

July 13, 2016

Present:	Mayor:	Tony Garcia
	Trustees:	Corey Stephens
		Larry Sitts
		Anthony Moldenhauer
		Johnnie Lyons
		Jerry Jones
Jerry L'Estrange	Town Administrator	
Keith Dennis	Field Services Supervisor	
Megan Jara	Town Clerk/Treasurer	
Amanda Brown	Town Auditor	
Leonard Grogan	Holly Resident	
Kevin Humrich	Humrich Construction	

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Joshua Reinert was absent. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** None.

**Minutes, June 1, 2016 Regular Board Meeting Minutes.** Trustee Lyons motioned to approve the minutes of the June 1, 2016 Regular Board Meeting, seconded by Trustee Jones. Motion carried 5-0.

**Approval of Current Bills.** Trustee Moldenhauer motion to approve current bills subject to review of the Finance Committee on July 12, 2016 at 8:30 a.m., seconded by Trustee Lyons. Motion carried 5-0.

**2015 Audit Report and Review of Financial Statements.** Amanda L. Brown, Auditor presented the 2015 Audited Financial Statements to the Board. A clean opinion was presented regarding the 2015 financial statements which detailed the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Holly.

**Notices and Communications.** None.

**Public Appearances.** Town resident Leonard Grogan approached the Board regarding the use of property located in the Paulin and Grogan subdivision he developed, providing his own maps and a subdivision code for review. Grogan reported the edge of the subdivision is being used as a public road which he does not condone. Trustees agreed the Town lawyer should be provided all referenced and connecting documentation to determine what authority the Town holds pertaining to the situation. Kevin Humrich, of Humrich Construction and member of the Zoning Committee in 2008, addressed the Board regarding the adoption of the 2012 edition of the International Building Code. Humrich expressed his opinion, that through the already adopted 2006 edition of the International Building Code the basic standard to build safe structures are met, and any newer edition would create a financial burden on the residents.

**Reports.** **Police Commissioner Report.** Report was available for review. **Crew Report.** Transformer was upgraded at 409 West Vinson for additional service to new barn. Trimmed trees around electric lines. Supervisor went to Trinidad to pick up needed equipment for Granada Farms electric line work. Regulators were moved down the line to provide better service to Granada Farms. Patched holes in the street by North Park. Patched holes at Highway 89 and Main Street at flag pole from water main leaks. Pending bid for street repair never surfaced from Black is Beautiful. Mowed Gateway Park and McCormick Park and cleaned playgrounds. Set up for Bluegrass Festival and Aaron Crum provided trash removal for the event. Repaired trash truck radiator leak, and put new teeth on the loader. Switched over to other sewer lagoon. Repaired water main breaks at Highway 89 and at flag pole on south Main Street. Still test pumping south well with the new pump and continues to pump gray water.

**Administrator Report.** The south well pumped the best water the longest when the pump was lifted to a higher position, without the additional 30 foot pipe. The Board agreed that the 30 foot pipe needs to be removed, to lift the pump to the position where it was pumping better quality water. Only one of the three contacts for the swimming pool boiler returned with a quote. Funds in the conservation trust fund will not fund the whole expense. At the funders request to continue the REDI grant application, our match was increased to 20 percent, however it only made the application more competitive. No grants have been awarded at this time. L'Estrange presented to the Board an option of establishing a water/wastewater operator position by defining duties through a job description and salary range. He expressed the long term goal is to build a team with specialties to operate departments and accredited positions that require certification and licenses. L'Estrange informed the Trustees that a proposal to purchase the vacant lot at 825 West Cheyenne Street has been presented. The public works department has cleaned up the gifted lot by removing the dead tree and small building. Trustees directed the administrator to negotiate for a tentative offer. **Clerk/Treasurer Report.** Financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** None. Trustee Jones motioned to approve all reports as given and Trustee Stephens seconded. Motion carried 5-0.

**Old or Unfinished Business.** None.

**New Business. Approval of Audit.** Trustee Moldenhauer motioned to approve the 2015 audit from Amanda Brown and Trustee Stephens seconded. Motion carried 5-0. **Application for Small Animal/Fowl Permit- Jarmey Gulley at 213 North 8<sup>th</sup> Street.** Application for permit and letters to neighbors allowing for comment, were included in the Board packet. Trustee Jones motioned to approve the Small Animal/Fowl permit, seconded by Trustee Lyons. Motion carried 4-1; Trustee Sitts opposed. **Atencio Engineering Proposal/Agreement for Engineering Services- \$2,060.00.** No motion. Administrator will appeal to Atencio Engineering to hold the proposal open until further discussion with the Board. **Introduce Ordinance No. 513 to Adopt Holly Municipal Code. Establish August 3, 2016 Date of Public Hearing.** Trustees agreed secondary codes will remain as previously adopted editions: 2006 International Building Code, 2006 International Residential Code, International Mechanical Code, 2006 International Plumbing Code, 2006 International Fire Code, 2006 International Fuel Gas Code, 2006 International Property Management Code, 2006 International Energy Conservation Code, and 2010 Model Traffic Code. Ordinance No. 513 and Municipal Code Book will be updated accordingly. Public Hearing date established for August 3, 2016 at the regular Board of Trustee Meeting, regarding the adoption of Ordinance 513- Holly Municipal Code.

**Miscellaneous.** None.

**Executive Session.** Trustee Jones motioned to enter Executive Session, according to C.R.S. 24-6-402 (4)(f) Personnel at 9:29 p.m. Seconded by Trustee Lyons. Motion carried 5-0. Trustee Stephens motioned to exit executive session at 9:38 p.m., seconded by Trustee Lyons. Motion carried 5-0. Trustee Sitts motioned to adjust employee J.W. Neal's wage to \$15.34 per hour due to the completion of Interim Field Service Supervisor position.

**Adjournment.** Trustee Stephens motioned to adjourn at 9:39 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer