

July 2, 2008

Present:

Mayor: W. Bruce Roup
Trustees: Mary Reinert
Michelle Weimer
Shannon Rushton
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Mary Rushton Town Clerk/Treasurer
Jan White-Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Frank Vazquez was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None

Minutes, June 4, 2008 Regular Board Meeting and June 13, 2008 Special Board Meeting. Mary Reinert made a motion to approve the minutes of the June 4, 2008 Regular Board Meeting and June 13, 2008 Special Board Meeting. Motion seconded by Casey Rushton. Motion carried 5-0.

Approval of current bills, subject to approval of the Finance Committee meeting on Friday, July 11, 2008. Mary Reinert made a motion to approve the bills, subject to review by the Finance Committee, seconded by Viola Melcher. Motion carried 5-0.

Notice and Communications. Holly Senior and Community Center sent letter of appreciation for the donation. City of Evans expressed appreciation for the Board allowing Marsha to travel to speak on disaster recovery. The Most Reverend Arthur Tafoya, D.D., Bishop of Pueblo sent letter articulating his appreciation for the letter of information and concern regarding the loss of a pastor in the community, Monsignor Doll of the Saint Francis of Rome Church.

Public Appearances. Wendy Crum-Humburg appeared regarding two issues related to her property at 211 Davis Circle. The first issue was regarding the vacant lots by her property not being maintained. The Board requested the office issue a code enforcement letter to the responsible party of the vacant lots. The second issue was concerning the property survey done through the town after the tornado. Because of the supposed inaccuracy of the survey done on her property, Wendy requested another survey and was charged \$1800. She is requesting the Board reimburse her for this expense. Discussion will continue under New Business C) regarding surveying expense. **Kristin Corbin** did not attend.

Reports. **Police Commissioner Report.** Report presented to Board for review. **Project Manager Report.** Jan presented map of Justin Harrington Memorial Trail which is 8 miles in length. A private contractor is needed to complete the trail. Jan included brief review of projects available for bids. A meeting to review the Main Street project is scheduled for Tuesday, July 8, 2008. The School section of the project is scheduled to be underway by the 16th; expected completion in October. Conclusion of Main Street project estimated to be early January. Concrete work will be done in increments to cause least amount of disturbance to residents. **Crew Report.** Marsha presented report in Vance's absence. Prep work done for school marquee. Sprayed weeds around lagoons. CDOT had Town crew haul out concrete, pavement and road base at 10th and Hwy 50. Labor provided by volunteers included cleaning ditches, distributing rock on trail, helping at park with sprinkler system, installing storm windows and signage at depot, and repairing street signs. RV Park passed electrical inspection and signs were installed. Street work continues with preparations being done before chip seal. Two trucks of donations came from

Summit County Builders Association and the Town helped with loader to unload cultivated stone donation of 30 pallets. Crew is shorthanded so for 2 weeks they will work 10 hour days to keep up. **Holly Recovery Task Force Report.** The two truck loads from Summit County Builders Association also included building supplies, windows, doors, new furniture, and other misc. items. The HRTF is planning to hold an auction open to the public sometime possibly in July. The proceeds will then go back into the HRTF funds to assist the tornado victims. **Administrators Report.** Rural trash routes have been cut back to every two weeks. Continue to work on contracting with NMPP for energy audit. Alltel still expressing interest in installing repeater. Special meeting will be held July 21st for opening of bid for small Town projects at 6 p.m. 2007 Audit Review by Gary Woodward also on special meeting agenda. CCRA visit scheduled for July 14 -15. All meetings to be held at Holly Senior and Community Center. Wage and Salary Committee formed to review wage recommendations for 2009 budget. Committee members will be Mayor W. Bruce Roup, Trustee Viola Melcher and Trustee Casey Rushton. Organizational Chart of Function of Employees given to Board to review. **Clerk/Treasurer Report.** Financials for Utility Fund and General Fund reviewed. Discussion of past due utility accounts and notifying customer of assistance available through Energy Outreach Colorado. Viola Melcher moved to approve the reports as given, seconded by Shannon Rushton. Motion carried 5-0.

Old or Unfinished Business. Code enforcement letters need to be sent to owners of neglected lots.

New Business. Approve Hiring of Employees. Viola Melcher motioned to approve the hire of employees as follows: Summer Seasonal employees include Tina Stucky, Pool Manager; Rene Dennis, Assistant Pool Manager; Jessie Sigala, Tyson Thrall, Damian Vigil, Kylene Davis, Autumn Largent, Lifeguards; Randy Wright, Maintenance and full time employee David Yarborough, Classified Maintenance. Motion seconded by Michelle Weimer. **Approve the Renewal of Liquor Licenses.** Trackside Bar owner Judy Heath did not submit renewal fee and paperwork to the clerk. Current license is valid until August 23. License will not be renewed at this time. Toni's Restaurant and Lounge owner Toni Vargas provided renewal fee and paperwork. Motion made by Casey Rushton to approve renewal of Liquor License for Toni's Restaurant and Lounge, seconded by Shannon Rushton. Motion carried 5-0. **Surveying of Wendy Crum property.** Opinion of the Board is Town is not liable for the \$1800 expense Wendy Crum incurred having new survey done. Directive was given to Administrator to send letter regarding this decision.

Miscellaneous. None

Executive Session. None.

Adjournment. Motion to adjourn was made by Viola Melcher seconded by Mary Reinert. Meeting adjourned at 10:35.

W. Bruce Roup, Mayor

Mary Rushton, Clerk/Treasurer