

November 5, 2008

Present:

Mayor: W. Bruce Roup  
Trustees: Bradley Simon  
Michelle Weimer  
Shannon Rushton  
Frank Vazquez  
Casey Rushton  
Viola Melcher

Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Jan White Fisher Project Manager  
Rick Reed Colorado Equipment  
Terry Koehn Wagner Equipment  
Cory Thompson Holly School Board member

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All were present. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None

**Minutes, October 1, 2008 Regular Board Meeting.** Shannon Rushton made a motion to approve the minutes of the October 1, 2008 Regular Board Meeting. Motion seconded by Viola Melcher. Motion carried 6-0.

**Approval of current bills.** Subject to final approval of the Finance Committee meeting on Tuesday, November 11, 2008. Viola Melcher motioned to approve the bills, seconded by Michelle Weimer. Motion carried 6-0.

**Notices and communications.** Salvation Army sent letter of appreciation for gift of donation received from Town of Holly. Thank you card received from Nola Mae Ice for recognition received for her 35 years of service as librarian. Rose Marie Jones sent thank you regarding letter sent by the Town Administrator along with copy of article in the Lamar Ledger noting her accomplishment of service for nearly 4 decades as Holly High School librarian. The Holly Fair Board sent appreciation regarding Town employees providing assistance with set-up and removal of display area in gym for fair exhibits.

**Public Appearances.** Rick Reed presented information on a bid proposal by Colorado Equipment of a 2009 John Deere three yard loader. Terry Koehn represented Wagner Equipment and offered their bid proposal on a Caterpillar Loader. Cory Thompson discussed information pertaining to the Holly Schools application for grant assistance through the Department of Local Affairs for construction of a Sports Complex and the desire for the Town approval and assistance. The Mayor and Board presented him with a letter of support to send to DOLA with their grant application.

**Reports. Police Commissioner Report.** Board reviewed report provided by Sheriff Faull. **Project Manager Report.** Main Street Project has had a number of change orders with costs totaling around \$99,000. Change orders involved dealing with problem soil on the North and trying to project what problems may occur in the future. The red concrete on North Main has developed cracks, mainly around the lampposts. TLM will cut out the damaged area and replace. The Contractors and Engineers continue to address issues involving drainage. Bid received from TLM on proposed speed bumps on Park Street.

**Break for Budget Hearing: 8:06. Mayor read Budget message. No comments from the public.**

**Crew Report.** Dielectric testing was performed on the Town service trucks. Some deficiencies found in big bucket truck but Town crew can remedy the issues. Concrete pad has been poured at substation south of railroad tracks; fence also installed around pad for safety reasons. Reconnection of people serviced by this transformer site will occur in the near future when suitable for all involved. All vehicles have been winterized. Service poles have been pulled at the FEMA trailers, water has been shut-off, drained lines, will remove the gravel after the trailers are removed. Post hole digger has been attached to backhoe bucket; used during installation of fence around concrete pad at substation, will be used around park installing posts. Grant McCormick Memorial Ball Park and Holly Municipal Swimming Pool park have been winterized; sprinkler systems turned off, lines drained in bathrooms. Entire outside crew attended BNSF class learning roles first responders play if possible train wreck, very informative. Ken Smith and Tysh Ramos attended Waste Management class in Springfield with Division of Emergency Management. JW Neal and Scott Smith attended water class at Lamar. **Holly Recovery Task Force Report.** All trailers utilized by the tornado victims are vacated now. Prerequisites to removal of the trailers by the Division of Emergency Management include removal of trailer skirting, disassembly of furniture and correct placement of appliances for travel. **Administrator's Report.** Town Administrator Marsha Willhite was absent due to illness. **Clerk/Treasurer Report.** Financials given for Utility Fund and General Fund. Viola motioned to approve reports as given, seconded by Casey Rushton. Motion carried 6-0.

**Old or Unfinished Business.** TLM proposed bid for speed bumps, dimensions being 6" in height and

4-5" width, on Park Street is \$1775.00 per speed bump. The Town is planning to install 5 speed deterrents. Motion made to approve TLM bid by Shannon Rushton, seconded by Viola Melcher. Motion carried 6-0. **L and L Greenhouse** submitted a bid for greenery to be placed in light post baskets for the holiday season. Proposed bid is \$43.10 per basket. Shannon Rushton made a motion to approve L and L Greenhouse bid, seconded by Michelle Weimer. Motion carried 6-0.

**New Business. Landfill Loader Bids.** Trustees reviewed bids received from Wagner Equipment and Colorado Equipment. Motion made by Shannon Rushton to accept bid from Wagner Equipment on a two year, \$1500 a month lease of a new Cat loader, H series. Motion seconded by Brad Simon. Motion carried 6-0. **Ratify TLM 3<sup>rd</sup> payment request.** Motion made by Shannon Rushton to ratify expenditure to TLM Construction of \$275,994.90, seconded by Frank Vazquez. Motion carried 6-0. **Approve extended sick leave.** Viola Melcher made a motion to approve extended sick leave for Town Administrator Marsha Willhite, seconded by Casey Rushton. Motion carried 6-0. **Ordinance No. 452.** An Ordinance Concerning and Relating to the Adoption of Water Rates Within the Municipal Water Utility System of Holly, Colorado. Motion made by Viola Melcher to approve Ordinance No. 452, seconded by Casey Rushton. Motion carried 6-0. **Ordinance No. 453.** An Ordinance for Establishing Required Deposits for Residential and Commercial Electric Utility Services with the Town of Holly, Colorado. Shannon Rushton made a motion to approve Ordinance No. 453. Motion seconded by Michelle Weimer. Motion carried 6-0. **Ordinance No. 454.** An Ordinance to Adopt a Budget. Casey Rushton made a motion to accept Ordinance No. 454, seconded by Frank Vazquez. Motion carried 6-0. **Ordinance No. 455.** An Ordinance to Appropriate Sums of Money. Michelle Weimer motioned to approve Ordinance No. 455, seconded by Viola Melcher. Motion carried 6-0. **Ordinance No. 456.** An Ordinance to Set Mill Levies. Motion to approve made by Frank Vazquez, seconded by Shannon Rushton. Motion carried 6-0. **Cirsa Renewals.** 1. Occupational Accidental Death Dismemberment Coverage Program: 2009 premium annual cost \$6.60 per employee. 2. 2009 Boiler and Machinery annual premium rate of \$396.00. Motion made by Shannon Rushton, seconded by Casey Rushton. Motion carried 6-0. **Approval of donation to Holly Senior and Community Center.** Viola Melcher made a motion to approve a \$2500 donation to HSCC assisting with building maintenance, seconded by Shannon Rushton. Motion carried 6-0. **Review of Bookkeeper/Accountant-Deputy Town Clerk Applications.** Board gave directive to respond to applicants by mail notifying them of decision to delay hiring until the Town Administrator could be present for interviews. The general consensus of the Trustees was the position requires accounting experience. The position will be advertised again and applications will be reviewed at the next Board meeting. **Liquor License Renewal.** Viola Melcher motioned to approve the renewal of JR's Country Store liquor license, seconded by Shannon Rushton. Motion carried 6-0.

**Miscellaneous.** None

**Adjournment.** Michelle Weimer moved to adjourn. Meeting adjourned at 10:25.

/s/ W. Bruce Roup, Mayor

/s/ Mary Rushton, Clerk/Treasurer