

January 6, 2010

Present:

Mayor: W. Bruce Roup
Trustees: Brad Simon
Shannon Rushton
Frank Vazquez
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Service Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager
Cynthia Fletcher Deputy Clerk/Treasurer

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Michelle Weimer and Frank Vazquez were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. To Reports add F) Library Report.

Minutes, December 2, 2009 Regular Board Meeting and December 9, 2009 Special Board Meeting.

Motion made by Shannon Rushton to approve the minutes of the December 2, 2009 Regular Board Meeting and the December 9, 2009 Special Board Meeting. Motion seconded by Casey Rushton. Motion carried 4-0.

Approval of current bills. Subject to final approval of the Finance Committee on January 11, 2010. Viola Melcher motioned to approve the bills, subject to review by the Finance Committee, seconded by Brad Simon. Motion carried 4-0.

Notices and Communications. Kathy Fineau, grant writer for the Holly School District sent appreciation for working with the Town this year. Anna Lee Crum and family sent appreciation for donation Town gave to the Holly Fire and Ambulance in memory of former Mayor Tom Crum. Arkansas River Power Authority sent thank you to the Town for hosting their December board meeting. CIRSA sent thank you for insurance renewal for 2010. Lee Merkel and Susan Kirkpatrick with the State of Colorado, Department of Local Affairs sent appreciation for receiving the Town of Holly Tornado book which was published by the Holly Historical Society.

Public Appearances. Deputy Clerk/Treasurer. Cynthia Fletcher was sworn in as Deputy Clerk/Treasurer by Mary Rushton-Town Clerk/Treasurer. **After Prom Committee.** Cynthia Fletcher appeared on behalf of the After Prom Committee requesting a donation. Board will address request in miscellaneous items.

Reports. Police Commissioner Report. Monthly report available for review. Annual expense sheet also reviewed. Trustee Vazquez was present at 7:11 p.m. **Project Manager Report.** Park playground equipment reviewed. \$30,000 donation was received from the Gates Family Foundation to be utilized for playground equipment and trees in the Gateway Park project. A DOLA grant in the amount of \$200,000 has also been received. Board reviewed proposed budget associated with both grants. Signage acknowledging donors toward park rebuild was discussed. Possibility of shade canopies for playground areas was discussed. National Incident Management System Ordinance presented for review. \$20,226 budget for Department of Wildlife/Shooting Range grant application reviewed. **Crew Report.** Crew dug caissons for street light poles; street lights are now installed around Gateway Park. Crew assisted with set-up for the Taste of Holly. Construction of new shelving was done in Town office. Holly Fire District initiated burning of the tornado debris south of Town. Town equipment was utilized to assist in progress of burn. Water main leak north of water tower was repaired. Sewer main extension at 8th Street complete. Old main under concrete at Highway 50 and 10th Street developed leak. TLM Constructors assisted with repair; valve under westbound traffic had to be capped. **Administrators Report.** Planning has begun on 2010 upcoming projects: water main project on 6th Street to replace old main, new water meters and backflow devices on 2nd Street, some meter pit configuration needed, utilize supply of

roto-mill in alleys, refurbish restroom at Grant McCormick Memorial Ball Park, repair picnic tables and repair roof of ball park well house; building could be utilized for storage. Insurance payment received for wind damage incurred in July. One employee will be designated to management of Parks and Recreation which includes responsibilities such as mowing and tree maintenance. Rate study has begun of garbage and landfill rates. The Administrator will make use of accrued vacation time in January. Information about the upcoming April election will be sent with the January utility bills. **Clerk/Treasurer Report.** Delinquent accounts reviewed. November Financials presented for the Utility and General Fund. **Library Report.** Annual Report delivered by librarian Nola Mae Ice for Board to review. Motion to approve the reports as given was made by Viola Melcher, seconded by Casey Rushton. Motion carried 5-0.

Old or Unfinished Business. **Holly Senior and Community Center Donation.** Shannon Rushton made a motion to donate \$1000 to the Holly Senior and Community Center. A second was received from Viola Melcher. Motion carried 5-0.

New Business. **Resolution 2010-1- A Resolution by the Board of Trustees of the Town of Holly Authorizing Rate Adjustments to all Classifications of the Landfill and Garbage Department; and Superseding Resolution 2007-10.** Shannon Rushton moved to approve Resolution 2010-1. Frank Vazquez seconded; Motion carried 5-0. **Ordinance 469-An Ordinance Adjusting Rates and Tariffs for Electrical Energy Services Rendered by the Town of Holly Electrical Department-First Reading;** Board has completed first reading. **Ordinance 470-An Ordinance Relating to the Water and Sewerage Facilities of the Town of Holly, Colorado Fixing Charges for the use Thereof and Providing for the Collection of Such Charges; and Superseding Ordinance 181 and Ordinance 452-First Reading.** Board has completed first reading. **Ordinance 471-An Ordinance Establishing the Designation of the National Incident Management System (NIMS) as the Basis for all Incident Management in the Town of Holly, Colorado.** Viola Melcher made a motion to approve Ordinance 471. Seconded by Shannon Rushton; Motion carried 5-0. **Street Name Assignment.** Motion made by Shannon Rushton to name the street west of the VMS Dollar Store traveling north and south for 150', Vona Drive. Second received from Brad Simon; Motion carried 5-0. **Gateway Park.** Shannon Rushton made a motion to approve a Gates Family Foundation expenditure which included purchasing a double Biggo flyer swing and rock pile climber. Additional picnic tables will be purchased with remaining funds. A second to the motion was received from Viola Melcher. Motion carried 5-0. **Appointments.** Viola Melcher motioned to appoint the following four appointments: Marsha Willhite as Town Administrator, Darla Scranton-Specht as Town Attorney, Kim Verhoeff as Municipal Judge and Sheriff Jim Faull as Town Marshall. Trustee Vazquez seconded the motion. Motion carried 5-0. Motion made by Casey Rushton to renew current positions held by Trustees on Finance Committee and Scholarship Committee; positions will be reappointed after April elections. Appointment to Police Commissioner Board will be standing Mayor and current Trustees Casey Rushton and Viola Melcher. Motion seconded by Frank Vazquez. Motion carried 5-0.

Miscellaneous. **After-Prom donation request.** Viola Melcher motioned to approve donation of \$100 to After-Prom Committee, seconded by Shannon Rushton. Motion carried 5-0. **New Business Appreciation.** Shannon Rushton motioned to encourage economic development by reimbursing a portion of the Town of Holly's utility usage for five new businesses. Second was received from Casey Rushton. Motion carried 5-0.

Executive Session. At 9:15 p.m. Shannon Rushton motioned, seconded by Casey Rushton for the Board to enter Executive Session according to C.R.S 24-6-402 (4) (e) Negotiations and C.R.S. 24-6-402 (4) (b) Attorney Client Privilege and to discuss portions of the Sheriff's report. Motion to exit Executive Session at 9:27 p.m. was made by Viola Melcher, seconded by Shannon Rushton. Motion carried 5-0.

Adjournment. Viola Melcher motioned to adjourn at 9:28 p.m.

/s/ W. Bruce Roup, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer