

September 5, 2012

Present:

Mayor:

Brad Simon  
Frank Vazquez  
Marty Campbell  
Larry Sitts  
Anthony Moldenhauer  
Johnnie Lyons  
Jerry Jones

Marsha Willhite Town Administrator  
Keith Dennis Field Service Supervisor  
Mary Rushton Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 pm. Roll was called. Trustees Frank Vazquez and Johnnie Lyons were absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None.

**Minutes, August 1, 2012 Regular Board Meeting Minutes and August 8 and 22, 2012 Special Board Meeting Minutes.** Trustee Johnnie Lyons present. Trustee Larry Sitts motioned to approve the minutes of the August 1, 2012 Regular Board Meeting and the August 8 and 22, 2012 Special Board Meetings, seconded by Jerry Jones. Motion carried 5-0.

**Approval of Current Bills.** A motion was received from Larry Sitts, seconded by Jerry Jones to approve the current bills subject to review of the Finance Committee on Tuesday, September 11, 2012. Motion carried 5-0.

**Notices and Communications.** None.

**Public Appearances.** **John Golden, Holly resident/business owner.** Mr. Golden discussed drainage issues he has experienced in the alley behind his business. He noted his concern with additional alleys throughout the Town and inquired of the possibility of supplementary funds for alley maintenance/upgrades being included in future budgets.

**Reports.** **Police Commissioner Report.** Report available for board review. **Crew Report.** Electric utility service was repaired at Michael King's residence northwest of Town with tree branches in power lines also trimmed. Dead trees removed from RV Park. Street signage updated by Shanner Elementary School building included painting of a "no parking" zone by the fire hydrant and a "no u-turn" sign installed north of the building. Municipal Swimming Pool was drained and the lane stripes repainted. Preparation continues for old transformers to be shipped out for proper disposal. New transformers have been installed at the Holly School Ag Shop/Bus Barn and service connected. The new pad mount transformer was installed for the Holly School. **Administrator's Report.** Administrator conducted interviews for the Field Services Supervisor and Deputy Clerk/Treasurer positions resulting in the hiring of Keith Dennis and Claudia Parker respectively. Keenan Davis, Holly High School senior and Permanent Part-time employee of the Town will continue to work through the school year participating in a work study program. Record Retention exercises consisting of purging

old files was performed over the last couple of weeks. CDOT representatives met with Marsha detailing the LOMR overview and concurrence form and the Arkansas River Bridge Project regarding the Holly Flood Plain mapping. A request has been submitted to FEMA to complete the flood mapping study. Rate and Revenue report was reviewed. ARPA kWh sales to Holly down in July 2012 compared to 2011. **Clerk/Treasurer Report.** Trustee Frank Vazquez present at 8:15 pm. July Financials were sent in Board packet for review. A financial statement report was reviewed and summarized with Board. Trustee Jerry Jones motioned to approve the reports as given, seconded by Marty Campbell. Motion carried 6-0.

**Old or Unfinished Business.** None.

**New Business. Drainage in Alley.** Board discussion continued from Public Appearance topic of drainage in alleyways. Further assessment is needed. **Approve Employee Hiring.** Motion made by Trustee Jerry Jones to approve the hiring of Field Services Supervisor Keith Dennis at an annual salary of \$44,000 and Deputy Clerk/Treasurer Claudia Parker at an annual salary of \$24,000. A second was received from Marty Campbell. Motion carried 6-0. **Event License Application.** Holly Bluegrass Festival Committee submitted a Special Events Permit application for a Rhythm and Ribs event to be held October 13, 2012 at the Holly Gateway Park. The event will consist of a street dance with a live band and a baby back rib dinner being served. The application included a request to block the street which divides the north and south park for the dance. Marty Campbell motioned to approve the event including the street dance, seconded by Frank Vazquez. Motion carried 6-0. **Colorado Intergovernmental Risk Sharing Agency 2013 Quotes.** Larry Sitts motioned to approve the Property Casualty 2013 quote of \$21,185 and the Workers Comp quote of \$16,689, seconded by Marty Campbell. Motion carried 6-0.

**Miscellaneous. APPA Financial Planning for Municipal Utilities-NMPP, Lincoln, NE-October 9, 2012.** The workshop will include topics of financial stability, guidelines to develop long term financial plans, key financial targets, etc. Town Administrator and Town Clerk request board approval to attend. Jerry Jones motioned to approve the request, seconded by Frank Vazquez. Motion carried 6-0.

**Executive Session.** Frank Vazquez motioned to enter Executive Session according to C.R.S 24-6-402 (4) (b) Attorney Client Privilege and C.R.S 24-6-402 (4) (e) Negotiations and C.R.S. 24-6-402 (4) (f) Personnel at 8:29 p.m. Marty Campbell seconded the motion. Motion carried 6-0. Frank Vazquez motioned to exit Executive Session at 9:15 p.m., seconded by Johnnie Lyons. Motion carried 6-0.

**Adjournment.** Jerry motioned to adjourn at 9:05 p.m.

/s/ Bradley Simon, Mayor

/s/ Mary Rushton, Clerk/Treasurer