

May 7, 2008

Present:

Mayor: W. Bruce Roup
Trustees: Mary Reinert
Michelle Weimer
Shannon Rushton
Frank Vazquez
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All were present. All present gave the Pledge of Allegiance.

Swearing in of newly elected board member. Viola Melcher was sworn in as she was absent from the first meeting of the newly elected board.

Additions to Agenda. None

Minutes, April 2, 2008 Regular Board Meeting. Frank Vazquez motioned to approve the minutes of the April 2, 2008 Regular Board Meeting. Trustee Reinert seconded. Motion carried 6-0.

Approval of current bills, subject to final approval of the Finance Committee meeting on Monday, May 12, 2008. Mary Reinert made a motion for the Finance Committee to meet on Monday, May 12, 2008, seconded by Trustee Vazquez. Motion carried 6-0.

Notice and Communications. Former Mayor Jerry Smith sent a thank you to the employees of the town for the help they have given him. Gobins sent appreciation for the purchase of the new copier.

Public Appearances. Garth Neischburg, Lamar Noon Lions Club member, brought donation of \$3500 for the Town of Holly and Holly Volunteer Fire Dept. Mayor W. Bruce Roup accepted the \$1750 check on behalf of the Town which will go toward the restoration of the Park. Volunteer Fireman Randy Hetrick accepted the \$1750 check on behalf of the Holly Volunteer Fire Dept.; **David Willhite**, Arkansas River Power Authority board member spoke of the different issues affecting the work on the Lamar repowering project. ARPA is requesting approval of an additional \$20 million bond issue which is needed to complete the work; **David Crossland**, community member, informed the board of his desire to purchase two town-owned lots on Pine Street adjacent to his property.

Reports. Police Commissioner Report. Report available for board to review. **Project Manager Report.**

Janice White-Fisher reported bid packets for the Main Street Project will be available May 19, 2008 to contractors for \$150. The rejuvenation work to be done on the south park includes a parking area, three memorial benches, two for those who lost their lives and one for the emergency responders. There will be a dedication of the Justin Harrington Memorial Trail during the Holly Gateway Fair. The work needed to finish the trail will be contracted out. **Crew Report.** Vance Brian reported a National Weather Service representative and the crew had a two hour training meeting, they have been watching closely during inclement weather; The backhoe was used by the crew to prepare holes for 6 trees to be planted in the south end of the Park; Jerry Smith, County employee, bladed readying the ground for sprinkler system and grass seeding; Lamar Light and Power replaced power line from Horse creek to the rock quarry; maintenance being done on swimming pool to be ready for summer season; Earl Simon Pipe Cleaning here for annual wastewater system clean; sprayed north end of park for weeds; ran kilifer in alleys; took delivery of new bush mower. **Holly Recovery Task Force Report.** There are still eight families in FEMA trailers. There are volunteers coming this spring and summer continuing to offer assistance to the tornado victims. **Administrators Report.** Team with Colorado Community Revitalization tentatively set to come July 14-15. They will design the visit to include consensus building for a possible sales tax increase, addition of consumer tax, comprehensive planning, achievable goals, marketing and promotion, economic development, business retention, all possibilities to look at pertaining to growth prospects. When the line was being rebuilt west of town, back-up generation was provided by the new ARPA generator. In this run, the plant operator determined the need to rebalance part of the load. Rate and revenue report: ARPA is estimating that the July per kWh wholesale rate will be about 10.7¢. March year-to-date sales are still down, a trend followed since the tornado disaster. Auditors were here for two days. The audit went well, auditor will return in June for the audit completion report to the Board. **CORADS:** *Denver Post* article recently reported the presence of radionuclides in some Colorado water systems. As a small water system, Holly was required to begin testing for Corads in 2006. The tests concluded that Holly's system is under the threshold of allowable Pico curries/liter. New PCDI board wants to know if Holly wants to host one quarterly meeting annually. Board discussion led to consensus that Holly will not host a quarterly meeting annually. ARPA/Holly Scholarship: There were no applicants this year. Directive to staff to sell used mowers by sealed bid has not occurred. Annual transformer inspections: S.D. Myers did annual inspection of transformer at all substations. This year we added the mini substation (on pole), 3-67 kv transformers tested positive for pcb's. CIRSA equity: Property/Casualty-\$45,853; Work Comp-\$10,326. Endowment: Marsha

has received notice that the Town of Holly will receive a \$10,000 endowment from the Anschutz Family Foundation. The donation will pay for a youth corps group to come for a week. They will bring sawyers to cut up trees in the north park. The remainder of the grant is to be spent on the purchase and planting of trees in the north park. **Zoning committee** has met and gone through two articles of the proposed regulations; will receive more articles to review. Austin Hazen has requested a utility extension for water and wastewater on North Eighth Street. He has agreed to pay for one-half of the materials for the project. The town public works will do the installation.

