

October 5, 2016

Present:

Mayor:
Trustees:

Tony Garcia
Corey Stephens
Joshua Reinert
Larry Sitts
Anthony Moldenhauer

Jerry L'Estrange Town Administrator
Keith Dennis Field Services Supervisor
Megan Jara Town Clerk/Treasurer
Sam Zordel Prowers County Sheriff
Axel Thurner Lamar Partnership Inc.

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 7:01 p.m. Roll was called. Trustees Johnnie Lyons and Jerry Jones were absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. None.

Minutes, September 7, 2016 Regular Board Meeting Minutes. Trustee Stephens motioned to approve the minutes of the September 7, 2016 Regular Board Meeting, seconded by Trustee Moldenhauer. Motion carried 4-0.

Approval of Current Bills. Trustee Stephens motioned to approve current bills subject to review of the Finance Committee on October 12, 2016 at 8:30 a.m., seconded by Trustee Reinert. Motion carried 4-0.

Notices and Communications. None.

Public Appearances. Axel Thurner represented the Lamar Partnership Inc. promoting the plastic and e-waste program. Thurner stated the program is an extension of Swink Clean Valley Recycling and he is interested in extending the opportunity to allow plastics to be recycled in Holly. A green recycling bag is sold for three dollars, to contain the plastics; Thurner noted locations to sell these bags can be anywhere, preferably a location that has extended open hours for easy convenience. Next, is to promote collection events that Thurner said he is willing to assist with.

Reports. Police Commissioner Report. September's report was available for review. Sheriff Zordel briefed the Board of a potential 2% wage increase that would affect the expense of the Sheriff Coverage Agreement for 2017. Zordel expected to know the outcome of the raise following completion of the County Commissioners budget review. **Crew Report.** Tree trimming continues. Electric service was disconnected at the request of Altus Environmental; their monitoring of underground fuel tanks near Shivers and Co-op is complete. Street lights were repaired on Highway 50. Three transformers at the shooting range were repaired and filled with oil; they appeared to have been shot. After the repair, service was restored to customer Jerome Seuffer's well. Posts were set to fix the fence and hauled roto-mill to repair the road at the landfill. The park sprinklers and restrooms are being winterized. Set the new boiler at the pool, the boiler contractor will complete the install in the spring. Asphalt and street repair is complete at 7th Street, damages were from Atmos repairing a gas leak, they will be invoiced accordingly. Repaired the water meter pit at 1009 West Colorado. The south well is working fine and has a new digital mercoid switch. **Administrator Report.** Bob Meade with Nebraska Municipal Power Pool (NMPP) hooked up a device to Reyman's grocery store to monitor the incoming volts for a week; the device was sent back and the data will be read. The proposed agreements: NMPP Electrical Distribution Service Agreement to include copies of safety manuals and electric codes as well as consulting services, and the NMPP Financial Plan, Cost of Service and Rate Design Study for Electric Rates Agreement were presented. These agreements will be considered at budget workshops. Trustees were informed electric customer; Altus, has agreed to contribute to the needed transformer bank near Cliffs Service Station. The transformer will adequately provide enough volts at all times to operate the onsite equipment, and keep voltage from sagging to other customers. The REDI Grant Second Street Crossing contract is in a holding pattern due to the need to reduce the engineering expense to better fit the grant specifics. L'Estrange is working with Department of Local Affairs and Atencio Engineering to work through this challenge. The confidential CAMU Residential Survey was available for review. Prowers Economic Prosperity (PEP) is the rebirth of the Prowers County economic

program and the reorganized program is striving to have representation of every community when filling the open board member positions. **Clerk/Treasurer Report.** Financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** Library Board Report of Needs for 2017 was available for review. The needs will be considered at budget workshops. Trustee Stephens motioned to approve all reports as given and Trustee Moldenhauer seconded. Motion carried 4-0.

Old or Unfinished Business. Paulin and Grogan Subdivision- Attorney Reply. Trustees received a Memorandum from Attorney Darla Scranton expressing her findings. "It appears that the Paulin and Grogan Addition was acted upon and adopted by the Board of Trustees of the Town of Holly, Colorado on July 7, 1976. The plat for the subdivision would have been recorded in the records of the Prowers County Clerk and Recorder. On July 7, 1976 all streets, alleys and easements would have become the property of the Town of Holly, Colorado, effectively divesting Mr. Paulin and Mr. Grogan of their ownership interests and rights to said streets, alleys, and easements." "Colorado Revised Statute Section 43-2-301 defines a road for public use as a "road" or "other public way". C.R.S. 43-2-201(1)(e) provides that a public way includes all roads over the public domain. The easement became a public domain of the Town of Holly when the Subdivision was approved by the Trustees and the subdivision plat was accepted and recorded in the Prowers County records." After a lengthy discussion the town excused itself from any further obligation, and it was agreed that all neighbors involved would meet to work out an agreement amongst each other. **Sheriff Agreement for 2017.** L'Estrange and Sheriff Zordel concurred the agreement renewal would be held until the contract expense is determined, which will be based off of the wage increase conclusion.

New Business. Approve Liquor License Renewal. Trustee Sitts motioned to approve the Retail Liquor License renewal application received from Trailside Liquor, seconded by Trustee Stephens. Motion carried 4-0. **Application for Small Animal/Fowl Permit- Jami Davis at 801 West Cheyenne.** Trustee Moldenhauer motioned to approve the Small Animal/Fowl permit, seconded by Trustee Reinert. Motion carries 3-1; Trustee Sitts opposed. **Resolution 2016-1- A Resolution Adopting the Town of Holly Purchasing Policy.** Trustee Stephens motion to approve Resolution 2016-1 and seconded by Trustee Sitts. Motion carried 4-0. **Health Insurance Renewal Quotes.** Current provider Anthem Blue Cross Blue Shield (Anthem BCBS) quoted the lowest percent increase when comparing national insurances; Colorado Choice was competitive but limits to only in-network providers of Colorado. All trustees approved by roll call vote; to renew the health insurance plan with Anthem BCBS for the \$6,413.89 monthly premium. Motion carries 4-0. **2017 Budget Presentation.** General Fund and Utility Fund estimated expenditures and revenues for 2017 Budget were review with the Board. A final budget for all funds will be presented and approved before the end of 2016 as required.

Miscellaneous. None.

Executive Session. Trustee Stephens motioned to enter Executive Session, according to C.R.S. 24-6-402 (4)(f) Personnel, at 9:09 p.m. Seconded by Trustee Moldenhauer. Motion carried 4-0. Trustee Stephens motioned to exit Executive Session at 9:24 p.m., seconded by Trustee Reinert. Motion carried 4-0.

Adjournment. Trustee Stephens motioned to adjourn at 9:24 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer