

March 2, 2011

Present:

Mayor: Viola Melcher  
Trustees: Jerry Jones  
Brad Simon  
Frank Vazquez  
Casey Rushton  
David Crossland

Marsha Willhite Town Administrator  
Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Kevin Humrich local contractor  
Bob Ward Building Inspector  
Sandy Ellis JR's Store Manager  
Cory Thompson Holly School Board President

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Jill Briggs was absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** New Business. E) Generator repair quote.

**Minutes, February 2, 1011 Regular Board Meeting.** Motion received from Jerry Jones to approve the minutes of the February 2, 2011 Regular Board Meeting, seconded by Brad Simon. Motion carried 5-0.

**Approval of Current Bills.** Current bills subject to final approval of the Finance Committee on March 11, 2011. Frank Vazquez motioned to approve the bills, subject to review by the Finance Committee, seconded by Casey Rushton. Motion carried 5-0.

**Notices and Communications.** Notice received from the Office of Economic Development for the State that the Town of Holly has been submitted to the State for consideration for the small community economic development award for the year of 2010.

**Public Appearances.** **Kevin Humrich, local contractor.** Kevin appeared before the Board to address concerns he has regarding newly adopted Ordinance No. 484 establishing building permit fees; **Bob Ward, building inspector.** Bob addressed Mr. Humrich's concerns and discussed the Town's contract for building inspection services provided by him. **Sandy Ellis, J.R.'s Country Store manager.** Sandy appeared before the board asking for basic services provided by the Town to be evaluated and requesting the Town to establish a local police department. Comments arose regarding constraints faced by the Town regarding establishing a police department. **Cory Thompson, School Board President.** Just wanted to clarify that Ordinance No. 484 won't be relevant to the new school project as Mr. Ward affirmed. The inspection for the new school project will be completed by the State of Colorado.

**Reports.** **Police Commissioner Report.** Report was available for Board review. **Crew Report.** City Complex floor was stripped and waxed using buffer borrowed from the school. Pulled switch gear at light plant and performed maintenance. Repaired chlorinator pump and replaced switch on south well, was frozen in cold snap. Completed placing fence at Landfill. Watered trees at Gateway Park, and installed trash receptacles. Installation of remote radio interface scheduled to be completed tomorrow at North Emergency Siren. **Administrators Report.** Marsha has attended the preliminary design/build school meetings with RTA Architect. Altus Environmental is working on the Super Fund clean-up site

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east of Cliff's Shamrock on Hwy 50 revamping current operation with the goal of improved efficiency. Met with owner, architect and builder of the new Reyman's Grocery Store project; will work on business plan with owners. Conversing with Farm Service Agency regarding agricultural property located by the Airport south of Town. Governor Hickenlooper Bottom-up Economic Plan was initiated in Las Animas last night. Plan presented by DOLA. Regional meetings will be held statewide regarding economic development. State paying for a survey - requesting everyone to take this online with results attained reported back to each County. **Clerk/Treasurer Report.** January financials presented to Board. Jerry Jones motioned to approve the reports as given, seconded by David Crossland. Motion carried 5-0. **Old or Unfinished Business. Town of Holly Payroll.** Holly Senior and Community Center Staff Inclusion. David Crossland motioned to remove this item from the agenda, seconded by Jerry Jones. Motion carried 5-0. **Clifton Gunderson LLP, Certified Public Accountants and Consultants.** Town of Holly Financial Check-up was completed by this firm. Results were reviewed with the Board. **New Business. Truck Parking in City Limits-Discussion.** Attention brought to Board of large trucks parking in residential areas, possibly causing street damage and creating safety issues. Trucks parking close to intersections, blocking view of oncoming traffic. Board discussed various possible solutions. Administrator directed to contact CDOT Region 2 with safety concerns. **Airport Liability Insurance Coverage.** 2010-2011 annual premium was \$3318. Quote has not been received for current year expense yet. Jerry Jones motioned to allow Finance Committee to approve quote when received, seconded by David Crossland. Motion carried 5-0. **Light Plant Heating System Quote.** Parker Mechanical submitted bid of \$5385.42 and bid received from ASH Heating and Cooling was \$3057.45. Parker Mechanical bid contained higher BTU heat than second bid. Board requested Administrator ask for a quote revision from Parker Mechanical before Board decision. **Ordinance No. 485-An Ordinance of the Town of Holly, Colorado Regarding the Prohibition of Medical Marijuana Centers, Optional Premises Cultivation Operations and Medical Marijuana-Infused Products Manufacturers.** Jerry Jones motioned to adopt Ordinance No. 485, seconded by Brad Simon. Motion carried 5-0. **Generator Repair Quote.** Received quote from Mid-States Energy Works, Inc. containing several options regarding generator repair. Brad Simon motioned to approve expense of \$4,385 which supplies two ABB test switches and install existing ABB, GPU2000R relay plus \$600 for two MOV's for the Detroit, seconded by Frank Vazquez. Motion carried 5-0. **Miscellaneous.** Trustee Jill Briggs tendered her resignation from the Board. **Executive Session.** Motion to enter Executive Session according to C.R.S. 24-6-402 (4) (f) Personnel Matters and C.R.S. 24-6-402 (4) (b) Attorney Client Privilege was made by David Crossland at 9:57 p.m., seconded by Jerry Jones. Motion carried 5-0. David Crossland motioned to exit Executive Session at 11:14 p.m., seconded by Casey Rushton. Motion carried 5-0. **Adjournment.** Casey Rushton motioned to adjourn at 11:15 p.m.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer