; they are trying to figure out the problem. Holly ran the generators when Tri-State did a disconnect which made the load strenuous with 105-degree temperatures. We continue to trim trees, care for the parks and the needed alley work. We closed the pool August 3<sup>rd</sup> as we were unable to staff the pool beyond that point. The lead and copper service line inventory is still in progress. M. Neugebauer is asking to have the water line to his business fixed. There is an old leak that was capped off between the Church of Christ and his business. Administrator Holland has not heard from Granada Auto, so he is going to go get the VAC truck. We had a sewer line issue going out to the lift station; DeWitt put a patch on. Discussion on the lead & copper inventory question. **Clerk/Treasurer's Report.** Clerk Humrich presented to the Board the June Financials, current bank balances, and the current police/court information for July. Presented notice of receiving the DOLA portion of funds back on the Ireland Dean Design fee. We discussed police/court information. I am currently working on the Long-Term Plan to be provided to JAG as per their request for the appeal. Discussion followed on the Drinking Water Project options regarding grant to loans with funding streams such as DOLA, USDA, and other funding sources. We continued to sort through ideas

on how to fund this drinking water project and what issues would follow, placing some of the costs under TABOR. The 2024 audit is in the hands of our auditor. It must be finished prior to September 30, 2024. Discussion ensued with 2025 property tax issues. Colorado Open Records Act fee changes will cause our base fee to increase from \$30.00 to \$37.50; all changes will be made in a Resolution at the next board meeting. We discussed annexation of some area property to the Town of Holly and the three ways for annexation to take place. Questions asked on complying with the JAG grant timeline. Discussion followed about this subject. **Library Report.** There were 67 patrons, with 53 checkouts and 0 computer usages. Trustee Ice motioned to approve the reports as given. Seconded by Trustee Swisher. Motion carried 6-0.

**Old or Unfinished Business.** None.

**New Business. SCEDD (Southeast Colorado Economic Development District) Lisa Schlotterhausen – Broadband Service.** Lisa presented that this department was created by the US Department of Commerce and supports the Southeast Colorado Economic Development District, and they serve thirteen counties in Colorado. They assist with grants, comprehensive, strategic, and hazard-emergency planning, and project development among other services. They focus on infrastructure, small business and small workforce development. Broadband grant is their current project and is called (BEAD) Broadband Equity Access and Deployment. This program’s goal is to have 99% of households with access to broadband by 2027, which is defined by census tracts filled. They are working with SECOM’s engineering service provider to get the grants written. SECOM identified a few projects on the Holly area map, but all are in a draft mode as the grant is not open yet. The map is found on the Colorado Broadband Office’s website. The identifiers that must be met are 100 mb per service for downloads, and 20 mb per service for uploads with ability to get to 100 mb per service in the future. This grant opens in late August or early September with 45 days to complete the application. They will not know until mid-March if we get the grant. Construction will start in 2025 and finish in 2027. Grant is 75% grant to 25% entity match and SECOM’s expense is being used as the in-kind portion of the match. They will be asking the entities to pay the remainder portion of the match. Broadband State Site shows what each location’s levels are. Low price tiered service is at \$50.00 and cannot be more than this cost. Some other opportunities that they provide are small business resource fair for businesses needing to connect with financing, real estate, and things that will help your business to be successful. SCEDD would like a letter of support for this project. **Approve Liquor License Renewal – Trailside Liquor.** The motion was made to approve the Trailside Liquor License Renewal by Trustee Melcher. Seconded by Trustee Tefertiller. Motion carried 6-0. **Discussion on Annexation of Property – Vote to Begin Process.** This was tabled until further information is presented.

**Miscellaneous.** Further discussion was made regarding the Truck Ordinance. There is not a moratorium on this ordinance, and the Board would like to make an amendment to this ordinance. Chief Dougherty let the Board know that he would be on vacation August 16<sup>th</sup> through August 25<sup>th</sup> and be back in his office on August 26<sup>th</sup>. Trustee Lyons requested that the Drinking Water Project meeting notice change the word “may” to “will” to emphasize to the community that they will be impacted. He also requested that as much data as possible be put in the board packets prior to the board meeting.

**Adjournment.** Motion to adjourn made by Trustee Swisher. Seconded by Trustee Ice. Motion carried 6-0 at 8:52 p.m.

/s/ Larry Sitts, Mayor

ATTEST:

/s/ Cynthia S. Humrich, Clerk/Treasurer