Clerk/Treasurer Report. Financial for General Fund and Utility Fund given. Viola Melcher motioned to approve the reports as given, seconded by Frank Vazquez. Motion carried 6-0.

Old or Unfinished Business. The possibility of purchasing a **Street Sweeper** from Lamar was tabled from the April meeting. Vance looked at Lamar's sweeper and decided not to pursue the purchase. **Sale of Town property;** According to Ordinance 413 adopted March 3, 2003 the Town put up two lots for sale on Pine Street in the High Plains Addition. David Crossland offered to purchase both lots for the price of \$15,000. Shannon Rushton made a motion to approve the purchase and price offered. The motion was seconded by Viola Melcher. Motion carried 6-0. **Resolution 2008-7....**A Resolution of the Town of Holly Establishing an Associate Membership with Nebraska Municipal Power Pool, and Accepting and approving the Articles of Incorporation and Bylaws of the Nebraska Municipal Power Pool .Trustee Melcher made a motion to accept Resolution 2008-7, seconded by Casey Rushton. Motion carried 6-0. **Agreement for Cost of Service and Rate Design Study, Nebraska Municipal Power Pool;** The agreement has some issues which Marsha will address before the Town can sign and move on with the rate survey. A motion was made by Mary Reinert to approve the agreement after the issues have been dealt with. Motion seconded by Frank Vazquez. Motion carried 6-0.

New Business. Ratify Main Street Lighting Order; an approval of a lighting order for the Main Street project was made by Marsha prior to the meeting because of the long lead-time on delivery of the light poles and fixtures. The purchase price will be reimbursed through the grant. A motion was made by Frank Vazquez to ratify the purchase order of \$150,952 for the Main Street Lighting Order. A second made by Michelle Weimer. Motion carried 6-0. **Appoint Sherry Moorman to Tree Board;** The initial list of Tree Board members included Sherry Moorman but by an oversight she was not appointed. Motion made by Mary Reinert to appoint Sherry to the Tree Board. Seconded by Frank Vazquez. Motion carried 6-0. **Resolution 2008-5...** A Resolution to Vacate a Portion of Buffalo Street in the First Addition of the Town of Holly, Colorado (south of Shanner School); The Town would like to vacate this portion of street because of safety issues on school grounds. Shannon Rushton made motion to approve Resolution 2008-5, seconded by Viola Melcher. Motion carried 6-0. **Resolution 2008-6;** A Resolution Approving the Issuance by the Arkansas River Power Authority of Completion Bonds for the Lamar Repowering Project and Providing Other Details in Connection Therewith; Motion made by Shannon Rushton, seconded by Casey Rushton to approve Resolution 2008-6. Motion carried 6-0. **Alltel Lease;** Alltel would like to put a repeater in town and looking to sign a lease with the Town. The Town attorney has reviewed the contract and there would have to be some amendments made before the signing could occur. Negotiations will be made with Alltel and if changes are approved Marsha will move forward with the contract. Casey Rushton moved to approve the Alltel Lease after amendments are made meeting the approval of the attorney. A second was made by Trustee Reinert. Motion carried 6-0. **Increase Freight Rates;** Notices of rising rates for freight on supplies purchased from entities received at Town office; receiving notices of rates rising from entities supplies are purchased from; asking for approval of raising rates charged to towns, individuals who acquire parts from our inventory. Motion made to approve increasing freight rates made by Shannon Rushton. A second made by Mary Reinert. Motion carried 6-0. **Purchase of Water Meter Billing Software;** A software upgrade is needed to allow the automated meter reading service to collate with the current billing program. The new water meters installed by Carrigan Excavating have automated meter reading capabilities which interface with the town's utility billing program. Motion made by Viola Melcher to approve purchase of new billing software. A second made by Mary Reinert. Motion carried 6-0.

Miscellaneous. Donation to Ordway. Board member Shannon Rushton moved to donate \$500 to the Town of Ordway to help defray unintended expenses of the fire disaster, seconded by Frank Vazquez. Shannon Rushton moved to donate \$500 to the Olney Springs Volunteer Fire Department in memory of two firefighters who perished in the fire, seconded by Frank Vazquez. Motion carried 6-0.

Executive Session. Attorney/Client Privilege According to CRS 24-6-402 (4) (b). Viola Melcher motioned to enter Executive Session at 10:50 p.m., seconded by Shannon Rushton. Viola Melcher moved to exit the Executive Session at 11:25 p.m., seconded by Mary Reinert.

Adjournment. Viola Melcher motioned to adjourn the meeting, seconded by Michelle Weimer

W. Bruce Roup, Mayor

ATTEST:

Mary Rushton, Clerk/Treasurer