

July 2, 2014

Present:

Mayor:

Trustees:

Brad Simon
Frank Vazquez
Marty Campbell
Larry Sitts
Anthony Moldenhauer
Johnnie Lyons
Jerry Jones

Marsha Willhite Town Administrator
Mary Rushton Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 pm. Roll was called. Trustee Frank Vazquez was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. New Business A) Auditor's Presentation will be moved to follow Public Appearances.

Minutes, June 4, 2014 Regular Board Meeting and June 11, 2014 Special Board Meeting. Motion to approve the minutes of the June 4, 2014 Regular Board Meeting and the June 11, 2014 Special Board Meeting was made by Trustee Marty Campbell, seconded by Trustee Anthony Moldenhauer. Motion carried 5-0.

Approval of Current Bills. Motion made by Trustee Jerry Jones, seconded by Trustee Johnnie Lyons to approve the current bills subject to review of the Finance Committee on Friday, July 11, 2014 at 8:30 am. Motion carried 5-0.

Notices and Communications. Prowers County Commissioners received a letter from the Administrator on behalf of the Board regarding the displeasure of work performed when the County crew applied the annual chip/seal paving to the designated streets. The corresponding reply states upon discussion with Road and Bridge Supervisor, Mark Dorenkamp, the consensus is the standard operating procedures were followed. Trustee Frank Vazquez present.

Public Appearances. Resident **John Contreras** expressed concern and presented pictures to the Board detailing potholes located on Vaughn and 9th Street. Mr. Contreras also discussed overgrowth of weeds on private property at intersections. Mayor Simon informed him that street repair work is currently on the crew's schedule and will be addressed. **Dan Tefertiller**, Holly School Board representative, was present to discuss the electric issues occurring at the new school building. Lamar Light Plant Superintendent Houssin Hourieh met with the electrical engineer of the school building for another onsite inspection June 27th. A resolution is still being explored. Mr. Hourieh will be sending a crew to review the electrical lines at night with an infrared thermal tester. The Town is purchasing and placing monitors on one circuit which will record, providing detail to any electrical event.

2013 Audit Report and Review of Financial Statements. **Amanda L. Brown, Auditor** presented the 2013 Audited Financial Statements to the Board. A clean opinion was presented regarding the 2013 financial statements which detailed the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the town of Holly. Jerry Jones motioned to approve the report as given, seconded by Frank Vazquez. Motion carried 6-0.

Reports. **Police Commissioner Report.** Report available for board review. **Crew Report.** JW Neal was absent. The Administrator provided an update. The crew assisted with the annual Bluegrass

Festival set-up and tear-down. Work continues on the electric line extension south of town with assistance most recently received from Las Animas, La Junta and Lamar Light and Power crews. Repaired and replaced part of the conductor west of Holly Airport runway. Replaced lightning damaged transformer at Jesse Kalma residence. Fuse was blown in alley behind John Golden and Jerry Eastin residences. Problem was repaired. Cut-out replaced at south well. Two electrical outages on Lamar side. ARPA generator was operated all night during first outage. New circulation pump installed and pump on swimming pool boiler was replaced. Hole resulting from utility work on Barth Street was filled with rotomill. Prepared for chip seal-project. Rebuilt water dock, ordered parts to replace water main on 7th Street. Sanitary survey completed by State with good rating relayed by phone conversation. All water records were audited. Cracked concrete at the base of the water tower may need to be assessed by an engineer. Complete audit report will be provided in writing.

Administrator's Report. Administrator provided Drinking Water Systems Division Design Approval Applicability guidelines for Board review. The reference guide detailed which water facility projects require prior approval of design. Marsha is placing the Town back on the state-wide water list to be considered for a water loan through CDPHE for upcoming projects. **Clerk/Treasurer Report.** May Financials were presented in Board packet. A financial summary was reviewed with the Board. Trustee Jerry Jones motioned to approve the reports as given, seconded by Marty Campbell. Motion carried 4-0.

Old or Unfinished Business. **ARPA/Town of Holly-Mutual Aid and Assistance Agreement for Electric Utilities.** The agreement is intended to provide for "Mutual Aid" among the Participants in cases of Emergency Work and Operations Work. Motion to approve made by Trustee Larry Sitts, seconded by Trustee Jerry Jones. Motion carried 6-0. **Pine Street Abatement.** Joshua W. Reinert and Amber D. Reinert previously requested and were approved to abate a portion of Pine Street. Frank Vazquez motioned to approve the Pine Street Abatement document, seconded by Marty Campbell. Motion carried 6-0.

