

November 4, 2009

Present:

Mayor W. Bruce Roup  
Trustees Brad Simon  
Michelle Weimer  
Frank Vazquez  
Viola Melcher

Marsha Willhite Town Administrator  
Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Jan White Fisher Project Manager  
Gene Millbrand Prowers County Commissioner  
Joe Marble Prowers County Commissioner  
Henry Schnabel Prowers County Commissioner  
Lisa Nolder Prowers County Development, Inc.

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:05 p.m. Roll was called. Casey Rushton and Shannon Rushton were absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None

**Suspend Regular Meeting.** Mayor W. Bruce Roup suspended the regular meeting to enter the 2009 Budget Hearing.

**2009 Budget Hearing.** Roll was called. Casey Rushton and Shannon Rushton were absent. As there were no Town residents present the Budget Hearing was suspended. Motion made by Viola Melcher to adjourn Budget Hearing and enter the Public Hearing regarding the funding made available to the Town of Holly Water Department, seconded by Frank Vazquez. Motion carried 4-0.

**Town of Holly Water Department Public Hearing.** As there were no Town residents in attendance a motion was received from Viola Melcher to adjourn the hearing and resume the Regular Board Meeting, seconded by Michelle Weimer. Motion carried 4-0.

**Reopen Regular Board Meeting.**

**Minutes, October 7, 2009 Regular Board Meeting.** Motion made by Frank Vazquez to approve the October 7, 2009 Regular Board Meeting minutes, seconded by Brad Simon. Motion carried 4-0.

**Approval of Current Bills.** Subject to final approval of the Finance Committee meeting on Wednesday, November 11, 2009. Frank Vazquez motioned to approve the current bills subject to review by Finance Committee, seconded by Brad Simon. Motion carried 4-0.

**Notices and Communications.** Melvin Murray family sent card of appreciation for expression of sympathy received.

**Public Appearances.** The Prowers County Board of Commissioners was present as they continue to reach out to the communities in Prowers County. Discussion arose of the possibility of holding the Prowers County Development, Inc annual meeting in Holly in February or March of 2010. Lisa Nolder, Executive Director of PCDI discussed the intentions of the group to connect businesses with financial resources. PCDI Board would like to assist all communities with business growth and stability.

**Reports. Police Commissioner Report.** The report was available for the Trustees review. **Project Manager Report.** One entity was present for the Gateway Park pre-bid meeting. The actual bid document was delivered to the Town office prior to deadline. The tree city recertification deadline was missed in April but has been rectified. Emergency preparedness plan is mandatory now; all local governments must have one in place. **Crew Report.** Transformers taken out of the system have been disposed of. Four sprinkler lines and the conduit for the electric lines have been placed at North Gateway Park. Breaker box has been installed at Park. Fire break has been completed around the tornado debris pile; readied for the

Fire Department to burn. Basket liners have been taken down from the Main Street light poles, water line winterized. The Town Ball Park has been winterized. Springfield donated electric meters to the Town when they upgraded their system. Dielectric testing completed on bucket trucks. **Administrator's Report.** Letter received from Colorado Department of Transportation notifying the Town of approval of the Model Traffic Code ordinance. Letters have been sent to Judge Kim Verhoeff and Sheriff Jim Faull notifying them of CDOT's approval. Revised Waste Characterization and Disposal Plan will be submitted to the CO Department of Health and Environment for approval. Work has begun on the 2010 Census boundary and annexation survey. Wagner Land Surveying has been working on FEMA flood plane re-mapping. Testing on the ARPA generator was performed on October 12, 2009 at 4-5:00 a.m. with good results. The second Monday of every month testing will be performed on the generator via SCADA from Lamar. Holly generators have been tested monthly without load. Cornerstone Church of Garden City, KS planted a burr oak in South Gateway Park in memory of Jesse Holmes and Cody Neill. The Administrator and Clerk met with Bill Gray and Lee Merkel (DOLA) regarding zoning ordinances, and the closure of the Main Street Revitalization Grant. **Clerk/Treasurer Report.** September General and Utility Fund financials were presented to the Board. Motion to accept reports as given was made by Viola Melcher, seconded by Frank Vazquez. Motion carried 4-0.

**Old or Unfinished Business. Health Insurance Budget.** Health Insurance options were reviewed; motion made by Brad Simon to approve the C3K w/2500 health plan through Colorado Choice Health. A second was received from Viola Melcher. Motion carried 4-0.

**New Business. CIRSA Renewals.** 2010 Boiler and Machinery Coverage quote of \$416.74 for annual premium; 2010 Occupational Accidental Death and Dismemberment quote of \$6.60 per employee. A motion was made by Michelle Weimer to accept the quotes received, seconded by Brad Simon. Motion carried 4-0. **Liquor License Renewal.** A motion to approve the renewal of JR's County Store liquor license was made by Viola Melcher, seconded by Frank Vazquez. Motion carried 4-0. **Gateway Park Reconstruction Project.** Michelle Weimer motioned to approve the bid received with costing of the bathroom and fence reworked; 2 shelters and playground equipment being omitted. A second to the motion was received by Brad Simon. Motion carried 4-0. **Ordinance No. 465-An Ordinance to Adopt a Budget.** Motion to approve Ordinance No. 465 was made by Viola Melcher, seconded by Brad Simon. Motion carried 4-0. **Ordinance No. 466-An Ordinance to Appropriate Sums of Money.** Motion to approve Ordinance No. 466 was made by Michelle Weimer, seconded by Brad Simon. Motion carried 4-0. **Ordinance No. 467-An Ordinance to Set Mill Levies.** A motion to approve Ordinance No. 467 was received from Brad Simon, seconded by Viola Melcher. Motion carried 4-0. **Approval of 2010 Budget.** Motion was received from Frank Vazquez to adopt the 2010 Budget, seconded by Brad Simon. Motion carried 4-0. **Proclamation-Arbor Day; October 19, 2009.** Viola Melcher motioned to approve the Proclamation, seconded by Michelle Weimer. Motion carried 4-0.

**Miscellaneous.** None.

**Executive Session.** A motion to enter Executive Session according to C.R.S. 24-6-402 (4) (a) Negotiations was made by Michelle Weimer, seconded by Frank Vazquez. Motion carried at 9:50 p.m. Motion to exit Executive Session was made by Viola Melcher, seconded by Frank Vazquez at 10:40 p.m. Motion carried 4-0.

**Adjournment.** Motion to adjourn made by Viola Melcher at 10:41 p.m.

/s/ W. Bruce Roup, Mayor

/s/ Mary Rushton, Clerk/Treasurer