

October 1, 2014

Present:

Mayor: Brad Simon  
Trustees: Frank Vazquez  
Marty Campbell  
Larry Sitts  
Anthony Moldenhauer  
Johnnie Lyons

Marsha Willhite Town Administrator  
J.W. Neal Interim Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustees Jerry Jones and Marty Campbell were absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None.

**Minutes, September 3, 2014 Regular Board Meeting.** Trustee Frank Vazquez motioned to approve the minutes of the September 3, 2014 Regular Board Meeting, seconded by Trustee Johnnie Lyons. Motion carried 4-0.

**Approval of Current Bills.** A motion was made by Trustee Vazquez, seconded by Trustee Lyons to approve the current bills subject to review of the Finance Committee on Monday, October 13, 2014 at 8:30 am. Motion carried 4-0.

**Notices and Communications.** None.

**Public Appearances.** None.

**Reports. Police Commissioner Report.** Report available for board review. No discussion. Trustee Marty Campbell present. **Crew Report.** McDonald Electric installed new meter set at Airport, upgraded breaker box at City Complex and repaired mast at the Town's south well. Complaint of low voltage received from Trailside Liquor owner. Upon inspection problem was determined to be on customer's side. Tree trimming is ongoing. Maintenance of street lights continues. Bad neutral wire discovered at Holly Housing Authority building was repaired. Painting of pool is almost complete. Asphalt laid at 3<sup>rd</sup> Street, 7<sup>th</sup> Street and Cliff Street. Pothole repair continues. Crew assisted with set up and tear down for various fair activities. Completed re-routing of chlorine hoses at well houses for compliance. Water pressure and flow tested at Holly Senior and Community Center with resulting numbers of 30 psi at 13 gallons per minute. Flow testing and service of fire hydrants continuing. Updated mapping of fire hydrants in system and assisted with ISO (Insurance Services Office) survey. Earl Simon Pipe Cleaning completed scheduled cleaning of select sewer mains. **Administrators Report.** REDI (Rural Economic Development Initiative) meeting held in Granada September 19<sup>th</sup>. Mayor and Administrator attended. Grant money is available for a short time for Granada and Holly if certain guidelines are met. Lee Merkel of DOLA was present at the meeting because some of the money is funneled through that office. Holly and Granada applied for a combined Economic Development Assessment which is a technical assistance grant. The grant determination is from the office of Economic Development and International Trade. Holly also applied for a grant to do a preliminary engineering report for replacing the water mains from the water tower into the distribution system in

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town. The assessment grant has been approved. The request for the preliminary engineering report has been received and is being reviewed. Financial Assurance Plan on the landfill was conditionally approved with the factor the Town will need to submit a 5 year revised cost estimate with next year's annual Financial Assurance Plan. ARPA board found it would be economically sound to dispose of or decommission the Lamar Repowering Project. David Willhite was elected as President of the ARPA board to complete the term of Bob Friedenburger who stepped down in September. Another work session budget was scheduled for Wednesday, October 8<sup>th</sup> at 7:00 p.m. Marsha will be attending a meeting at the CML (Colorado Municipal League) offices in Denver on Friday, October 3<sup>rd</sup>. The seminar will be on creating appreciative inquiry. Marsha is attending to learn consensus building between communities. The process should be beneficial when working with Granada on the Economic Development Assessment. **Clerk/Treasurer Report.** Meagan and Claudia will be attending software training in Nebraska the 15<sup>th</sup> and 16<sup>th</sup>. The training is for Power Manager, the software used for utility billing, payroll, general ledger, accounts receivable, etc. SECOM installed phone and internet at the theater. August Financials were presented in board packet. A financial summary was reviewed with the Board. Motion to approve reports was received from Frank Vazquez, seconded by Anthony Moldenhauer. Motion carried 5-0.

**Old or Unfinished Business.** None.

**New Business.** **Ratify Approval of Liquor Temporary Permit Application.** Motion made by Johnnie Lyons to ratify approval of temporary permit for East Side Liquor, seconded by Larry Sitts. Motion carried 5-0. **Approve Transfer of Ownership.** Cathy Hausner submitted a liquor retail license application requesting transfer of ownership from D-M Liquor to East Side Liquor. All corresponding paperwork was submitted to Town Attorney Darla Scranton for review. Anthony Moldenhauer motioned to approve the transfer of ownership, seconded by Marty Campbell. Motion carried 5-0. **Sheriff's Contract Approval-2015.** Marty Campbell motioned to approve the 2015 Sheriff's contract for the amount of \$51,000, seconded by Frank Vazquez. Motion carried with three in favor and two opposed.

**Miscellaneous.** None.

**Executive Session.** None.

**Adjournment.** Anthony Moldenhauer motioned to adjourn at 7:36 pm.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer