

June 2, 2010

Present:

Mayor Pro-tem:

Viola Melcher

Trustees:

Jerry Jones

Jill Briggs

Frank Vazquez

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor Pro-tem Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:05 p.m. Roll was called. Casey Rushton was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. Old Business-A) DOLA contract for bridge; New Business C) Delete wording-establishing vendor fees for single events.

Swearing-in of Appointed Board Member. Newly appointed Trustee Jill Briggs was sworn-in to a four year term.

Minutes, May 5, 2010 Regular Board Meeting. Motion made by Frank Vazquez to approve the minutes of the May 5, 2010 regular Board meeting, seconded by Jerry Jones. Motion carried 4-0.

Notices and Communications. A thank you for the donation to the After Prom party was received which contained signatures of all participants.

Public Appearances. None.

Reports. Police Commissioner Report. Report presented to Board for review. **Project Manager Report.** More trees have been planted in Gateway Park. Gravel pad installed for restroom; Marvin Bender, local hauler, will transport restroom. Governors Energy Office; residents may visit website for rebates for new appliances. Work continues on the Emergency Operations Plan. **Crew Report.** Sewer lines northwest side of Town were cleaned by Earl Simon Pipe Cleaning, company also helped pump out the municipal pool. The Holly Municipal Swimming Pool has been cleaned and filled. Installed sewer tap for First Baptist Church; repaired water main leak at North Main and Barth Drive. Sewer and water line in place for Gateway Park restroom. Electric lines installed for pumping units for fuel clean-up at old S.E. Colorado Co-op garage site and east of Hwy 89. Gazebo at Municipal Pool Park was repaired. Adjusted lights at fairgrounds rodeo arena for the saddle club. Replaced five power poles downed in May 23rd windstorm. Generator ran for twelve hours while repairs were made. Installed second drip-line for hanging baskets on Main Street light poles. **Administrators Report.** Attended Prowers County Commissioners meeting; discussion was of transmission lines, method to utilize wind resource in Southeast Colorado. Colorado Intergovernmental Risk Sharing Agency member equity report was received informing of the Town's share in the insurance pool; \$56,662 in the Property Casualty and \$9,634 in Workmen's Compensation. The Town also received the CIRSA Loss Control Audit Summary which initially revealed scores of 94 and 96 given for Property Casualty and Workmen's Compensation, respectively. These scores are attained by establishing and implementing annual safety and loss control goals for the enhancement of the organizational safety culture and reduction of losses. Candy Plummer, Administrative Assistant, is the Safety Manager and worked on correcting any derogatory scores received. The updated Loss Control Summary revealed exceptional scores of 100 and 101 for Property Casualty and Workmen's Compensation respectively. ARPA received a report from Standard and Poor's on Outstanding Power Revenue Improvement Bonds reiterating a strong BBB rating. Traveled to Denver to defend grant for shooting range. Governor's

Official Minutes of the Town of Holly Board of Trustees

June 2, 2010

Page 1 of 2

Office of Film, Television, and Media was in Town taking pictures of Depot and Holly ranch house.

Clerk/Treasurer Report. Two positions remain open on the Board, a two-year term and a four-year term. Informed Board of inquiry to the Colorado Municipal League regarding necessary steps required to fulfill vacant board seats; Directive given to notify Board when response is received. Financials presented for the month of April. Motion to accept reports as given was received from Jill Briggs, seconded by Frank Vazquez. Motion carried 4-0.

Old or Unfinished Business. DOLA contract for proposed bridge on North 8th Street was received. The Holly Drainage Board will contribute \$750 toward the Preliminary Engineering Report. Jerry Jones motioned to approve the DOLA contract, seconded by Jill Briggs. Motion carried 4-0.

New Business. St. Francis of Rome Catholic Church. The Catholic Church has requested the Town tear down the St. Francis of Rome religious education building. The church also asked if the \$500 demolition fee could be waived. A motion was made by Jill Briggs to waive the fee, and acknowledged Mayor Pro-tem Melcher's and Trustee Vazquez's offer of assistance from the parishioners to haul the debris to the landfill. A second was received from Frank Vazquez. Motion carried with 3 pro and one abstain received from Viola Melcher.

Amity Land Company Bell on the Holly Library deck. The Holly Historical Society has requested to move it to the museum site. Jerry Jones motioned for the Town of Holly to donate the bell to the Holly Historical Society, seconded by Jill Briggs. Motion carried 4-0.

Ordinance No. 478-An Ordinance of the Town of Holly, Colorado Establishing Temporary Sales Permit Fees; Establishing an Annual Vendor's License for Mobile Vendors; and Repealing Ordinance No. 389 and all Ordinance and Parts of Ordinances in Conflict Herewith. Motion to accept Ordinance No. 478 was made by Jerry Jones, seconded by Jill Briggs. Motion carried 4-0. **Holly Housing Authority.** Motion made by Jill Briggs to reappoint John Golden to the Holly Housing Authority Board for a five year term ending June 30 2015, seconded by Frank Vazquez. Motion carried 4-0.

Miscellaneous. None.

Adjournment. Jill motioned to adjourn at 9:20 p.m.

Viola Melcher; Mayor Pro-tem

ATTEST:

Mary Rushton, Clerk/Treasurer