

September 4, 2019

Present: Mayor: Calvin Melcher
Trustees: Jacob Holdren
Anthony Moldenhauer
Larry Sitts
Cory Stephens
Joshua Reinert

Elaine Anderson Librarian
Megan Jara Town Clerk/Treasurer

Mayor Calvin Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Joshua Reinert was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. New Business, I) Appointment to Finance Committee.

Minutes, August 7, 2019 Regular Board Meeting Minutes. Trustee Holdren motioned to approve the minutes of the August 7, 2019 Regular Board Meeting. Seconded by Trustee Stephens. Motion carried 4-0.

Approval of Current Bills. Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on September 12, 2019 at 8:30 a.m. Seconded by Trustee Moldenhauer. Motion carried 4-0.

Notices and Communications. None.

Public Appearances. None.

Reports. **Police Commissioner Report.** Report will be emailed once available. **Crew Report.** No monthly crew report was prepared. **Administrator Report.** Interim Steve Rabe provided a task list of items and projects he will focus on and will be updated monthly. Rabe reported receiving two new Town Administrator applications since the re-opening of the "accepting application" phase. Interviews will be conducted and list of finalists announced at October 2, 2019 Regular Board Meeting. Rabe submitted an application to the Colorado Department of Health- State Revolving Water Fund, which opens the doors for grants and loan processes to fund water quality improvement projects. Contact was also made with Department of Local Affairs regarding funding a water project and a meeting is scheduled for October 24, 2019 in Holly. **Clerk/Treasurer's Report.** July's financials were reviewed with the Board. Joshua Reinert arrived at 7:36 p.m. **Library Report.** Librarian, Elaine Anderson delivered a Thank you Card from the Library Board, Staff, Friends and signed by library patrons, appreciating the new deck. The August report was reviewed with the Board. A total of 101 children and adults attended activities throughout the Summer Reading program. Holly Hock-it left over items went throughout the community including the Pregnancy Center and Lyons Club. The Friends of The Library will sell slices of pie at the Pedal the Plains event. **Swimming Pool Report.** A list of problematic pool facility issues were reviewed to consider for budget planning. Trustee Stephens motioned to approve all reports as given. Trustee Moldenhauer seconded. Motion carried 5-0.

Old or Unfinished Business. **Demolition Request.** Rabe briefed the Board on his experience regarding demolition and will further investigate the legal process to update the Board. Trustee Holdren motioned to table the demolition request till October. Trustee Stephens seconded. Motion carried 5-0.

New Business. **Holly Housing Authority Board Appointment- Aaron Crum to complete term of Kurtis Klinghammer to June 30, 2020.** Trustee Sitts motioned to approve Aaron Crum. Trustee Moldenhauer seconded. Motion carried 5-0. **Colorado Intergovernmental Risk Sharing Agency (CIRSA) 2019 Quotes. Property Casualty- \$28,982.08, Workers Compensation - \$15,865.00.**

Trustee Holdren motioned to approve the 2019 CIRSA quotes in the amounts of: \$28,982.08 for Property Casualty and \$15,865.00 for Workers Compensation. Trustee Moldenhauer seconded. Motion carried 5-0. **Resolution 2019-2 – A Resolution Authorizing the Sale of Real Property.** Trustee Holdren motioned to approve Resolution 2019-2 Authorizing the Sale of Real Property. Trustee Stephens seconded. Motion carried 5-0. **Resolution 2019-3 – A Resolution Amending the Town of Holly Traffic Code in Regard to the Operation of Bicycles Approaching Intersections for the 2019 Pedal the Plains Event.** Resolution dismissed for lack of interest. **Open for Bid: Pool Gazebo and Holly Historical Society Museum Roof Repairs.** Bid specifications were reviewed and an advertisement will follow. **Local Government Budget Calendar & Rabe’s Proposed Budget Workshop Calendar.** Trustee Holdren motioned to approve the budget calendars as presented. Trustee Reinert seconded. Motion carried 5-0. **Transfer Station - Preliminary Engineering Report (PER) to USDA.** Souder, Miller & Associates submitted the PER report to USDA and the report was provided to the Board. **Letters of Interest for Trustee.** A Letter of Interest submitted by Rod Swisher was provided. Trustee Sitts motioned to appoint Rod Swisher to the vacant Trustee seat. Trustee Moldenhauer seconded. Motion carried 5-0. **Appointment to Finance Committee.** Trustee Holdren motioned to appoint Mayor Calvin Melcher to the Finance Committee. Trustee Stephens seconded. Motion carried 5-0

Miscellaneous. Mayor spoke of a customer’s request for powering two pivots for the hemp farm, noting service to the customer will require building a line. No action was taken nor has an official service request been made at the office.

Adjournment. Trustee Holdren motioned to adjourn at 8:27 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer