

October 7, 2009

Present:

Mayor:

W. Bruce Roup
Brad Simon
Shannon Rushton
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Joe Giadone Insurance Agent
Kammie Cathcart HSCC coordinator
Jill Briggs HSCC board member

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Michelle Weimer and Frank Vazquez were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. Under Old Business C) Utility Easement Agreement-Holly Drainage Board.

Suspend Regular Board Meeting. Mayor W. Bruce Roup suspended the Regular Board Meeting to enter the Town of Holly Board of Trustees Public Hearing on Adoption of 2009 Model Traffic Code and Amendments Thereto By Reference. Mayor Roup called the Hearing to order. Trustees absent were Michelle Weimer and Frank Vazquez. Holly Town Residents in attendance were Jill Briggs and Kammie Cathcart. No questions or comments were received. Motion to adjourn the Hearing made by Casey Rushton, seconded by Viola Melcher at 7:10 p.m. Motion carried 4-0.

Reopen Regular Board Meeting.

Minutes, September 2, 2009 Regular Board Meeting. Viola Melcher motioned to approve the minutes of the September 2, 2009 Regular Board Meeting. Motion seconded by Casey Rushton. Motion carried 4-0.

Approval of Current Bills. Subject to final approval of the Finance Committee meeting on Monday, October 12, 2009. Casey Rushton motioned to approve the current bills subject to review by the Finance Committee, seconded by Viola Melcher. Motion carried 4-0.

Notice and Communications. Thank you received from the Holly Gateway Fair Board regarding the help received from the Town Crew with preparation before and during the Fair and clean-up after the event. The Board was also appreciative of the donation received from the Town. Jan White Fisher received letter from the Gates Foundation regarding the grant application received from the Town. The grant request will be presented at the Gates Foundation December meeting. Nola Mae Ice sent appreciation for the Town Crew setting up picnic tables for the Santa Fe Trail Bike Riders. Holly volunteers provided a lunch break for the group.

Public Appearances. Joe Giadone, insurance agent, presented information to the Board regarding available health insurance for the Town employees and the associated costs. Kammie Cathcart, coordinator for the Holly Senior and Community Center and Jill Briggs, board member, were present to request donation for 2010. The pair expressed gratefulness for the assistance previously provided by the Town.

Reports. **Police Commissioner Report.** The report was available for the Board to review. **Project Manager Report.** Jan White Fisher was absent. **Crew Report.** Water main leak on 6th Street was repaired. Crew provided assistance with preparations for the Holly Gateway Fair; provided dumpsters at fairgrounds, inspected electric service at race track, placed fair banners along Main Street. Replaced broken fan on street sweeper. Transformer to be utilized for street lights and sprinkler system at North Gateway Park was installed. New meter tap installed at 5th Street residence. Sprinkler water lines marked. Mowing done around the tornado debris pile south of Town, cleaned in preparation for burning. **Administrator's Report.** Water Authority Board reviewed the loan application for the 6-10th Street water main project October 2nd. The Town will be notified of the Board's decision by mail. Application to bid for Gateway Park Restoration Project was mailed out, pre-bidding meeting will be held October 13th. Marsha met with Holly Fire and Ambulance volunteers in regards to establishing local trained emergency responders with the Red Cross. The Town will continue pursuing this project. Town employee David Yarborough received certification for small water system operator. Emergency Preparedness planning is ongoing, meeting will be held with Chad Ray, Division of Emergency Management Regional Field Manager, on November 10, 2009. The Executive Director for the Gates Foundation will be in town November 3, 2009 to discuss the grant request of \$151,000 received from the Project Manager. The Town of Holly will be the host for the Arkansas River Power Authority Board November meeting. The ARPA generator will be tested on October 12th. **Clerk/Treasurer Report.** August financials reviewed. **Utility Committee Report.** Trustee Brad Simon reviewed the Utility Committee proposed rate increases with the Board. Motion to approve the reports as given was made by Viola Melcher, second received from Casey Rushton. Motion carried 4-0.

Old or Unfinished Business. Ordinance No. 463 - An Ordinance for the Regulation of Traffic by the Town of Holly, Colorado; Adopting by Reference the 2009 Edition of the "Model Traffic Code" Repealing all Ordinances in Conflict Therewith (Most Specifically Ordinance No 352); and Providing Penalties for Violation Thereof (Second Reading). Casey Rushton made a motion to adopt Ordinance No. 463, seconded by Brad Simon. Motion carried 4-0. **2010 Wage and Salary Consideration.** Motion made by Shannon Rushton to freeze the 2010 wages and salaries, seconded by Brad Simon. Motion carried 4-0. **Utility Easement Agreement-Holly Drainage Board.** The fourth draft of the utility easement has been received from the Holly Drainage Board. Two points, No. 7 and No. 8 in the agreement, have been addressed by the Drainage Board attorney to the satisfaction of the Board of Trustees. Viola Melcher motioned to approve, Casey Rushton moved with second. Motion carried 4-0.

New Business. Ordinance No. 464 - An Ordinance Replacing and Superceding Ordinance No. 407 Establishing Court Costs, Surcharges on Ordinance Violations, Warrant Fees, Subpoena Fees, Contempt of Court Fees, Community Service Fees, and Model Traffic Fees as They Apply to the Holly Municipal Court, Holly, Colorado. Shannon Rushton motioned to accept Ordinance No. 464, seconded by Viola Melcher. Motion carried 4-0. **Approve Quote from Gobin's Inc.** Quote received for a fireproof, four-drawer legal file cabinet in the amount \$1,629. Motion to approve quote made by Shannon Rushton, seconded by Brad Simon. Motion carried 4-0. **Approve Letter of Engagement.** Letter of Engagement received from Amanda L. Brown, Certified Public Accountant. Motion to approve by Brad Simon, second by Shannon Rushton. Motion carried 4-0. **CU Best and Brightest Internship-2010.** Offer received from the Division of Local Affairs for the Town to be awarded an Intern grant. Motion to decline offer received from Casey Rushton, second by Viola Melcher. Motion carried 4-0. **Utility Rate Considerations-2010.** A motion to approve the utility rate increases for 2010 regarding electric, water, sewer, garbage and landfill made by Shannon Rushton, seconded by Viola Melcher. Motion carried 4-0. **Loss Recovery-Sherrie Brownfield.** Motion by Viola Melcher, seconded by Brad Simon to initiate payment on insurance denial. Motion carried 4-0. **Arkansas River Power Authority.** Shannon Rushton made a motion to reappoint David Willhite to the ARPA Board of Directors. A second was received from Viola Melcher. Motion carried 4-0.

Miscellaneous. Discussion of e-mailing paperless board packets. Board directive given for trial next month.

Executive Session. None.

Adjournment. Viola moved to adjourn the meeting at 9:40 p.m.

/s/ W. Bruce Roup, Mayor

/s/ Mary Rushton, Clerk/Treasurer