

June 4, 2008

Present:

Mayor: W. Bruce Roup
Trustees: Mary Reinert
Michelle Weimer
Shannon Rushton
Frank Vazquez
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. All were present. All present gave the Pledge of Allegiance.

Additions to Agenda. Add to New Business; A) Clerk School; Executive Session change Attorney/Client Privilege to Personnel.

Minutes, May 7, 2008 Regular Board Meeting. Viola Melcher made a motion to approve the minutes of the May 7, 2008 Regular Board Meeting. Casey Rushton seconded. Motion carried 6-0.

Approval of current bills, subject to final approval of the Finance Committee meeting on Thursday, June 12, 2008. Shannon Rushton made a motion to approve the bills, subject to review by the Finance Committee, seconded by Mary Reinert. Motion carried 6-0.

Notice and Communications. Letter of appreciation from Town of Ordway for the donation following the devastating fire in their community. Olney Springs Volunteer Fire Dept. also sent card of appreciation for the donation sent to them.

Public Appearances. None

Reports. Police Commissioner Report. Report available for Board to review. Previous patrol car sold for \$350.00. **Project Manager Report.** School Marquee sign went up June 3. Old concrete dug up at site was from old high school flag pole. Pre-bid meeting for Main Street Revitalization had a number of interested parties attending. Jan will have a meeting with the Division of Wildlife regarding the Justin Harrington Memorial Trail on Friday, June 6. Roofing material ordered by Tefertiller Construction, and playground equipment for South Gateway Park will be coming from Sterling West in Nebraska. Vinyl signage detailing information of Depot building is here and will be put up by volunteers along with storm windows for the building. **Crew Report.** Parts for sprinklers in park are here; a trencher will be rented June 6 to ready the park for the sprinkler system; volunteer group will put pipe in the trench; swimming pool was filled and the chemicals balanced before opening; may put some kind of cover over plastic piping from pump to filter at pool to stop sunlight from deteriorating the pipe; extending water and sewer line from cap at Eighth Street to drainage ditch farther north, two parties interested in utilizing the extension with possibility of other development in the future; Town experienced several water meter pit leaks; new lights installed at pool. **Holly Recovery Task Force Report.** Volunteers from Nebraska were here doing work May 30 and 31; More volunteers coming June 9-11 to continue helping with the recovery. **Administrator's Report.** Each summer the Town budgets for a street chip seal project using one tanker of oil. The project was not done last summer; consequently the Town is looking into possibly two tankers this year. Community Revitalization group scheduled to come July 14-15; all community members are welcome to be involved; Rate and Revenue Report shows kwh sales for month of April up considerably from last year; water and sewer lines were installed last year for an RV park at the west ball park and electric will be installed this week; looking at possibly putting in playground at ball park to enable families to utilize the facilities better, swings and possibly benches in grassy area and maybe perimeter fencing; CDOT built guard rail on Hwy 89 impeding the handicap accessibility to the levee approach to the Justin Harrington Memorial Trail; Marsha has written a letter to CDOT requesting a change to the radius on the south side; Marsha was in Brighton May 30 for presentation, number of people affected by the Windsor tornado attended, they were appreciative of the information; discussion arose from Board of possibility of donating to Salvation Army as they are helping in Windsor as they did in Holly, discussion will continue in the meeting but moved to Miscellaneous in the Agenda; Special Board Meeting on June 13 to receive recommendations from Amanda Atencio, Main Street Project Engineer regarding general contractor selection. **Clerk/Treasurer Report.** Have installed update for billing program and have put new meter reading equipment to use; have downloaded a new program plus purchased new microphone enabling recording of meeting minutes to be done on the computer; financials for General Fund and Utility Fund reviewed. Viola Melcher moved to approve the reports as given, seconded by Michelle Weimer. Motion carried 6-0.

Old of Unfinished Business. None

New Business. Colorado Institute for Municipal Clerks will be held in Boulder July13-18, 2008. The cost will be \$850.00. Motion made by Viola Melcher to send Mary to school and pay the expense of \$850. Motion seconded by Shannon Rushton. Motion carried 6-0.

Miscellaneous. Donate \$500 to assist victims of Windsor tornado. Motion made by Shannon Rushton to make a donation to the Salvation Army in honor of Gilcrest, Platteville, and Windsor communities, seconded by Michelle Weimer. Motion carried 6-0.

Executive Session. Personnel Matter According to CRS 24-6-402(4) (f). Michelle Weimer made a motion at 8:34 p.m. to go into Executive Session, seconded by Mary Reinert. Motion made by Frank Vazquez to come out of Executive Session at 8:41 p.m., seconded by Shannon Rushton.

Adjournment. Viola Melcher made a motion to adjourn at 8:50 p.m., seconded by Michelle Weimer.

/s/ W. Bruce Roup, Mayor

ATTEST:

/s/ Mary Rushton, Town Clerk, Treasurer