New Business. **Auditors Letters for 2014 Audit.** Upon completion of the 2013 Audit presentation, Engagement Letters for the 2014 Audit of the Solid Waste Disposal Site and Financial Statements was presented to Board for review.

Miscellaneous.

Executive Session. None.

Adjournment. Jerry motioned to adjourn at 8:10 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer

July 10, 2014

Present:

Mayor:

Brad Simon

Trustees:

Frank Vazquez

Marty Campbell

Johnnie Lyons

Jerry Jones

Marsha Willhite Town Administrator
Mary Rushton Town Clerk/Treasurer

Mayor Brad Simon presided over the special meeting of the Holly Board of Trustees on the above date at 6:30 pm. Roll was called. Trustees Larry Sitts and Anthony Moldenhauer were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None.

New Business. Bid Reviews-Field Services Transportation Vehicles. 8 bid packets sent through USPS. Ranchers Supply of Lamar, LLC and Stagner, Inc. submitted bids. J.W Neal inspected each vehicle detailed in the bids and submitted the garnered information to the Board. A dump truck on the lot of Rancher's Supply was also discussed. Owner Monty Nordyke discussed with JW a purchase price of \$9500 with \$1000 trade-in for Town's dump truck. Upon review and discussion of bids directive was given to pursue purchase of two-1/2 ton and one-3/4 ton pick-up at Rancher's Supply and purchase the discussed dump truck. Directive was also given to Administrator to send bid packets regarding purchase of a 14' dump trailer with 14,000 lb. weight capacity.

Miscellaneous. Infrared Electric Line Test Results. Lamar Light and Power sent a crew on the evening of July 9th to scan the Town's 24.9 KV line with an infrared thermal tester. The resulting images detailed the service and the transformer to the school looked good. Other localities were also inspected. The areas requiring attention were detailed in a report submitted by Houssin Hourieh, Electric Superintendent of Lamar Light and Power. **Claude Cathcart claim.** Town of Holly electric customer Claude Cathcart submitted information asserting the Town responsible for damage done to appliances during an electrical surge. Claim submitted to CIRSA (Colorado Intergovernmental Risk Sharing Agency) was denied.

Executive Session. None.

Adjournment. Jerry Jones motioned to adjourn at 7:56 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer

July 26, 2014

Present:

Mayor:

Trustees:

Brad Simon
Marty Campbell
Larry Sitts
Anthony Moldenhauer
Johnnie Lyons
Jerry Jones

Marsha Willhite Town Administrator
Mary Rushton Town Clerk/Treasurer
David Willhite ARPA Board Member

Mayor Brad Simon presided over the special meeting of the Holly Board of Trustees on the above date at 7:00 pm. Roll was called. Trustee Frank Vazquez was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None.

Executive Session. Motion to enter Executive Session according to C.R.S 24-6-402 (4) (e) Negotiations was made by Trustee Jerry Jones, seconded by Trustee Marty Campbell. Motion carried 5-0. Trustee Johnnie Lyons motioned to exit Executive Session, seconded by Trustee Marty Campbell. Motion carried 5-0 at 8:15 p.m. Board directive was given for ARPA Board members Marsha Willhite and David Willhite, Town of Holly representatives, to vote for Terms of Settlement concerning the Trinidad vs ARPA, and Syncora vs Trinidad law suits.

Adjournment. Jerry Jones motioned to adjourn at 8:16 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer

July 30, 2014

Present:

Mayor:

Trustees:

Brad Simon
Marty Campbell
Larry Sitts
Anthony Moldenhauer
Johnnie Lyons

Marsha Willhite	Town Administrator
Mary Rushton	Town Clerk/Treasurer
Darla Scranton Specht	Town Attorney
David Willhite	ARPA Board Member

Mayor Brad Simon presided over the special meeting of the Holly Board of Trustees on the above date at 7:00 pm. Roll was called. Trustee Frank Vazquez and Trustee Jerry Jones were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None.

Executive Session. Motion to enter Executive Session according to C.R.S 24-6-402 (4) (b) Attorney-Client Privilege was made by Trustee Marty Campbell, seconded by Trustee Anthony Moldenhauer at 7:01 pm. Motion carried 5-0. Discussion of Proposed Resolution Reaffirming the Town of Holly's Obligations to the Arkansas River Power Authority, A Separate Governmental Entity and Political Subdivision of Colorado. Trustee Campbell motioned to exit Executive Session; seconded by Trustee Johnnie Lyons at 7:58 pm. Motion carried 5-0.

Adjournment. Johnnie Lyons motioned to adjourn at 7:59 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer