

June 1, 2016

Present:

Mayor:
Trustees:

Tony Garcia
Corey Stephens
Joshua Reinert
Larry Sitts
Anthony Moldenhauer
Johnnie Lyons

Jerry L'Estrange Town Administrator
Keith Dennis Field Services Supervisor
Megan Jara Town Clerk/Treasurer

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Jerry Jones was absent. All present gave the Pledge of Allegiance.

Additions to the Agenda. Executive Session C.R.S 24-6-402 (4)(f) Personnel.

Minutes, May 4, 2016 Regular Board Meeting Minutes. Trustee Stephens motioned to approve the minutes of the May 4, 2016 Regular Board Meeting, seconded by Trustee Sitts. Motion carried 5-0.

Approval of Current Bills. Trustee Reinert motion to approve current bills subject to review of the Finance Committee on June 13, 2016 at 8:30 a.m., seconded by Trustee Sitts. Motion carried 5-0.

Notices and Communications. None.

Public Appearances. None.

Reports. Police Commissioner Report. Report was available for review. **Crew Report.** Electric outage occurred on the east circuit, no cause was found and it was reset. NMPP Energy representative performed a meter audit including an evaluation at night using infrared camera to measure transformer line loss. North park restrooms opened and will remain open through summer season. Swimming pool opened. Free landfill day at the landfill was busy and curb pickup day resulted in loads of mostly tree limbs. Replaced pump on the trash truck. Filled potholes on 5th Street and swept streets. Streets to be repaired have been shown to paving contractor Black is Beautiful; the quote and timeframe are still pending. Two metered water lines were combined into one metered water line at 109 North 5th Street, Jake Holdren's residence and garage. Rebuilt meter pit at 119 East Colorado Street, Russel's M/C & ATV Services. Rehabilitated the west sewer lagoon, and flushed mains. Received iron test results from north well water sample, but the results aren't enough to know if the shock treatment will remedy the color problem. **Administrator Report.** L'Estrange informed the Trustees that newly hired Keith Dennis was briefed of expectations and agendas for the public works department. The submitted proposal for the REDI grant, focusing on infrastructure growth funding, was for a water line project at 2nd Street to cross under Highway 50. The proposed project cost of \$79,000 was derived from the 2015 water study provided by Atencio Engineering. Town of Holly proposed to provide in-kind service and cash reserve funds to meet the 10% preferred contribution. Lamar Light and Power Superintendent, Houssin Hourieh, is developing an agreement for operation and maintenance of the Town of Holly's electrical system and will provide the proposal to the board at a later date. NMPP Energy representative Bob Meede provided an infrared line loss review of the electric system, and investigated the system near Reyman's Grocery for cause of power blinks; a report of all findings will follow. L'Estrange summarized the outcomes from the PUMA meeting, noting survey participation results are very low and all are encouraged to participate for the success of the study. At the PCIDI meeting a finalized decision was made to publish a two page magazine ad to promote the advantages of developing a business in Prowers County. The street repair locations were addressed with the Trustees, informing them contractor Black is Beautiful is working up a quote.

Clerk/Treasurer Report. Financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** None. Trustee Stephens motioned to approve all reports as given and Trustee Lyons seconded. Motion carried 5-0.

Old or Unfinished Business. South Well Recommendations and Action Plan. The south well repair status was reviewed. Repairing the check valve has been prolonged by encountering difficulties working with the repair business. Trustees confirmed with urgency to retrieve the check valve, install the equipment raising the pump placement and begin test pumping.

New Business. Water Backflow/Cross Connection Survey. Trustee Sitts motioned to table the subject until the south well and pot holes are addressed. Seconded by Trustee Moldenhauer. Motion carried 5-0. **Institute for Municipal Clerks July 17-21, 2016 for Megan and Claudia.** Trustee Lyons motioned to approve Megan Jara and Claudia Parker to attend the 2016 Municipal Clerk Institute. Seconded by Trustee Reinert. Motion carried 5-0.

Miscellaneous. None.

Executive Session. Trustee Sitts motioned to enter the requested Executive Session, according to C.R.S. 24-6-402 (4)(f) Personnel at 8:33 p.m. Seconded by Trustee Moldenhauer. Motion carried 5-0. Trustee Lyons motioned to exit executive session at 8:53 p.m., seconded by Trustee Moldenhauer. Motion carried 5-0.

Adjournment. Trustee Stephens motioned to adjourn at 8:53 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer