

February 4, 2009

Present:

Mayor: W. Bruce Roup
Trustees: Brad Simon
Michelle Weimer
Frank Vazquez
Casey Rushton
Viola Melcher

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager
Merlin Rushton School Board President
Ralph Plummer First Baptist Church Pastor

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Shannon Rushton was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. Under Public Appearance B) Baptist Church Board. Addition under New Business C) Approve Employee Hiring.

Minutes, January 7, 2009 Regular Board Meeting. Viola Melcher made a motion to approve the minutes of the January 7, 2009 Regular Board Meeting, seconded by Michelle Weimer. Motion carried 5-0.

Approval of Current Bills. Subject to approval of the Finance Committee meeting on February 12, 2009. Motion made by Frank Vazquez to approve the bills, subject to review by the Finance Committee, seconded by Brad Simon. Motion carried 5-0.

Notices and Communications. None

Public Appearances. **Merlin Rushton**, School Board President, was present requesting the intergovernmental agreement between the Town and Holly Schools be prepared and approved before the school board's meeting with DOLA scheduled for March 19, 2009. The agreement is needed by the school as they pursue a grant through the Division of Local Affairs and Great Outdoors of Colorado(GOCO). **Ralph Plummer**, Pastor of the First Baptist Church, was present to request three variances in the property line needed in regards to the construction of a new church building. The Board will discuss and vote on the proposed variances under New Business A).

Reports. **Police Commissioner Report.** The 2008 Annual Report and the January, 2009 monthly report distributed for review. Sheriff Faull will meet with the Police Commission Board prior to the March 4, 2009 Regular Meeting of the Holly Board of Trustees. **Project Manager Report.** Red concrete continues to be hand stamped. Comments have been made of the new Main Street lighting being dim. The new lighting is energy efficient and in compliance with the dark skies goal of reclaiming the beauty of the evening skies. TLM construction crew is working on elevation and flow lines south of Santa Fe; driveway on South Main Street between SKC Accounting and the Pruitt residence has been lowered to allow water to flow into the gutter pan. Scheduled completion of the Main Street Project is potentially March 20, 2009. Street lights are being installed on Hwy 50; looking at prospect of setting bollards at the driveway access south of the new tennis court. This would be done to deter truck traffic and the possible ensuing damage to concrete as the entrance does not accommodate wide turns. **Crew Report.** New Cat Loader has been delivered. New pad mount transformer installed at TradeOne site, assisted by Lamar Light and Power. Audit of inventory performed with no discrepancies found. Dumpster repair continues. Fire hydrant repaired at corner of Cheyenne and 11th Street. Electric poles damaged in the 2007 tornado are being stripped of remaining hardware. These are being sorted and will be put to use where needed. Posts have been set at Gateway Park to deter vehicles on the grass. Seven sprinklers on the south end were broken when a vehicle ran over them. FEMA trailers have been removed from the Hefley-Weimer site. The crew has been taking out anchors and gravel to restore the site to previous status. Baskets and banners affixed to new light poles. **Holly Recovery Task Force Report.** FEMA trailers utilized by tornado victims have been moved from Holly by the State of Wyoming Surplus. The trailers were purchased by Wyoming from the State of Colorado Surplus. The Division of Emergency Management had initially brought the trailers to Holly for the tornado victims to live in while their damaged homes were repaired or rebuilt. After all the homes were vacated in October 2008, they were transferred from Division of Emergency Management to State of Colorado Surplus.

Administrators Report. Town Administrator Marsha Willhite has returned to work part-time after an extended medical leave. Meeting was held with Hefley/Weimer property owners to review steps needed to bring property back to proper aesthetics. Extensive testing of the new coal plant at Lamar Light and Power continues with proposed powering of plant to be April 1, 2009. Rate and Revenue; average wholesale rate 7.67; December year to date KWH sales are down; possibly related to higher heating costs last year due to the blizzard. Vance Brian received information regarding the possibility of Tri-State Generation performing deep well pumping. Marsha will contact Tri-State for their input on this latest information. The seal on the west sewer lagoon has been broken. Research will be done on the most economical way to repair the lining. Board gave directive to order supplies for waterline extension for the Daskam residence North of Town. Pine

Street road base is in jeopardy and the damage needs to be addressed. The wireless communication system for the sirens has not been installed as yet. The supplies are here and John Golden will do the installation. The State has been updated on the status of a water operator change. Scott Smith will be testing this month to qualify as small water system operator. JW Neal, the current water operator in charge is on military leave from the Town. **Clerk/Treasurer Report.** The December financials were presented. Casey Rushton made a motion to accept the reports as given. Motion was seconded by Viola Melcher. All approve.

Old or Unfinished Business. **Review of Gateway Park Preliminary Engineering Report.** Trustees reviewed plans and costs associated with proposed renewal of North Park and possible applications for Department of Local Affairs and Great Outdoors of Colorado grants to assist with costs. Design, structures involved and expected expenses were discussed thoroughly. Proposed committee consisting of Mayor Roup, Vance Brian, Jan White Fisher and Marsha Willhite would readdress costs and cut out unnecessary amenities. Grant application needs to be submitted by March 2, 2009. **Highway 50 Water Main Replacement between 6th Street and 10th Street.** Grant amount of \$230,000 awarded from DOLA on November 8, 2007 to assist in replacement of water main between 6th Street and 10th Street. Additional funds would be needed because of cost increases since the award. Proposal of possibly just replacing the south side of the highway, eliminating the lead lines was discussed. More information will be provided at the next Regular Board Meeting for further review. **Water Tower #2.** Three possible sites and the advantages and disadvantages of each site were discussed. Information provided to Board for future reference. No decisions required at present. **Clerk Applications.** Applications were reviewed by the Board. Directive given to pursue an interview with one applicant.

New Business. **First Baptist Church variance request.** The request for three variances in regards to the First Baptist Church property line was discussed. Michelle Weimer made a motion to grant the three variances requested, seconded by Casey Rushton. Motion carried 5-0. **New electric rates through ARPA.** A new rate structure will initiated with the March usage. Notices will be sent out with the March bills to inform the customers of all aspects regarding the new rate structure. **Approve hiring of Employee.** Frank Vazquez motioned to approve the hiring of Matthew Gray, Classified Maintenance, seconded by Brad Simon. Motion carried 5-0.

Miscellaneous. None

Executive Session. Viola Melcher motioned, seconded by Casey Rushton, for the Board to go into Executive Session according to C.R.S 24-6-402(4) (b) Attorney/Client Privilege and C.R.S. 24-6-402(4) (f) Personnel at 10:13 p.m. Motion to come out of Executive Session made by Michelle Weimer, seconded by Casey Rushton at 10:32 p.m.

Adjournment. Motion to adjourn by Viola Melcher. Meeting adjourned at 10:34 p.m.

W. Bruce Roup, Mayor

Mary Rushton, Clerk/Treasurer