

May 2, 2012

Present: Mayor Pro-Tem: Brad Simon  
Trustees: Jerry Jones  
Marty Campbell  
Larry Sitts  
Frank Vazquez

Marsha Willhite Town Administrator  
Terry Whisenand Interim Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer

Mayor Pro-Tem Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:05 p.m. Roll was called. Trustees Johnnie Lyons and Frank Vazquez were absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None.

**Minutes, April 4, 2012 Regular Board Meeting and April 18, 2012 Special Board Meeting.** Trustee Jerry Jones motioned to approve the minutes of the April 4, 2012 Regular Board Meeting and the April 18, 2012 Special Board Meeting, seconded by Larry Sitts. Motion carried 3-0.

**Approval of Current Bills.** A motion was received from Marty Campbell, seconded by Jerry Jones, to approve the current bills subject to review of the Finance Committee on Friday, May 11, 2012. Motion carried 3-0.

**Public Appearances.** None.

**Reports. Police Commissioner Report.** Report will be delivered at a later date. **Crew Report.** Town generators were run April 27<sup>th</sup> and 29<sup>th</sup> following tornado damage to the Lamar substation. Crew removed seats in Holly Theater building in preparation for upcoming concert. Mowing continues in all Town parks. New water service installed at the new location of School Superintendent's house. Water sample taken from the Tasty House submitted for testing. Results detailed the Town's inlet service absent of contamination. **Administrator's Report.** Marsha was chosen by DOLA to be the region 10 Director for Governor Hickenlooper's TBD Initiative. The obligations to the appointment are 2 phone conference meetings and one centralized meeting. Administrator and Clerk attended a Budgeting Webinar. New Trustee training was held with all three new Trustees and the Prowers County Administrator in attendance. Bureau of Mining inspection has been done at the landfill following the completion of the new CDOT Hwy 89 bridge south of Town. The embankment material was mined from the Town landfill site. CML Executive Director Sam Mamet asked Marsha to organize a Hwy 50 Managers meeting to address upcoming issues. A meeting was held in Las Animas with 12 representatives in attendance. Marsha gave a tornado recovery presentation at the Annual ARPA meeting. **Clerk/Treasurer Report.** Account Receivables reviewed. March Utility Fund and General Fund financials also reviewed. Trustee Jones motioned to approve the reports as given, seconded by Larry Sitts. Motion carried 3-0.

**Old or Unfinished Business. Third Street Variance Request (70' to 40').** School Board President Cory Thompson of Holly School District RE-3 discussed proposed street variance. The proposed variance is on 3<sup>rd</sup> Street which will be the main access to the new school. The variance will reduce the east boundary. This proposal has the current water main accessible for future maintenance. Marty Campbell motioned to approve the variance from 70' to 40', seconded by Jerry Jones. Motion carried 3-0.

**New Business. Mayor Letters of Interest.** One letter of interest was received for Mayor from Brad Simon. Voting was done by written ballot. Swearing-in will be done at the June 6, 2012 Regular Board Meeting.

**Approve Hiring of Employees.** Jerry Jones motioned to approve hiring of seasonal part-time employees Becky Kalma, Pool Manager; Kala Neill, Pool Assistant Manager; Paul Archuleta, Outside Crew; permanent part-time employee Keenan Davis, Outside Crew; and permanent full-time Brad Nordyke, Outside Classified Employee. Motion seconded by Marty Campbell. Motion carried 3-0.

**Swimming Pool.** Motion made by Larry Sitts to approve the Swimming Pool Private Party Agreement, seconded by Jerry Jones. Motion carried 3-0.

**ARPA-Town of Holly Scholarship.** Two scholarship applications were received and reviewed by Scholarship Committee members Larry Sitts and Jerry Jones. Upon recommendation of committee, Trustee Campbell motioned to approve award of scholarship to Kayla Gutierrez and Stetson Rushton in the amount of \$500 each, seconded by Jerry Jones. Motion carried 3-0. Trustee Frank Vazquez in attendance at 8:30 pm.

**Landfill. Consider Rate Tariff for Commercial Waste Hauler.** A commercial waste hauler requested adjustment to the current tariff assessed per 18 CY compactor truck loads. Schedule to haul into landfill would be sporadic. Board directive was given to obtain more information.

**Landfill. Consider Bid Proposals for Compliance.** Six RFP's were sent with three acknowledgement letters received in the office. Bids received from American Environmental Consulting, Inc. (\$58,500) and KRW Consulting (\$78,900). Motion was received from Jerry Jones to approve bid of \$58,500 received from AEC Consulting, Inc., seconded by Frank Vazquez. Motion carried 4-0.

**Approve Expenditure-North Substation Regulator-\$7200.** A replacement regulator was installed at North Substation but the panel was found to be deficient. Old one was reinstalled temporarily. A regulator has been located and approved through purchase order by Administrator. This non-budgeted item requires ratification. Jerry Jones motioned to approve the \$7200 purchase order, seconded by Frank Vazquez. Motion carried 4-0.

**Buffalo Shares (14.376).** A request was received by the Administrator to purchase or lease the 14.376 Buffalo shares owned by the Town. A directive was given to allow bid submittals of \$20 per share minimum with information to be sent to local stockholders.

**Miscellaneous.** None.

**Executive Session.** Jerry Jones motioned to enter Executive Session according to C.R.S. 24-6-402 (4) (b) Attorney-Client Privilege and C.R.S. 24-6-402 (4) (e) Negotiations at 9:20 p.m. Seconded by Frank Vazquez. Motion carried 4-0. Larry Sitts motioned to exit Executive Session at 10:30 p.m., seconded by Frank Vazquez. Motion carried.

**Adjournment.** Jerry Jones motioned to adjourn at 10:31 p.m.

/s/ Brad Simon, Mayor Pro-tem

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer