

January 4, 2012

Present:

Mayor: Viola Melcher
Trustees: Jerry Jones
Johnnie Lyons
Brad Simon
Frank Vazquez
Casey Rushton
David Crossland

Marsha Willhite Town Administrator
Terry Whisenand Interim Field Services Supervisor
Mary Rushton Town Clerk/Treasurer

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Jerry Jones and Frank Vazquez were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. New Business D) Resolution 2012-3

Minutes, December 7, 2011 Regular Board Meeting and December 28, 2011 Special Board Meeting. David Crossland motioned to approve the minutes of the December 7, 2011 Regular Board Meeting minutes and the December 28, 2011 Special Board Meeting minutes, seconded by Brad Simon. Motion carried 4-0.

Approval of Current Bills. A motion was received from Casey Rushton to approve the current bills subject to review of the Finance Committee on January 12, 2012. Brad Simon seconded. Motion carried 4-0.

Notices and Communications. None.

Public Appearances. None.

Reports. **Police Commissioner Report.** Report available for Board review. **Crew Report.** Fence and gate for sewer lagoons and shooting range were repaired upon completion of the new Highway 89 Bridge. Crew located water main along Highway 50 prior to Altus Environmental construction which included boring under highway. Work on guy wire and anchors for utility poles was done. 500 hour service was done on Caterpillar Loader. Trees trimmed out of service lines on 10th and 11th Street. Crew worked around the clock keeping emergency snow routes open following the December 19th snow storm. Hydraulic cylinder leak repaired with new seal kit on aerial truck. **Administrators Report.** Administrator is pursuing January scheduling for a Zoning Open House to be hosted by DOLA representatives. Tentative location of meeting will be in the Holly Post Office foyer. Colorado Sales and Use tax rates reviewed with Board. Trustee Vazquez present at 7:25 pm. Administrator has new school project punch list which details the demolition projects the Town will be assisting with. Trustee Jones present at 7:27 pm. Tennis court and baseball field work began at the school this week. Demolition work and utility abatement work will continue at every available opportunity until completion. PTO policy discussed with review of vacation and sick pay hours detailed for 2011. **Clerk/Treasurer Report.** 2012 Municipal Election calendar posted at Holly Post Office. Three trustee positions and the Mayor position will be on the ballot for the April 3, 2012 election. Following Board directive the Clerk is pursuing a sales tax increase election question to be on the November ballot coinciding with the County. November

Official Minutes of the Town of Holly Board of Trustees

January 4, 2012

Page 1 of 2

financials reviewed. Motion to approve the reports as given was made by David Crossland, seconded by Casey Rushton. Motion carried 6-0.

Old or Unfinished Business. Pine Street Proposal. Casey Rushton motioned to abate Pine Street if resident would pay for property survey to update plat. Jerry Jones seconded. Motion carried with 5 in favor and 1 abstain. **1000 KVA Padmount Transformer.** Clarification received on bids received December 27, 2011 regarding extended warranty, terms and conditions and delivery costs. Extended warranty options are usually not necessary because of the quality of the product. Freight prices are built into the quote. Motion to accept bid received from Stuart Irby in the amount of \$22,855 made by David Crossland, seconded by Casey Rushton. Motion carried 6-0. **Resolution 2011-3-A Resolution by the board of Trustees of the Town of Holly Authorizing Rate Adjustments to All Classifications of the Landfill and Garbage Department; and Superseding Resolution 2010-1.** Motion received from Casey Rushton to approve Resolution 2011-3 with a second received from Johnnie Lyons. Motion carried 6-0.

New Business. Board Meeting Schedule 2012. First Wednesday of the month is regularly scheduled dates for Board meetings. Motion received to reschedule Wednesday, July 4, 2012 to Wednesday, July 11, 2012 made by Casey Rushton, seconded by Frank Vazquez. Motion carried 6-0. **Appointments.** David Crossland motioned to approve the following four appointments: Marsha Willhite as Town Administrator, Darla Scranton-Specht as Town Attorney, Kim Verhoeff as Municipal Judge, and Sheriff Jim Faull as Town Marshall. David Crossland included in the motion the following appointments. **Police Commissioner Board:** Trustees Johnnie Lyons and Frank Vazquez. **Finance Committee.** Trustees Casey Rushton, Brad Simon and Frank Vazquez. **Scholarship Committee.** Mayor Viola Melcher, Trustees David Crossland and Johnnie Lyons. Motion seconded by Casey Rushton. Motion carried 6-0. **Resolution 2012-1-A Resolution of the Town of Holly, Colorado Designating the Official Public Notice Location and the Official Newspaper of General Circulation.** Jerry Jones motioned to approve Resolution 2012-1, seconded by David Crossland. Motion carried 6-0. **Resolution 2012-3-A Resolution of bereavement for Miles Vana.** Casey Rushton motioned to approve Resolution 2012-3, seconded by Brad Simon. Motion carried 6-0.

Miscellaneous. Library Board appointment. David Crossland motioned to approve the appointment of Agnes Harper to continue serving on the library board, seconded by Johnnie Lyons. Motion carried 6-0.

Executive Session. Jerry Jones motioned to enter Executive Session according to C.R.S 24-6-402 (4) (b) and C.R.S. 24-6-402 (4) (f) at 8:30 pm, seconded by Casey Rushton. Motion carried 6-0. Motion to exit Executive Session made by Jerry Jones, seconded by Johnnie Lyons at 8:55 pm.

Adjournment. Motion to adjourn received from Jerry Jones at 8:56 pm.

Viola Melcher, Mayor

ATTEST:

Mary Rushton, Clerk/Treasurer