

September 3, 2008

Present:

Mayor: W. Bruce Roup  
Trustees: Mary Reinert  
Michelle Weimer  
Shannon Rushton  
Frank Vazquez  
Casey Rushton  
Viola Melcher

Marsha Willhite Town Administrator  
Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All were present. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None

**Minutes, August 6, 2008 Regular Board Meeting.** Frank Vazquez motioned to approve the minutes of the August 6, 2008 Regular Board Meeting. Motion seconded by Viola Melcher. Motion carried 6-0.

**Approval of current bills.** Subject to final approval of the Finance Committee meeting on Thursday, September 11, 2008 Mary Reinert motioned to approve the bills, seconded by Casey Rushton. Motion carried 6-0.

**Notices and Communications.** **The Burning Desire group**, which held Alcoholics Anonymous meetings at the City Complex, sent letter of appreciation for use of the building for previous years. **Atmos Energy** sent a letter detailing the anticipated higher energy prices. They are working hard to make the public aware of the anticipated rise in cost as well as steps customers can take to manage and reduce their energy use.

**Public Appearances.** **Deb Ellis, General Manager-KVAY Radio**, presented information on radio reception in Holly and seeking possible interest Town might have in pursuing installation of repeater or translator. Grant money is available from FEMA, but local entity must submit the grant. **Dwayne Grogan** appeared on behalf of his son Bryan Grogan. Bryan was sent a code enforcement letter from the Town office regarding lots 11 and 12, as he is the listed property owner. The Town received no reply regarding this matter, resulting in the lots being mowed by the Town and a resulting fee charged to the owner. Dwayne Grogan has requested the Board disregard the fee assessed to Bryan as he states Bryan wasn't available to receive the letter. Further discussion by Board will continue under Miscellaneous (B).

**Reports.** **Police Commissioner Report.** Report presented to Board for review. **Project Manager Report.** Downtown revitalization work is progressing on the North end. New light poles will be up soon. New water system is complete on Main Street. The Board would like to commend the work TLM Construction and Carrigan Excavating have been doing; requested acknowledgment be sent to the companies. Robert Thompson and family have used their equipment and volunteered their time working in the north end of Gateway Park. Invitations to the Justin Harrington Memorial Trail dedication have been mailed. Humrich Construction continues work in the south park, barriers and sand will be added to the playground equipment area. **Crew Report.** Town employee Scott Smith has been working along with Keith Dennis of Lamar Light and Power, assisting with electric work on Main Street; most of the Main Street light poles are up, completion of mounting and installing light bulbs is imminent. Town crew completed hauling stumps of trees out of the north end of Gateway Park. Trees were trimmed that were adjacent to power lines with assistance from Lamar Light and Power. Municipal Swimming Pool has been drained; paint job has held up good, assessed as adequate for another year. Work continues on wind damaged substation south of Town, all rural customers affected by the outage have had electric service reconnected with the exception of irrigation wells. Town is searching for a large pad-mount transformer to replace the three damaged in the storm. **Holly Recovery Task Force Report.** The majority of the mobile homes utilized by the tornado victims are now vacated. The Division of Emergency Management is scheduled to move the homes by the end of the year. **Toni Vargas, proprietor of Toni's Lounge**, interjected the meeting and asked to speak to the Board. Mayor Bruce Roup allowed her to speak as her name was not initially on the agenda. She is interested in erecting a fence in the back of her establishment for the customers who wish to smoke. Liquor Licensing has guidelines she will have to follow. Board is expecting her to bring completed information to the October Board meeting and the plans for change will be an item on the agenda. **Administrator's Report.** Gateway Park, south end, expenditures have reached \$20,957; donations and insurance recovery have covered all but \$667. The Town is holding the pit of tornado debris open for the demolition of the Baptist Church. Only the floor tiles and countertop in the basement have asbestos. Schedule meeting September 9, 2008 with the Wage and Salary Committee

