

February 6, 2013

Present:

Mayor: Brad Simon
Trustees: Marty Campbell
Larry Sitts
Anthony Moldenhauer
Johnnie Lyons

Marsha Willhite Town Administrator
Keith Dennis Field Services Supervisor
Mary Rushton Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:04 pm. Roll was called. Trustees Frank Vazquez and Jerry Jones were absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None.

Minutes, May 2, 2012 Regular Board Meeting Minutes. Trustee Campbell motioned to approve the minutes of the January 9, 2013 Regular Board Meeting, seconded by Trustee Moldenhauer. Motion carried 4-0.

Approval of Current Bills. Motion received from Trustee Marty Campbell to approve the current bills subject to review of the Finance Committee on Tuesday, February 12, 2013, seconded by Trustee Larry Sitts. Motion carried 4-0.

Notices and Communications. None.

Public Appearances. Argie Thrall, representative for Air Sprayers, Inc. was present to discuss the possibility of building a hangar at the Holly Municipal Airport. The current hangar space would not be adequate if a larger aircraft is purchased which is an option in the near future. Board will discuss the prospect and the ensuing consequences.

Reports. Police Commissioner Report. Report available for board review. **Crew Report.** The crew completed end of year inventory for water, sewer, and electric. Select water hydrants were flushed around town. Tree branches in power lines trimmed. JW Neal attended water operator math class for pumps. Marty Campbell welded pipe for south well. Water and sewer main located at new site for Reyman's Grocery store. New heater installed at town shop. Inspected leak site on Theater roof and installed Wi-Fi antenna. A water proof coating will be reapplied to the roof. Water permeability soil samples collected at landfill floor. Annual truck inspections are being completed. **Administrator's Report.** RFQ for 500 KVA transformer needed for Reyman's Grocery was sent out with no responses received. Board directive was given to Administrator to pursue quotes elsewhere. National Flood Insurance Program; FEMA issued a 90 day waiting period to allow CDOT time to respond to the absence of the correct modeling in the LOMR application and for a letter of review from the Prowers County Office of Land Use and Environment. Statistics of Town of Holly website visits presented for review. Highest usage months are April, September and June. Top pages reviewed are calendar, board minutes and bluegrass festival. 2012 total visits were 19,222 and 146, 198 hits were received. **Clerk/Treasurer Report.** December financials were presented in Board packet. Town Auditor Amanda Brown completed her annual audit of the January utility bills and count of electric, sewer and water inventory. A thorough Town audit will be completed later in the year. Trustee Larry Sitts motioned to approve the reports as given, seconded by Marty Campbell. Motion carried 4-0.

Old or Unfinished Business. **NMPP Electric Rate Tariff Study.** Spreadsheet detailing the current irrigation rate and a rate proposed after findings from NMPP Rate Study were presented for board review. Upon discussion directive given to pursue option of demand meters being installed as opposed to current demand charge related to horse power of irrigation motor.

New Business. **Third Street Improvements.** Overlay: Concrete 40' wide + pan + curb. Details of overlay provided by school board along with request of board approval of improvement to Third Street. Motion to approve received from Anthony Moldenhauer, seconded by Johnnie Lyons. Motion carried 4-0. Street lights quote provided for board review details 3 lights proposed as additional lighting on Third Street. Marty Campbell motioned to approve light purchase price of \$7871, seconded by Anthony Moldenhauer. Motion carried 4-0. **Town of Holly Resolution No. 2013-1-A Resolution of the Town of Holly, Colorado Designating the Official Public Notice Location and the Official Newspaper of General Circulation.** Motion to approve received from Trustee Campbell, seconded by Anthony Moldenhauer. Motion carried 4-0. **Town of Holly Resolution No. 2013-2-A Resolution of the Town of Holly, Colorado in Support of the Second Amendment of the Constitution of the United States of America and Article II, Section 13 of the Constitution of the State of Colorado Establishing the Right of Law Abiding Citizens to Keep and Bear Arms.** Motion to approve received from Trustee Sitts, seconded by Trustee Lyons. Motion carried 4-0. **Copy Machine Lease Expiration-March 2013.** Tabled. **TWT Enterprises- Hughes Court Ownership.** Offer received from TWT Enterprises of \$5000 payment with stipulation that town take ownership of Hughes Court, chip seal the street, and maintain. Board directive given to Administrator to research cost of paving with 4" overlay. Administrator will review as-built to determine location of utilities.

Miscellaneous. **Used Tire Disposal.** Remove from agenda as Trustee Vazquez not present to discuss.

Executive Session. Motion received from Johnnie Lyons at 9:00 p.m. to enter Executive Session according to C.R.S. 24-6-02 (4) (b) Attorney Client Privilege and C.R.S. 24-6-402 (4) (e) Negotiations, seconded by Marty Campbell. Motion carried 4-0 with acknowledgement that Attorney Client Privilege minutes would not be recorded. Recording began at 9:48 p.m. for Negotiations discussion. Motion to exit received from Marty Campbell, second received from Johnnie Lyons at 10:49 p.m.

Adjournment. Johnnie Lyons motioned to adjourn at 10:50 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer

February 14, 2013

Present:

Mayor: Brad Simon
Trustees: Frank Vazquez
Marty Campbell
Larry Sitts
Johnnie Lyons
Jerry Jones

Marsha Willhite Town Administrator
Claudia Parker Deputy Clerk/Treasurer

Mayor Brad Simon presided over the special meeting of the Holly Board of Trustees on the above date at 6:02 p.m. Roll was called. Trustee Anthony Moldenhauer was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None.

Old or Unfinished Business. None.

New Business. Jerry Jones motioned to enter Executive Session according to C.R.S. 24-6-402 (4) (b) Attorney-Client Privilege and C.R.S. 24-6-402 (4) (e) Negotiations at 6:08 p.m., seconded by Frank Vazquez. Motion carried 5-0. Motion to exit Executive Session made by Jerry Jones, seconded by Frank Vazquez at 6:52 p.m. Motion carried 5-0.

Miscellaneous: None

Adjournment. Johnny Lyons motioned to adjourn at 6:54 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Claudia Parker, Deputy Clerk/Treasurer