

November 2, 2011

Present:

Mayor: Viola Melcher
Trustees: Johnnie Lyons
Brad Simon
Frank Vazquez
Casey Rushton
David Crossland

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer

2011 Public Hearing. Roll was called. Trustee Jerry Jones was absent. Public Hearing called on petition to abate that portion of Pine Street immediately north and contiguous to the premises located at 610 Park Street, Holly, Colorado. As there were no town residents in attendance Brad Simon motioned to suspend the Public Hearing, seconded by David Crossland. Motion carried 3-0.

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:02 p.m.

Swearing-in of Trustee. Swearing-in of newly appointed Trustee Johnnie Lyons was completed by the Clerk. Trustee Lyons filled position vacated by Jill Briggs with term to be completed April 2014. Roll was called. Trustee Jones was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. New Business E) CIRSA Boiler coverage, AD and D. Miscellaneous A) Budget Discussion.

Minutes, October 5, 2011 Regular Board Meeting. Casey Rushton motioned to approve the minutes of the October 5, 2011 Regular Board Meeting minutes. A second was received from Frank Vazquez. Motion carried 4-0.

Approval of Current Bills. A motion was made by Frank Vazquez to approve the current bills subject to review by the finance Committee on November 11, 2011. Brad Simon seconded. Motion carried 5-0.

Notices and Communications. Judy Douglas of the Lamar Welcome Center sent a note of thanks to Administrator for hosting a tour stop for volunteers from the Alamosa Welcome Center.

Public Appearances. Larry and Susan Lucius, owners of L & L Greenhouse were present to express appreciation for the assistance received from the Town during the planning phase of their business expansion and the construction of new building site. A special thanks was given toward Administrator Marsha Willhite for all the work done on their behalf.

Reports, Police Commissioner Report. Report available for Board review. **Crew Report.** Prairie dog bait poison placement occurred at town property adjacent to the municipal landfill and continued at Holly Municipal Airport. Cleaned east sewer lagoon down to caliche bottom, with numerous truck loads of dry sludge removed. Intentions are to clean west sewer lagoon in spring of 2012. Grass re-seeding done in bare spots at north end of Holly Gateway Park. Electric utility upgrade completed at Santa Fe and 11th Streets. Town generators ran during planned power outage as Lamar Light and Power completed utility work. ARPA generator failed to start. Rotomill placed at intersection of Pawnee and 6th Street to repair street damage which occurred when previous water main repair work was done. Electric line upgrade completed on line south of Town with new transformer installed. Holly Municipal Pool repainted; an annual occurrence. This was final crew report delivered by Vance Brian before retirement November 15th. Board expressed thanks for the years of service Brian provided to the

Town. **Administrators Report.** Final review of utility layout on Holly School's rebuilding project will be completed Friday, November 4th. Nebraska Municipal Power Pool review of distribution lines received. The completed upgrade south of Town was a recommendation from the review. Some distribution weaknesses north of Town noted in review will be addressed next. Contract with NMPP for annual Electric Distribution Services proposal reviewed. Recommendation given by Administrator and agreed upon by Board to not sign at this time, with Lamar Light and Power currently available to consult with when needed. Utility permit approval received from Prowers County for Kirk Osban's new business project on Hwy 50. Electric upgrade may start next week. Prowers County Development Incorporated 2012 contribution discussed with consensus being Town funds will continue to be utilized in support of local economic development. Rate and Revenue report detailed 5% increase for purchased power in September 2011 compared to September 2010. ARPA generator will be tested tomorrow hoping to resolve issue of failure to start during the planned outage when LLP was completing upgrade.

Clerk/Treasurer Report. The September financials for General Fund and Utility Fund were presented to the Board. Third Quarter Financial report reviewed with board detailing the comparison of 2010/2011 expense and revenue differences. David Crossland motioned to approve the reports as given, seconded by Casey Rushton. Motion carried 5-0.

Old or Unfinished Business. None.

New Business. Approve liquor license renewal. Motion to approve the liquor license renewal for J.R's Country Store was made by David Crossland, seconded by Brad Simon. Motion carried 5-0. **Town of Holly Electric Tariff.** Resolution 2011-2- A Resolution of the Town of Holly, Colorado Initiating the Electric Cost Adjustment According to Electric Department Eleventh Revised Sheet No. 9 "Electric Cost Adjustment". Upon review of the Resolution a revision was recommended adding a description of the necessity of the department's net margin being the cost of maintenance of current lines and future upgrades. David Crossland motioned to approve Resolution 2011-2 with revision discussed, seconded by Brad Simon. Motion carried 5-0. **Airport Property.** Grant proposal tabled. **Health Plan Renewal Consideration.** Board reviewed spreadsheet of options available for renewal of Town health plan. Brad Simon motioned to approve a health plan provided by Rocky Mountain contingent on reviewing the plan design, seconded by Casey Rushton. Motion carried 5-0. **CIRSA Boiler and Machinery and AD & D annual renewal quote.** Motion to approve renewal quote was made by Casey Rushton, seconded by David Crossland. Motion carried 5-0.

Miscellaneous. 2012 Budget discussion.

Executive Session. Motion to enter Executive Session according to C.R.S 24-6-402 (4) (e) Negotiations and C.R.S. 24-6-402 (4) (f) Personnel made by David Crossland, seconded by Casey Rushton at 9:55 pm. David Crossland motioned to exit Executive Session, seconded by Casey Rushton at 10:15 pm. Motion carried 5-0.

Adjournment. Motion to adjourn received from David Crossland.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer