

November 1, 2017

Present: Mayor: Tony Garcia
Trustees: Corey Stephens
Larry Sitts
Anthony Moldenhauer
Jacob Holdren

Keith Dennis Field Services Supervisor
Megan Jara Town Clerk/Treasurer
Jennifer Holdren Holly Pride Committee
Kammie Cathcart Holly Pride Committee
Kevin Kazmarek Colorado Department of Wildlife
Travis Black Colorado Department of Wildlife

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustees Joshua Reinert and Johnnie Lyons were absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. None.

Minutes, October 4, 2017 Regular Board Meeting Minutes. Trustee Stephens motioned to approve the minutes of the October 4, 2017 Regular Board Meeting. Seconded by Trustee Moldenhauer. Motion carried 4-0.

Approval of Current Bills. Trustee Stephens motioned to approve current bills subject to review of the Finance Committee on November 13, 2017 at 8:30 a.m., seconded by Trustee Holdren. Motion carried 4-0.

Notices and Communications. None.

Public Appearances. Jennifer Holdren represented the Holly Pride Committee, and introduced their plan to increase the Christmas decoration in Town. Holdren approached the Board for permission to utilize the Main Street flag pole during the Christmas season to display a Christmas tree. The upcoming season would consist of a tree effect, formed in stranded lights. In 2018 the Holly Pride Committee plans to purchase a panel tree to display at the flag pole. Holdren sought permission to remove the flags from the flag pole for this period of time to display a lighted Christmas tree. The Pride Committee requested the assistance of the Town crew to set up, remove and store the display each year, and the electricity for the display to be provided by the Town. Trustee Sitts motioned to accept the proposal from Jennifer Holdren regarding the Christmas tree display requiring removal of the flags, the crew's assistance and electricity to be provided by the Town. Trustee Stephens seconded. Motion carried 3-0. Trustee Holdren abstained. Kevin Kazmarek and Travis Black from the Colorado Department of Wildlife sought the Board of Trustees' local government support to legislation regarding the Department of Wildlife's efforts at the Mid Western gravel pit. The Department of Wildlife was denied expansion proposal from legislation when seeking to purchase the location in 2016. The Department seeks a public access easement agreement allowing surface control and maintenance of the land and 100 acre lake. This proposal will be presented before legislation December 20, 2017; Kazmarek and Black sought the Board of Trustees support by either attending the proposal at the Capital Building and or submitting a letter of support. Trustee Stephens motioned to approve sending a letter in support of the Department of Wildlife's proposal to legislation. Trustee Sitts seconded. Motion carries 4-0.

Reports, Police Commissioner Report. Report was available for review. **Crew Report.** An additional service line was completed at M&M Feeds, electrician work remains on customer's side.

Completed BNSF service line to signal cabinet west of town, and invoice will be generated. Replaced broken globes on Main Street lights. Dialectic testing on trucks, all passed. Repaired garbage truck kick bar. Winterized parks. Fixed pot holes in alleys. Fixed multiple water leaks in pits, and leak at 8th Street. Shut down East Well due to muddy water. Trustees approved the next step to camera the well casing. Dennis sought approval to order fault indicator devices to pinpoint electrical errors on lines. Consensus of the Board was to order the devices. **Clerk/Treasurer Report.** September's financials were reviewed with the Board. Financial breakdown of garbage and landfill accounts were discussed, noting the limits of a monthly payment for a newer garbage truck. A USDA grant and 10 to 15 year loan combination can provide an option to bring numbers more in line; however, approval process is lengthy and introduces site visit inspections of equipment and compliance review every 3 years for the life of the loan. **Library Report.** Allotted funds to the library deck expense were reviewed resulting in \$3,800 to contribute toward deck supplies and \$1,600 toward Town Crew labor. The Holly Library Board Letter of Appointment of Nellie Rodriguez and Jennifer Holdren was reviewed. Trustee Sitts motioned to accept the allotted \$5400 contribution to library deck supplies and labor in the 2018 budget and appoint Nellie Rodriguez and Jennifer Holdren to the Holly Library Board. Trustee Stephens seconded. Motion carried 3-0. Trustee Holdren abstained. Trustee motioned to approve all reports as given and Trustee Holdren seconded. Motion carried 4-0.

Old or Unfinished Business. **Sheriff Agreement for 2018.** Sheriff Zordel was present to answer questions from the Board regarding the 2018 Sheriff Agreement contract. Trustee Holdren asked for distinction of service to Wiley with no contract versus service to Holly under a contract. Zordel provided a spreadsheet identifying number of calls to each community, hence the contract supports 40 hours per week therefore increased presence results in more calls, but without the contract the Department would most likely relieve a deputy and presence in Holly would be minimal with the risk of no deputy available to assist at times. Negotiation in the contract and or vehicle lease agreement can be reviewed and implementing citations was discussed. Trustee Holdren motioned to table the 2018 Sheriff Agreement until the December 6, 2017 Regular Board of Trustee meeting. Trustee Sitts seconded. Motion carried 4-0. **Electric Rate Study Mid-States Energy Works-\$6,000. NMPP-\$3,950.** The revised contract from Mid-States Energy was provided in the board packet. Trustee Stephens motioned to accept the NMPP Electric Rate Study contract for \$3,950. Trustee Holdren seconded. Motion carried 4-0. **Historical Society Sidewalk Bid.** A new bid was received. Trustee Holdren approved the bid from Kan-Du Construction for \$2,840. Trustee Moldenhauer seconded. Motion carried 4-0. **ARPA Board Appointment (1/1/2018 to 12/31/2021).** A posting was placed at the post office to announce opening to interested utility customers. **Landfill- CDPHE Access Agreement- Draft.** The conference call with CDPHE regarding the Access Agreement was cancelled on their behalf, due to Groundwater Monitoring Well projects opening for bid. CDPHE performed a routine inspection of the Holly Municipal Landfill and records on October 31, 2017. No violations were identified and a report will follow.

New Business. **Approve Liquor License Renewals: East Side Liquor, J.R.'s Country Store.** Trustee Holdren motioned to renew the liquor licenses for East Side Liquor and J.R.'s Country Store. Seconded by Trustee Stephens. Motion carried 4-0. **Resolution 2017-4 – A Resolution of the Town of Holly Board of Trustees Supporting Reauthorization by the General Assembly of the Colorado Lottery Division in 2018.** Trustee Moldenhauer motioned to approve Resolution 2017-4, seconded by Trustee Stephens. Motion carried 4-0. **CIRSA 2018 Quotes- Optional Coverages: Equipment Breakdown \$512.64, Excess Crime \$231.00, AD&D \$9.60/employee.** Trustee Holdren motioned to approve two of the three optional CIRSA coverages; Equipment Breakdown at \$531.00 and AD&D at \$9.60/employee. Trustee Stephens seconded. Motion carried 4-0.

Miscellaneous. Public Water Notice- Tier 2. The seconded violation resulting from maximum contaminant level for combined radium 226 & 228 at the North Well and draft Public Notice were provided in the Board Packet for review.

Trustee Sits proposed the Board revisiting the semi-truck parking with a draft Ordinance at the December 6, 2017 meeting.

Adjournment. Trustee Lyons motioned to adjourn at 8:59 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer