

March 4, 2009

Present:

Mayor: W. Bruce Roup
Trustees: Michelle Weimer
Frank Vazquez
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Shannon Rushton and Brad Simon were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None

Minutes, February 4, 2009 Regular Board Meeting and February 16, 2009 Special Board Meeting.

Viola Melcher made a motion to approve the minutes of the February 4 and February 16, 2009 Board Meeting, seconded by Frank Vazquez. Motion carried 4-0.

Approval of Current bills. Subject to final approval of the Finance Committee meeting on March 12, 2009. Michelle Weimer motioned to approve the current bills subject to review by the Finance Committee, seconded by Viola Melcher. Motion carried 4-0.

Notices and Communications. Holly Senior and Community Center sent thank you to the Mayor, Trustees and the Administrator in regards to the Town considering assuming ownership of the HSCC building.

Public Appearances. None

Reports. Police Commissioner Report. The Police Commission Board met with Sheriff Faull and Undersheriff Trowbridge prior to the Regular Board Meeting. They plan to meet quarterly to discuss any issues that may arise. Police Commissioner monthly report was distributed and reviewed. **Project Manager Report.** Main Street Project completion is near. Aaron Mills of TLM Constructors and Amanda Atencio, the engineer for the Main Street Project were in town today observing the progress. Steel posts will be set at the drive way south of school tennis courts on Main Street. The paperwork for the GOCO Grant has been finalized and was mailed last Friday, February 27. This grant is for work needed at the Gateway Park. **Crew Report.** Clean-up continues at the FEMA trailer site. Remaining gravel will be picked up soon, sewer-water lines will be removed where needed, and ground prepared for reseeding of natural native grass. Sewer and water taps will remain for four lots as originally planned. New lights are being installed on Hwy 50 as part of the Main Street Project. Remaining power poles damaged from the March 28, 2007 tornado were sorted through with good poles being set aside for future use and bad ones to be burned. Town well heads were cleaned and repainted. Due to strong winds on February 21, 2009 electric repair work had to be done on Johnson Avenue and East Cheyenne. Also a trampoline blew into service line on a Park Street residence, service was reconnected. Carburetor kit was put in a Town dump truck Wire from transformer to ground on Pine Street was cut and ground rod pulled. Possibly cut copper wire with intention of selling as scrap. Alley behind 740 West Park Street was addressed and will continue to be monitored for drainage issues. **Holly Recovery Task Force Report.** A meeting is scheduled for March 12, 2009 of the Holly Recovery Task Force Committee. Items on the agenda include final disbursement of funds and disbanding the committee. Division of Emergency Management has been informed of the updated estimate for final expenses associated with the March 28, 2007 tornado. **Administrators Report.** The Annual inspection was performed on the water tower. The report was very good. The exterior of the tower was cleaned and repainted. Completed the annual Integrated Resource Plan (IRP). The town is required to file an energy climate action plan with the state; ARPA's climate action plan is inclusive of all member cities. SD Myers tested all the transformers, regulators at the substations and at the ARPA generator. Will test the civil defense sirens on Tuesday, March 10 during school hours. With pending water main projects scheduled for early spring, it is unlikely that upgrades to the RV Park on Hwy 50 and 7th Street will be done. Blue Grass Festival committee chairwoman has requested dry camping in the north park for the festival. Board concurs with this plan. New electric rate study is expected for review by April 1st. **Clerk/Treasurer Report.** Outstanding amounts due on utility accounts reviewed with Board. Collection process on these accounts discussed. ARPA bill received for January power usage. Price increase will be reflected on February billing. January financials were presented. Casey Rushton made a motion to accept the reports as given, seconded by Frank Vazquez. Motion carried 4-0.

Old or Unfinished Business. The Holly Senior and Community Center was discussed by the Board in regard to the possibility of the Town assuming responsibility of the building. More information required to reach a decision. HSCC meeting will be held tomorrow and Trustees have been invited to attend. **6th – 10th Street Water Project: 232704 grant from DOLA in 2007.** Grant contract with DOLA expires in October. Decision needs to be made if Town is going to let bids out now to move ahead with grant project of

replacing 6th -10th street water main. A Motion was made to approve bid process by Viola Melcher, seconded by Casey Rushton. Motion carried 4-0.

New Business. **Resolution No. 2009-2, Resolution by the Board of Trustees of the Town of Holly, Colorado Concerning Compliance with Identity Theft Prevention.** Michelle Weimer made a motion to approve Resolution 2009-2, seconded by Casey Rushton. Motion carried 4-0. **Resolution 2009-3, Resolution by the Board of Trustees of the Town of Holly, Colorado Supporting the Promotion of the United States Bureau of Census 2010.** Information regarding the Census of 2010 will be sent out in the newsletter with the February bills. A motion to approve Resolution 2009-3 was made by Casey Rushton. A second made by Viola Melcher. Motion carried 4-0. **Resolution No. 2009-4, Resolution by the Board of Trustees of the Town of Holly, Colorado amending personnel policy no. 9 to include military leave. Rescind military leave salary consideration motion of December 3, 2008 (Casey Rushton).** Casey Rushton motioned to rescind the military leave salary consideration, seconded by Viola Melcher. Motion carried 4-0. Viola Melcher motioned to approve Resolution 2009-4, seconded by Michelle Weimer. Motion carried 4-0. **New computer purchase.** One office computer needs to be replaced. A motion to approve purchase was made by Casey Rushton, seconded by Frank Vazquez. Motion carried 4-0. **Intergovernmental Agreement.** Agreement between the Holly School District and the Town of Holly has been reviewed. Marsha will pursue conversation with the School in regards to 2 changes to consider on the IGA. **Request for Proposal: Holly Theater.** Motion by Viola Melcher to approve response from Kidd Engineering and Construction Management Services, Inc. in the “not to exceed” amount of \$3,070. RFP is in regard to having an assessment done as to the structural soundness of the south wall of the Theater. Seconded by Frank Vazquez. Motion carried 4-0. **After Prom Donation.** Request made for donation for After Prom festivities. Motion made by Viola Melcher to approve \$100 donation, seconded by Michelle Weimer. Motion carried 4-0.

Miscellaneous. None

Executive Session. Casey Rushton motioned, seconded by Michelle Weimer, to go into Executive Session according to C.R.S 24-6-420 (4) (f) Personnel at 10:00 p.m. Motion to come out of Executive Session made by Viola Melcher, seconded by Casey Rushton at 10:14 p.m. Motion carried 4-0.

Adjournment. Motion to adjourn made by Viola Melcher. Meeting adjourned at 10:15 p.m.