

July 7, 2010

Present:

Mayor:

Viola Melcher

Trustees:

Jerry Jones

Jill Briggs

Brad Simon

Frank Vazquez

Casey Rushton

David Crossland

Marsha Willhite     Town Administrator  
Vance Brian         Field Services Supervisor  
Mary Rushton        Town Clerk/Treasurer  
Jan White Fisher    Project Manager  
Joe Marble           Prowers County Commissioner  
Gene Millbrand     Prowers County Commissioner  
Henry Schnabel     Prowers County Commissioner  
Kammie Cathcart    Holly Senior and Community Center Board President

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:02 p.m. Roll was called. Frank Vazquez was absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** 13. New Business G). Asphalt overlay for 7<sup>th</sup> Street. Trustee Frank Vazquez present.

**Minutes, June 2, 2010 Regular Board Meeting, June 4, 2010 and June 22, 2010 Special Board Meetings.** Jill Briggs motioned to approve the minutes of the June 2, 2010 Regular Board meeting and the June 4 and 22, 2010 Special Board Meetings. Motion seconded by Jerry Jones. Motion carried 6-0.

**Approval of Current Bills.** Subject to approval of the Finance Committee meeting on July 12, 2010. Frank Vazquez motioned to approve the bills, subject to review by the Finance Committee, seconded by Jill Briggs. Motion carried 6-0.

**Audit Report and Review of 2009 Financial Statements.** Amanda Brown, Auditor, reviewed the 2009 Audit and Financial Statements.

**Notices and Communications.** Thank you cards were received from Casey Rushton family and David Yarborough family expressing appreciation for receipt of flowers after the loss of their grandmother.

**Public Appearances. Prowers County Board of Commissioners Joe Marble, Gene Millbrand and Henry Schnabel.** The Commissioners were present for their quarterly visit and Executive Session discussion of Economic Development. **Holly Senior and Community Center Board.** President Kammie Cathcart was present to discuss the HSCC part-time employee payroll. Further discussion will follow in New Business A).

**New Business. Town of Holly payroll.** Discussion entailed the possibility of an Intergovernmental Agreement between the Town of Holly, Holly Senior and Community Center and Prowers County with regard to payroll for the part-time employee at HSCC. **Theater Repair.** Having a fund raiser and applying for a grant to assist with theater repair expenses were topics of discussion along with possibility of extending theater auditorium wall south into the empty lot. Board directive given to pursue options and pricing.

**Reports. Police Commissioner Report.** Report was available for Board to review. Trustee Jones questioned whether the Town is being charged time by the Sheriff's Department for serving civil papers. **Project Manager Report.** The transportation schedule for the Gateway Park restroom has not been finalized yet. The 36' steel structure installed at the Holly Gateway Park and purchased from Site & Park Amenities will be featured on the company's website. Final report will be submitted to the Gates Family Foundation for grant funds received which were utilized for playground equipment in Gateway Park. Progress continues on Emergency Management Plan for the Town. **Crew Report.** Town employees completed fuel system repair work on the large dump truck. Transmission repairs on bucket truck were serviced out. Crew helped set up for Blue Grass Festival. Two power poles on Park Street damaged by windstorm were replaced, assisted by Lamar Light and Power. Water leak at South well repaired. Radiator on John Deere tractor was cleaned and repaired. Lightning storm blew transformer at Holly School bus garage, transformer for irrigation well and underground line at airport were damaged. Lamar Light and Power will assist with repairs. **Administrators**

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**Report.** CDPHE has new air pollution control standards for generators. Compliance due by May 3, 2013. The Town has received 100% principal forgiveness for the 6-10 Street Water Main Project loan. As a result of the forgiveness a Single Audit is required and will be completed by Town Auditor Amanda Brown. Marsha will attend the Southeast Colorado Business Retention, Expansion and Attraction June meeting. Possibility of transmission lines through 6 counties and consequences will be a discussion item. Two year lease will expire for CAT loader the end of 2010. Board directive was given to the Administrator to explore other options. Perez Family Enterprises is a new business in town, selling appliances, furniture and other goods out of their home. Marsha assisted them with necessary paperwork. Insurance losses filed with CIRSA include claims due to May 23 wind damage, June 19 transformer damage, and June 21, 2010 wind damage.

**Clerk/Treasurer Report.** May financials for Utility Fund and General Fund presented to Board. Motion to accept reports as given was made by David Crossland, second received from Casey Rushton. Motion carried 6-0.

**Old or Unfinished Business.** None.

**New Business (continued). Prowers County Department of Social Services Loan Agreement.** The Department of Social Services is requesting approval from the Board to install a computer kiosk at the Holly Library, accessible to Town of Holly patrons. Board directive was given to Town Administrator to address points of concern with Prowers County Social Services. Motion to approve computer loan agreement received from David Crossland contingent on revisions, seconded by Casey Rushton. Motion carried 6-0. **Approve Liquor License Renewal.** Toni's Restaurant and Lounge liquor license renewal was scheduled on the agenda. No paperwork was received. D-M Liquor presented the required paperwork. Jerry Jones motioned to approve the liquor license renewal for D-M Liquor, seconded by Jill Briggs. Motion carried 6-0. Trustee David Crossland left the meeting at 9:50.

**Executive Session.** Motion was received from Casey Rushton to enter Executive Session according to C.R.S. 24-6-402 (4) (e) Negotiations, seconded by Frank Vazquez. Motion carried 5-0. Discussion was held with Prowers County Commissioners on Economic Development. By board acclamation Executive Session continued according to C.R.S. 24-6-402 (4) (f) Personnel. Motion received from Jill Briggs to exit Executive Session at 11:35, seconded by Jerry Jones. Motion carried 5-0.

**New Business (continued). Resolution No. UE-2010-1 (Series 2010).** A Resolution of the Town of Holly Utility Enterprise Approving a Loan Between the Colorado Water Resources and Power Development Authority and the Town of Holly, Colorado, Acting by and Through Its Town of Holly Utility Enterprise in a Principal Amount not to Exceed \$103,392 for the Purpose of Financing Improvements to the Town of Holly Water Facilities; Authorizing the Form and Execution of a Loan Agreement and a Governmental Agency Bond Evidencing the Loan; and Prescribing Other Details in connection Therewith. Casey Rushton motioned to approve Resolution No. UE-2012-1, seconded by Jill Briggs. Motion carried 5-0. **Emergency Ordinance No. 479 (Series 2010).** An Ordinance of the Town of Holly, Colorado, Authorizing the Issuance of the Town's Governmental Agency Bond in an Aggregate Principal Amount not to Exceed \$103,392; Providing for the use of the Bond Proceeds to Pay the costs of the Project, Making Certain Covenants in Connection Therewith; Approving Resolution No. UE-2010-1 of the Town of Holly Utility Enterprise Providing for the Form, Payment, and Other Details in Connection with the Bond; Authorizing the Execution of Certain Agreements and Documents in Connection with the Bond, and Declaring an Emergency. Casey Rushton motioned to approve Emergency Ordinance No. 479, seconded by Frank Vazquez. Motion carried 5-0. **7<sup>th</sup> Street from Park Street to Buffalo Street.** Proposed work of 2" overlay from edge of gutter pan to edge of street, cost would be \$31580. Motion to approve expenditure beyond budgeted \$19000 was made by Jill Briggs, seconded by Brad Simon. Motion carried 5-0.

**Miscellaneous.** None.

**Executive Session. Personnel According to C.R.S. 24-6-402 (4) (f).** Moved discussion to first Executive Session on Agenda.

**Adjournment.** Frank Vazquez motioned to adjourn at 11:50 p.m.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer