

June 3, 2009

Present:

Mayor: W. Bruce Roup
Trustees: Brad Simon
Michelle Weimer
Frank Vazquez
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Shannon Rushton was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. Add under New Business D) Certified Water /Wastewater Operator and E) Holly Historical Society. Add under Executive Session B) Personnel According to C.R.S. 24-6-402 (4) (f).

Minutes, May 6, 2009 Regular Board Meeting and May 13, 2009 Special Board Meeting. Motion made by Viola Melcher, seconded by Frank Vazquez, to approve the minutes of the May 6, 2009 Regular Board Meeting and the May 13, 2009 Special Board Meeting. Motion carried 5-0.

Approval of Current Bills. Subject to final approval of the Finance Committee meeting on Thursday, June 11, 2009. Frank Vazquez motioned to approve the current bills subject to review by the Finance Committee, seconded by Casey Rushton. Motion carried 5-0.

Notices and Communications. Thank you card received from Cheryl Roup for the flowers sent to her from the Town of Holly Board of Trustees, Administration and staff.

Public Appearances. None

Reports. Police Commissioner Report. Report available for review by the Board. **Project Manager Report.** TLM Construction is near the completion stage of the Main Street Project. Small indentations on the paving know as birdbaths will be addressed soon; clam covers will be put on the light poles covering the bolts. Stop sign is needed at northeast corner of Main and Cheyenne Streets. The automatic switches which control the tennis court lights need replaced as they are not working properly. The Northeast Prowers Soil Conservation District building had water coming in after a rain; new surveyors will assess the problem searching for a resolution. Baskets filled with flowers have been put on light poles; bollards have been placed to deter trucks driving over curbs and sidewalks. Pine Street paving is complete. Final paperwork has been submitted on the Justin Harrington Memorial Trail Grant. Jan attended the Governors Energy Office Meeting in LaJunta; 6 counties were represented by commissioners in attendance. Jan is researching rural agricultural communities with similar populations that incurred tornado damage; the research project is part of the Master's program she is enrolled in. **Crew Report.** Circulating pump at pool had to be replaced; also new transformer was needed; backflow device and water meter installed to monitor water use at pool. Pump and motor replaced at south well; transformer replaced. Crew worked on FEMA trailer site restoring Hughes Court to previous condition; a TLM Construction employee prepared the soil for grass seeding with a road grader. Stripes were painted on new speed bumps; vehicles are traveling around the bumps onto private property and compromising the edge of the street; directive given to place bollards at the end of each speed bump. Survey crew was here for as-built survey after completion of Main Street project marking water valves, water lines and electric lines. Comments arose of the dark corner on North Main and Pawnee; Board directive to trim tree branches around the street light. **Administrators Report.** A draft utility easement agreement has been submitted to the Holly Drainage Board for proposed water line extension on North 8th Street. The Town is working on a possible emergency siren interface being set up for the schools; school superintendent would like to wait until installation of new phone system. Cost to Town of Holly for new flood remapping is estimated at \$7500. Original estimate presented was less expensive. Colorado Department of Agriculture does well testing for pesticide and farm chemicals; one test monitor well is located at airport. Results revealed Nitrates at 15 ppm; threshold is around 10. A good report was received from Utility Services interior inspection of the water tower. Colorado Association of Municipal Utilities has asked Marsha to do a presentation in Gunnison on July 9, 2009 regarding sharing information gleaned from the tornado disaster. Board gave approval hoping to share knowledge gained with other communities. March electric sales were up compared to last year's; year-to-date sales are down. Met briefly with grant writer for the school; school is requesting funding through Colorado Development Block Grant for approximately \$300,000. The Town received e-mail from State regarding ARRA funding progress. **Clerk/Treasurer Report.** Financials presented for Utility Fund and General Fund. Motion to approve reports given by Michelle Weimer, second received from Casey Rushton. Motion carried 5-0.

Old or Unfinished Business. Proposed Electric Utility Tariff Modifications-Discussion Item. A revised and final Executive Summary from Nebraska Municipal Power was presented to the Board. Advice Letter No. 6 from the Administrator provided for review. The Board discussed extensively the proposed rate increases and subsequent scheduling.

New Business. Park Street Lot. Two bids were received for purchase of the lot; \$2500 bid from Ana Quintana and \$800 from Claudia Coronado and Alfredo Terrazas. Viola Melcher motioned to accept the bid of \$2500, seconded by Brad Simon. Motion carried 5-0. **One year maintenance on meter reading equipment.** Finish Line Systems provided proposed rate of \$1893.00 for a one year maintenance agreement for equipment and software upgrades associated with meter reading. Viola Melcher motioned to approve the \$1893.00 price for the maintenance agreement, seconded by Frank Vazquez. Motion carried 5-0. **Holly Housing Authority.** Randy Hetrick is fulfilling the term of outgoing Chairman Bill Wilson which ends June 30, 2009. Michelle Weimer motioned to reappoint Randy Hetrick for the new term, seconded by Frank Vazquez. Motion carried 5-0. A vacancy on the Board was created with the death of board member Norbo Contreras. Casey Rushton motioned to approve appointing Tom Swopes to complete the term of Norbo Contreras which ends June 30, 2010, seconded by Viola Melcher. Motion carried 5-0. **Certified Water/Wastewater Operator in responsible charge.** To fulfill the duties of JW Neal, the Town of Holly's Certified Water/Wastewater Operator who is on leave; the Town has pursued an agreement with Mike Ingel, Certified Water/Wastewater Operator from Springfield. Viola Melcher motioned to approve this agreement, seconded by Casey Rushton. Motion carried 5-0. **Holly Historical Society.** The President of the Holly Historical Society sent a letter requesting to have the Town crew remove large trees from the Old Town Hall property. The Town does not have the equipment necessary for the job and would not want to compromise the integrity of the historical property. Directive was issued by the board for the Administrator to inform the Society by letter of the decision.

Miscellaneous. None

Executive Session. Attorney Client Privilege According to C.R.S. 24-6-402 (4) (b) and Personnel According to C.R.S. 24-6-402 (4) (f). Motion to enter Executive Session received from Michelle Weimer and seconded by Casey Rushton at 9:50 p.m. Viola Melcher moved to exit the Executive Session at 10:12 p.m., seconded by Casey Rushton. Motion carried 5-0.

Adjournment. Viola Melcher motioned to adjourn the meeting. Meeting adjourned at 10:13 p.m.

/s/ W. Bruce Roup, Mayor

/s/ Mary Rushton, Clerk/Treasurer