

May 5, 2010

Present:

Mayor Pro-tem:

Viola Melcher

Trustees:

Jerry Jones

Frank Vazquez

Casey Rushton

Marsha Willhite      Town Administrator  
Vance Brian          Fields Services Supervisor  
Mary Rushton        Town Clerk/Treasurer  
Jan White Fisher    Project Manager  
Calvin Melcher      Holly resident  
Robert Thompson    Holly resident  
Adell Thompson     Holly resident

Mayor Pro-tem Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None

**Minutes, April 7, 2010 Regular Board Meeting and April 23, 2010 Special Board Meeting.** Frank Vazquez made a motion to approve the minutes of the April 7, 2010 Regular Board Meeting and the April 23, 2010 Special Board Meeting. A second was received from Casey Rushton. Motion carried 4-0.

**Approval of current bills.** A motion was made by Casey Rushton to approve the current bills subject to approval by the Finance Committee meeting on Wednesday, May 12, 2010. Frank Vazquez seconded. Motion carried 4-0.

**Notices and Communications.** Viola Melcher sent thank you for the flowers received from the Board while she was in the hospital.

**Public Appearances.** Calvin Melcher, Robert and Adell Thompson were present and requested the Board to reconsider the decision to install a restroom facility at north Gateway Park. The Board will discuss the request under Old Business. Calvin Melcher also had a question regarding insurance at the Holly Municipal Airport. The Town Administrator explained the diverse coverages required for liability, and property/casualty.

**Reports.** **Police Commissioner Report.** Report available for Board to review. **Project Manager Report.** Reviewed Gateway Park original design plan progressing to current status; proposed restroom site discussed; shelter has been installed in north Gateway Park along with playground equipment. Arbor Day celebration was held and blue spruce trees were planted in south Gateway Park. Emergency Management Preparedness continues. **Crew Report.** Electric lines for south Gateway Park were trenched in, re-seeded trenched areas. Manufactured pedestals for electric receptacles at south Gateway Park; building trusses for west well house; replace transformer at Reyman irrigation well; repaired John Deere tractor; took down awning at Holly Department Store for owner; planted blue spruce trees in south Gateway Park. **Administrator's Report.** Planning and Zoning workshop for the Board will be held May 25, 6:00-8:00 p.m. Local contractor Kevin Humrich is on the Town's Zoning Committee and is invited to attend. Rate and Revenue spreadsheet detailing 12 months of progression from February 2009 to February 2010 revealed electric usage elevated. Attended County Board of Commissioner meeting conducted at the school library. The Commissioners passed an ordinance enforcing a moratorium on medical marijuana dispensaries in Prowers County. Clean-up site at county yard in Holly is very near completion. The county will notify the town when its contract has been completed. Received notice from Colorado Resources and Power Development Authority that it will accept the town's 2009 loan application for consideration of loan forgiveness. No new application needed. **Clerk/Treasurer Report.** March Financials for Utility and General Fund reviewed. Motion to accept reports as given was made by Casey Rushton, seconded by Frank Vazquez. Motion carried 4-0.

**Old or Unfinished Business. 6-10<sup>th</sup> Street Water Project.** *Bid review and selection* was completed. Motion to accept bid received from Seifert Enterprise of \$264,773.00 was made by Jerry Jones, seconded by Frank Vazquez. Motion carried 4-0. *Approve closing date delay*; motion to delay the closing date for the bid was made by Casey Rushton, seconded by Frank Vazquez. Motion carried 4-0. **Clerk's School (July 11-16, 2010).** Jerry Jones motioned to approve payment for registration and housing for Mary Rushton to attend Colorado Institute for Municipal Clerks, seconded by Casey Rushton. Motion carried 4-0. **Ratify Airport Insurance Coverage.** Liability insurance quote of \$3318 for the Holly Municipal Airport was received from Colorado East Insurance for the 2010-2011 annual coverage. Motion to ratify payment was made by Jerry Jones, seconded by Casey Rushton. Motion carried 4-0. **Economic Development Discussion.** Businesses/individual discussion subjects were Austin Hazen, Klassi Klips, Kirk's Auto, and R & R Automotive, LLC. The Board of Trustees is eager to offer encouragement to new businesses getting established in Holly. Board directive was given to reimburse two businesses an average two month electric usage, reimburse one business an average two month water usage, and wait for individual's future business to be established. **Lower Arkansas Valley Water Conservancy District.** A letter was received by the Town Administrator from a group of individuals reaching out to several rural water communities notifying them of the desire to establish a 5 county water conservancy district. The group was asking for the Town of Holly to issue a statement of interest for this consortium to be established. The Board has no interest at this time. **Pike National Historic Trail Association.** A motion was received from Jerry Jones to approve Resolution 2010-3-A Resolution Supporting the Establishment of the Pike National Historic Trail. A second was received from Casey Rushton. Motion carried 4-0. **Restroom placement for North Gateway Park.** Moved to Miscellaneous B).

**New Business. Review letters of interest for Trustee(s) and Mayor Position.** Two letters of interest were received. Secret ballot voting was conducted by the Board and Jill Briggs was chosen to serve on the Board for a four year term as a Trustee. The Mayor position and one Trustee position are still open. Notices will be posted informing the public of the open positions. **Review ARPA/Holly scholarship application.** One application was received. Casey Rushton motioned to award the scholarship to applicant Kasey Neal in the amount of \$1000.00, seconded by Frank Vazquez. Motion carried 4-0. **Ordinance No. 477-An Ordinance Amending Town of Holly Ordinance No. 428, Pertaining to the Regulations of and Regulating Dogs: Allowing Additional Provisions Relating to Dogs Found Running at Large.** Motion to approve Ordinance No. 428 was made by Casey Rushton, seconded by Frank Vazquez. Motion carried 4-0. **Approve Hiring.** Summer Seasonal employee applicants for Municipal Swimming Pool Manager: Karli Sherwood; Lifeguards: Kylene Davis, Leslie Zuege, Keenan Davis and Liberty Bollig. Motion was made by Jerry Jones to approve the hiring of the Summer Seasonal employees, seconded by Frank Vazquez. Motion carried 4-0.

**Miscellaneous. Holly Bluegrass Festival.** Donation request was received from the Holly Bluegrass Festival Committee. The Town provides in-kind assistance at the site and pays for posting the event on the town's website; therefore, the Board decided no monetary donation would be disbursed. **Park Restroom discussion.** Board reviewed and approved placement option of the restroom in north end of Gateway Park.

**Executive Session.** Motion was received from Casey Rushton to enter Executive Session at 9:40 p.m. according to C.R.S. 24-6-402 (4) (b) Attorney-Client Privilege and C.R.S. 24-6-402 (4) (f) Personnel, seconded by Frank Vazquez. Motion carried 4-0. Jerry Jones motioned to exit Executive Session at 10:00 p.m., seconded by Casey Rushton. Motion carried 4-0.

**Adjournment.** Motion to adjourn received from Jerry Jones at 10:01 p.m.

/s/ Viola Melcher, Mayor Pro-tem

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer

