

September 1, 2010

Present:

Mayor: Viola Melcher
Trustees: Jerry Jones
Jill Briggs
Brad Simon
David Crossland

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustees Casey Rushton and Frank Vazquez were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. New Business D) Holly Historical Society request for donation; E) Gateway Fair donation; Executive B) Personnel.

Minutes, August 4, 2010 Regular Board Meeting. Motion made by Jerry Jones to approve the minutes of the August 4, 2010 regular board meeting, seconded by Brad Simon. Motion carried 4-0.

Approval of Current Bills. Subject to approval of the Finance Committee meeting on September 13, 2010. Jill Briggs motioned to approve the bills subject to review by the Finance Committee, seconded by David Crossland. Motion carried 4-0.

Public Appearances. None.

Reports. **Police Commissioner Report.** Report was available for Board to review. **Project Manager Report.** GOCO application has been completed for Town Square grant. Gateway Park work has been completed by contractor Kevin Humrich. Meeting held with Seifert Enterprises, contractor for the 6-10 Street water main project. Options are being pursued for repair work needed at Holly Theater. **Crew Report.** Restroom building has been set in Gateway Park, electric lines trenched in, supplies ordered for repair work needed on toilets and shingled roof. Replaced broken power poles damaged by windstorm, picked up tree limbs. Fuel pumps replaced in orange 4-wheel drive pickup. Timer replaced on south Gateway Park sprinkler system, preparing for grass seeding in north Gateway Park. Distribution line repaired to feedlot north of town. **Administrators Report.** Numerous meetings have been held with a CDOT representative discussing the new river bridge project south of town. Property owned by town will become right of way for bridge, work beginning spring of 2011. Map of Holly Municipal Airport property detailing right of way presented to board for review. Utilization of PER (Preliminary Engineering Report) grant for possible bridge on north 8th Street is pending. Financial Review Grant paperwork should be received and signed by Mayor this week. Clifton Gunderson, company to provide financial review, does work for municipalities through DOLA. **Clerk/Treasurer Report.** July financials presented to board for review. Motion received from Jill Briggs to accept reports as given, seconded by Jerry Jones. Motion carried 4-0.

Old or Unfinished Business. **Prowers County Department of Social Services Equipment Loan Agreement.** Loan agreement for computer kiosk to be installed in Holly Library has been received and is under review. **Town of Holly Payroll.** Holly Senior and Community Center Staff Inclusion. IGA

(Intergovernmental Agreement) between Prowers County and Town of Holly regarding HSCC employee wages being included with town payroll has been delayed.

New Business. Approve Liquor License Renewal. Jerry Jones motioned to approve the liquor license renewal for Trailside Liquor, seconded by Brad Simon. Motion carried 4-0. **Wagner Equipment Company.** Caterpillar Wheel Loader Lease: offered new loader with two year lease or extend lease one year on old machine with additional 1000 hours and extended warranty. Both options have monthly payments of \$1500. Motion received from Jerry Jones to lease 2011 model loader from Wagner Equipment at \$1500 a month for two years, seconded by Brad Simon. Motion carried 4-0. **Holly School District RE-3.** Board reviewed site plan proposals for new school. Curb cuts and proposed streets were discussed. **Holly Historical Society Donation.** Motion made by Brad Simon to donate \$1000 to the Holly Historical Society, seconded by Jerry Jones. Motion carried 4-0. **Holly Fair Board Donation.** Motion to donate \$500 to the Holly Fair Board was received from Jerry Jones, seconded by Brad Simon. Motion carried 4-0.

Miscellaneous. None.

Executive Session. Motion received from Jill Briggs to enter Executive Session according to C.R.S. 24-6-402 (4) (e) Negotiations and C.R.S 24-6-402 (4) (f) Personnel, seconded by Jerry Jones at 8:50 p.m. Motion carried 4-0. Jerry Jones motioned to exit Executive Session at 9:45 p.m., seconded by Jill Briggs. Motion carried 4-0.

Adjournment. Motion to adjourn received from Jerry Jones.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer