

November 2, 2016

Present:

Mayor:
Trustees:

Tony Garcia
Corey Stephens
Joshua Reinert
Larry Sitts
Anthony Moldenhauer
Johnnie Lyons
Jerry Jones

Jerry L'Estrange Town Administrator
Keith Dennis Field Services Supervisor
Megan Jara Town Clerk/Treasurer

2016 Budget Hearing. Roll was called at 6:47 p.m., opening the Public Hearing for any public comment regarding the proposed 2017 budget. No Town residents were in attendance. Trustee Lyons motioned to continue the Public Hearing, Trustee Jones seconded. Motion carried 6-0.

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

Additions to the Agenda. None.

Minutes, October 5, 2016 Regular Board Meeting Minutes. Trustee Jones motioned to approve the minutes of the October 5, 2016 Regular Board Meeting, seconded by Trustee Moldenhauer. Motion carried 6-0.

Approval of Current Bills. Trustee Stephens motioned to approve current bills subject to review of the Finance Committee on November 11, 2016 at 8:30 a.m., seconded by Trustee Reinert. Motion carried 6-0.

Notices and Communications. None.

Public Appearances. None.

Reports, Police Commissioner Report. Report was available for review. **Crew Report.** The voltage recording device at Reyman's grocery store meter was mailed off and will be read. The crew changed two poles at Holly Housing Authority, a pole in the alley of North 5th and 6th Street, and another pole at Trailside Liquor. Changed a transformer and stubbed a pole at the cemetery road for services to 35324 County Road FF .2. Set new transformer at 314 North First Avenue. The landfill loader was serviced. Parks are completely winterized, and fixed the drain back at meter pit for the ball field concession stand. Street sweeper was winterized and street repairs were made to Santa Fe and 2nd Street. A third water main break to the water main near the railroad track and the light plant was repaired. Repaired water leak at 129 South 2nd Street meter pit. Ordered 60 new touch read water meters. Capped off water line running from North 10th Street to Gateway Motel, if service is needed, water line off of Highway 50 can be tapped. Chris Kirmer and J.W. Neal attended a water class in La Junta. **Administrator Report.** L'Estrange reported to the Board the average expense of listed Refuse Trucks and to afford such expense financing options would need to be considered. A local "used" option will be investigated. L'Estrange is drafting a preliminary Water Master Plan. A representative for Town of Holly was urged to attend a November 21st meeting in Pueblo with Senator Cory Gardner's representative Cathy Garcia; she is the Regional Director for Southern Colorado inquiring the effects of regulations on rural landfills and asbestos restrictions. Backflow Survey procedure is open for directive; Atencio Engineering Inc. has provided a quote if their service is desired. The refined grant packet for the REDI Second Street Grant has been finalized with the Town to pay \$10,000 for engineering expense that the grant will not cover. The grant will afford the construction work up to \$62,225.00. The Town will release the Atencio Engineering prepared bid packet specific to the project. **Clerk/Treasurer Report.** Financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** None. Trustee Jones motioned to approve all reports as given and Trustee Stephens seconded. Motion carried 6-0.

Old or Unfinished Business. PEP- Select Representative for Holly. The board directed staff to release an announcement to the community regarding the opening and seeking a volunteer to represent the Town of Holly.

REDI Grant 2nd Street Crossing- Amendments and Matching Funds. The Board made no objections to the refined REDI Grant 2nd Street Crossing, which will consist of the Town of Holly contributing to the engineering expense for \$10,000. **Street Department- Cement Rehabilitation Bid.** A third contractor's bid for two cement pan construction projects was made available to the Board. Trustee Jones motioned to accept Marty Campbell's cement pan construction bid, for projects at the cross section of 10th Street and Cheyenne and the pan near Tasty House Café, with the approval of Keith Dennis and Jerry L'Estrange. Trustee Reinert seconded. Motion carried 6-0. **Sheriff Agreement for 2017.** No final contract to approve at this time. **Ordinance No. 513 to Adopt Holly Municipal Code.** Trustee Lyons tabled the Adoption of Ordinance No. 513 until December Regular Board of Trustees Meeting to allow for Public Hearing procedures. Trustee Anthony Moldenhauer seconded. Motion carried 6-0.

New Business. Approve Liquor License Renewal. Trustee Stephens motioned to approve the Retail Liquor License renewal application received from Eastside Liquor, seconded by Trustee Jones. Motion carried 6-0. **CIRSA (Colorado Intergovernmental Risk Sharing Agency) 2017 Quotes- Optional Coverage.** Trustee Jones motioned to accept 2017 optional coverage for Equipment Breakdown, Occupational Accidental Death & Dismemberment, and Excess Crime. Trustee Stephens seconded. Motion carried 6-0. **Approve Proposal to Seek Sponsors for Christmas Lights and Décor of Main Street Poles.** Trustee Jones motioned to approve the proposal seeking sponsors for Christmas lights and décor of Main Street poles, and motioned the Town to sponsor two poles. Trustee Stephens seconded the motion. Motion carried 6-0.

Miscellaneous. Town Administrator L'Estrange thanked the Board for the opportunity and appreciated the experience to work with the community of Holly. L'Estrange introduced an option to consider exploring in the future for semi-truck parking.

Adjournment. Trustee Jones motioned to adjourn at 8:22 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer