

January 8, 2014

Present:

Mayor:

Trustees:

Brad Simon
Frank Vazquez
Marty Campbell
Larry Sitts
Anthony Moldenhauer
Johnnie Lyons
Jerry Jones

Marsha Willhite Town Administrator
J.W. Neal Interim Field Services Supervisor
Mary Rushton Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:01 pm. Roll was called. All present gave the Pledge of Allegiance.

Additions to Agenda. E. Library Report.

Minutes, December 4 Regular Board Meeting and December 30, 2013 Special Board Meeting.

Trustee Jerry Jones motioned to approve the minutes of the December 4 Regular Board Meeting and the December 30, 2013 Special Board Meeting, seconded by Trustee Vazquez. Motion carried 6-0.

Approval of Current Bills. Trustee Campbell motioned to approve the current bills subject to review of the Finance Committee on Monday, January 13, 2014 at 8:30 a.m. Motion carried 6-0.

Notices and Communications. Notification received from the Kiowa County Commissioners regarding a meeting scheduled January 16th for beginning discussions of establishing a kiosk near Towner regarding the Towner bus tragedy.

Public Appearances. None.

Reports. **Police Commissioner Report.** Report available for board review. **Crew Report.** Outside crew have been organizing and counting utility inventory. Electric outage experienced at Venegas residence reinstated. Repairs to big bucket truck have been completed. Lamar Light and Power assisted with installing steel utility pole at Porky's Parlor. Malfunctioning street lights repaired. Demolition of electric service completed in preparation for service to new irrigation customer. Building site for pole barn at landfill is being readied. Pothole repaired at intersection of 1st Street and Colorado. Chevy dump truck repaired. "Do Not Block Alley" sign placed at alley beside J.R.'s Country Store. 12" culvert tube was installed at alley between North Main and Highland with Park Street access. Installation of touch read water meters continues. Removed slide on wood playground equipment located at municipal pool park and installed safety cover panel. **Administrator's Report.** Presented Holly Operating Report detailed from ARPA. **Clerk/Treasurer Report.** November Financials were provided in Board packet. A financial statement summary was reviewed with the Board. Town Auditor Amanda Brown is scheduled to audit the utility bills and inventory tomorrow, January 9th. The Board was informed of the restructuring options currently under discussion with the Holly Housing Authority board. HHA board voted to approve the establishment of a petty cash fund for the Director's travel/training expense. The fund is to be held off site with separation of duties purview by the Town. **Library Report.** Annual report provided by Librarian Nolamae Ice for board review. Motion to approve reports as given was received from Frank Vazquez, second received from Jerry Jones. Motion carried 6-0.

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Old or Unfinished Business. **GP Irrigated Farms LLC.** Tabled. **Building Permits-Guidelines for Reimbursement.** Staff provided the board a sample of guidelines for reimbursement of funds remaining upon completion of inspections for building permits issued. Upon discussion board directive given to pursue amending current building permit Ordinance utilizing guideline sample. **Resolution No. 2013-4-A Resolution by the Board of Trustees of the Town of Holly, Colorado Amending Personnel Policy No. 9 Section IV and Section XIV.** Tabled. **Nebraska Municipal Power Pool (NMPP).** Electric Cost of Service and Rate Tariff Analysis-2014. Tabled.

New Business. **Appointments.** Jerry Jones motioned to approve the following four appointments: Town Administrator-Marsha Willhite; Town Attorney-Darla Scranton-Specht; Municipal Judge-Kim Verhoeff and Town Marshall-Sheriff Jim Faull. Also included in the motion were the following appointments: **Police Commissioner Board:** Trustees Jones and Lyons. **Finance Committee:** Mayor Brad Simon and Trustees Marty Campbell and Frank Vazquez. **Scholarship Committee:** Trustees Larry Sitts and Anthony Moldenhauer. **VALE Committee:** Kammie Cathcart, Joanne Padia Sisenstein and Tony Garcia. Second was received from Larry Sitts. **Resolution 2014-1-A Resolution of the Town of Holly, Colorado Designating the Official Public Notice Location and the Official Newspaper of General Circulation.** Jerry Jones motioned to approve Resolution 2014-1, seconded by Frank Vazquez. Motion carried 6-0. **Approve 2014 Wage Scale.** Motion received from Marty Campbell to approve the 2014 Wage Scale, seconded by Anthony Moldenhauer. Motion carried 6-0. **Colorado Association of Municipal Utilities (CAMU) Representative Designation.** Each member of the Association is required to designate a representative and an alternate who is authorized to act on behalf of the member in connection with the activities of the Association. Motion made by Jerry Jones to designate Marsha Willhite as the CAMU Representative for the Town and Marty Campbell as the alternate with a second received from Marty Campbell. Motion carried 6-0.

Miscellaneous. **Utility Bill Inserts-Retail Coupons.** John Golden inquired of the possibility of inserting retail coupons from local businesses with the utility billing. Upon discussion the board denied the request.

Executive Session. Anthony Moldenhauer motioned to enter Executive Session according to C.R.S. 24-6-402 (4) (e) Negotiations at 7:58 p.m., seconded by Jerry Jones. Motion carried 6-0. Motion to exit Executive Session was made by Jerry Jones, seconded by Larry Sitts at 8:51 p.m. Motion carried 6-0.

Adjournment. Jerry Jones motioned to adjourn at 8:52 p.m.

Bradley Simon, Mayor

ATTEST:

Mary Rushton, Clerk/Treasurer