

February 6, 2008

Present:

Mayor:
Trustees:

Jerry Smith
Mary Reinert
Frank Vazquez
Viola Melcher
Jill Briggs
Tony Garcia
David Crossland

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Emily Williamson Interim Clerk/Treasurer
Mary Rushton Town Clerk/Treasurer
Carolyn Yokum Public appearance
Cory Thompson Public appearance

Mayor Jerry Smith presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called; all were present. All present gave the Pledge of Allegiance. David Crossland made a motion that the board appoint Mary Rushton as Town Clerk/Treasurer. Jill Briggs seconded. Emily Williamson, Interim Clerk, administered the oath of office to Mary Rushton.

Addition(s) to the Agenda. Mayor Jerry Smith requested the addition of (H) Intern Project Manager under 'New Business'.

Minutes, January 2, 2008 Regular Board meeting. Trustee Briggs motioned to approve the minutes of the January 2, 2008 Regular Board Meeting. Viola Melcher seconded and it carried 6-0.

Approval of current bills, subject to final approval of the Finance Committee meeting on Wednesday, February 13, 2008. David Crossland won't be available. Alternate will be Viola Melcher. Mary Reinert motioned for the Finance Committee to meet on Wednesday, February 13, 2008, seconded by Jill Briggs. Motion carried 6-0.

Notice and Communications. None.

Public Appearances. Cory Thompson, Holly School Board member, brought information for the board to view regarding bids on the marquee which will be on the corner of Highway 50 and Main. One bid was from Daktronics in the amount of \$19,642.00. The other bid was from Stewart in the amount of \$25,675.00. Cory talked of landscaping under the sign with possibility of park benches also.

Reports. **Police Commissioner report.** None **Project Manager report.** None. **Crew Report.** Replaced 2 transformers; One at Hughes Court and the other at the Tasty House. The 2 speed was repaired on the Dump truck. Repaired water leak at south well; rebuilt pressure tank. Damaged transformers are ready to ship. Park clean-up has begun. Viaero tower passed state electrical inspection, is connected to town's electric system. John Deere backhoe was delivered; working very well. Outside crew relayed message of appreciation for the restructuring of the pay scale. **Holly Recovery Task Force Report.** There have been some requests for assistance. The committee is working to equitably disburse the funds. Families are in different stages of rebuilding. **Administrators Report.** Working on Tornado Disaster Acknowledgement and Remembrance for March 28th. Discussed service interruptions: Transformers at school and nursing home on Delta system. Met with Lamar on possibility of upgrades to Wye system. Dumpster rate changes; necessary to rectify some utility accounts which are paying below cost for services. Kevin Humrich has volunteered to review draft zoning ordinances. **Clerk/Treasurer Report.** Financials for general and utility fund given. **Administrators 2007 Annual Report and Librarian's Annual Report-** in packet for review. David Crossland motioned to approve the reports as given, seconded by Tony Garcia. Motion carried 6-0.

Unfinished Business. The donation for the Senior and Community Center had been tabled from the January 2, 2008 meeting. Mary Reinert motioned to donate \$1000.00, seconded by David Crossland. Motion carried 5-0. Jill Briggs abstained as she is on the board for the Senior and Community Center.

New Business. David Crossland motioned to approve the job description title change from **Laborer/Maintenance to Classified Maintenance/Certified Maintenance,** which coincides with the updated wage and pay scale. Any certifications they have can move the laborer to the classified level. Viola Melcher seconded. Motion carried 6-0. Trustee Garcia moved to approve the current Fair Board and Library Board. Motion seconded by Frank Vazquez. Motion carried 6-0. Motion made by

David Crossland to approve **Town of Holly Resolution No., 2008-2- A Resolution Affirming and Re-Establishing “The Town of Holly Water Enterprise”**. Motion seconded by Mary Reinert. Motion carried 6-0. Trustee Briggs made motion to approve **Town of Holly Resolution No. 2008-3- A Resolution Approving the Addition to Certain Components to the Main Street Project Granted Prospectus Which will be Constructed on Property Owned and maintained by Holly School District RE-3**. Motion seconded by Viola Melcher. Motion carried 6-0. Motion made by David Crossland, seconded by Mary Reinert to approve **Town of Holly Ordinance No. 450- An ordinance adopting the 2003 Edition of the “International Energy Conservation Code,” With Amendments**. Motion carried 6-0. Trustee Briggs made a motion to approve the first incremental payment of \$94,614.30 for **Project #106.03- Tornado Water Infrastructure Repair**. David Crossland seconded the motion. Motion carried 6-0. **Dance License Approval for Trackside Bar-** Dance license issued by Interim Clerk to accommodate scheduled dance before Board approval of license. Jill Briggs motioned to ratify the issuance, seconded by Frank Vazquez. Motion carried 6-0. **Intern Project Manager-** A Ft. Collins woman has interviewed for the position of Intern Project Manager. Motion made by David Crossland to approve hiring and salary of \$40,000 a year upon approval of contract by the state. Motion seconded by Tony Garcia. Motion carried 6-0. **Miscellaneous.** Request for \$250 donation from the Holly Days Bluegrass Festival Committee. Motion made to approve donation by Viola Melcher, seconded by Frank Vazquez. Jill Briggs abstains as she is a committee member. Motion carried 5-0 with one abstention. **Executive Session.** At 9:10 p.m. David Crossland motioned, seconded by Viola Melcher, for the Board to go into Executive Session according to C.R.S. 24-6-402 (4) (b) Attorney client privilege: Raton Litigation. Motion made by David Crossland to come out of executive session, seconded by Frank Vazquez. Mayor Jerry Smith brought the regular meeting back into session. **Adjournment.** The regular meeting was adjourned at 9:30. p.m.

/s/ Jerry Smith, Mayor

ATTEST:

/s/ Mary Rushton, Town Clerk/Treasurer