

# **AQUATICS DIRECTOR**

## **DEFINITION**

Under general supervision, this seasonal position supervises aquatic staff including assistant director, lifeguards, and instructors.

## **SUPERVISION RECEIVED and EXERCISED**

Functional supervision will be received from the Town of Holly Administration office which will refer technical supervision responsibilities to the Town of Holly Field Services Supervisor. Position supervises all pool staff and/or volunteers when applicable.

## **EXAMPLES OF DUTIES**

Duties may include, but are not limited to the following:

- Manages and supervises assigned operations to achieve goals within available resources.
- Provides leadership and direction for staffing.
- Gathers, interprets, reports and prepares recommendations for supervisor.
- Monitors revenues and expenditures to assure sound fiscal control.
- Assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.
- Oversees the general maintenance and cleaning of the swimming pool and related facility appurtenances.
- Responsible for the required testing of pool chemistry, following protocol for acceptable standards regarding pH, chlorine level control, media filter backflushing, flow control, and screen cleaning.
- Responsible for the interviewing and hiring of staff and all related work scheduling and training.
- Schedules all summer pool activities and exhibits a willingness to encourage pool use by implementing new and innovative programs in order to generate additional revenue.

## **EMPLOYMENT STANDARDS**

Experience in aquatics is not required, but is preferred. To perform this job successfully, an individual must be able to physically perform each essential duty satisfactorily. These will include, but are not limited to: lifting, walking, stooping and kneeling, reaching, and stretching.