tentatively; this is previous to Budget Workshop. Waiting for Alltel's attorney to review contract changes regarding possibility of installing repeater at the Grant McCormick Ball Park for enhanced cell phone service. Also working on the Entry and Testing Agreement and hope to have the changes approved in the near future. Prowers County Commissioners are willing to come to Board of Trustees meeting, possibly quarterly to update Town with Prowers County information. Electric Rate and Revenue report for the months of June and July show that sales have increased by 1.5% and 2.0% respectively, compared to one year ago. Altus Engineering is installing new remediation equipment at the super-fund cleanup site at Cliff's Shamrock which requires a new power pole and light. Holly Historical Society has received grant for refurbishing the old town hall; the grant agreement commits this Board and future Trustees to the support of the upkeep on the property exterior for twenty years. Exterior must remain in original pristine form, meeting State Historic guidelines. The Town has signed a Sworn Statement in Proof of Loss in the amount of \$310,923.30, concluding the settlement of all claims arising from the tornado disaster. Town of Holly is hosting the September ARPA meeting which will be held on the 25<sup>th</sup>. Board discussed possible incentives to give to new businesses. Request received from Benny Kennedy to help the youth football team purchase new equipment. Administrator stated that the invoice for the equipment will be paid by the Town directly to the vendor. Several items for 2009 Budget were discussed. **Clerk/Treasurer Report.** Financials for Utility Fund and General Fund were reviewed. Viola Melcher moved to accept the reports as given, seconded by Shannon Rushton. Motion carried 6-0.

**Old or Unfinished Business.** Park Street Modifications (brought forward from August meeting); Public Hearing will be scheduled for October Board meeting.

**New Business.** Shannon Rushton moved to **approve the hiring** of R.J. Brian (Seasonal) and LeTysha Ramos (Classified Maintenance). Motion seconded by Casey Rushton. Motion carried 6-0. **Holly Gateway Fair Donation:** After Board discussion of donation Viola Melcher made a motion to approve a \$500.00 donation to the Holly Fair Board, seconded by Michelle Weimer. Motion carried 6-0. **Auditor's Letter of Engagement:** Gary Woodward sent letter detailing the consulting services he will provide to the Town in connection with the 2009 Budget process. Shannon Rushton made a motion to approve the letter, seconded by Viola Melcher. Motion carried 6-0. **TLM Construction First Request for Payment, \$307,804.50:** Motion made by Shannon Rushton to ratify the expenditure to TLM Construction approved by the Finance Committee, seconded by Frank Vazquez. Motion carried 6-0. **2008 Sheriff's Agreement:** Motion made by Shannon Rushton to ratify the Addendum to the Sheriff's Agreement for purchase of new vehicle at price of \$24,193. Viola Melcher seconded the motion. Motion carried 6-0. **Appoint New Board Members:** Motion made by Trustee Melcher to approve appointment of new Gateway Fair Board members Dean Neill and Rhonda Graham; Casey Rushton seconded. Motion carried 6-0. **CIRSA 2009 Contribution Property/Casualty Quotation of \$25,541:** Michelle Weimer made a motion to approve the CIRSA 2009 Contribution Quotation of \$25,541.00, seconded by Mary Reinert. Motion carried 6-0. **Purchase of Property:** The Town closed on purchase of Susie Smith and William E. Smith Trust property on W. Colorado, and property purchased from Victor and Judy Salgado on Seventh Street, heretofore discussed in Executive Session.

**Miscellaneous.** Six **Letters of Interest** received in Town office regarding Trustee vacancy to be filled; Leonard D. Grogan, Larry G. Sitts, Linda Crum, Anthony S. Garcia, Joel Kalma, and Bradley J. Simon. Brad Simon appointed by secret ballot to fill vacancy on the Board. **Bryan Grogan's** mowing fees waived; motion made by Shannon Rushton to waive the fees due to statement he did not receive letter of ordinance violation prior to Town mowing, seconded by Frank Vazquez. Motion carried 6-0. Mayor W. Bruce Roup expressed appreciation for the time and effort Mary Reinert has put forth serving on the Board.

**Executive Session.** Property Discussion according to C.R.S. 24-6-402 (4) (e) and Negotiations According to C.R.S. 24-6-402 (4) (e). Motion made to go into Executive Session made by Casey Rushton at 12:06 a.m., seconded by Shannon Rushton. Motion carried 6-0. Motion made by Viola Melcher to come out of Executive Session at 12:21 a.m., seconded by Michelle Weimer. All approved.

**Adjournment.** Viola Melcher made a motion to adjourn, seconded by Mary Reinert at 12:24 a.m.

/s/ W. Bruce Roup, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer